

# Cabinet

## Agenda

**MONDAY**  
**16 DECEMBER 2024**  
**7.00 pm**

**COPPER SUITE**  
**GROUND FLOOR**  
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**45 BEAVOR LANE**  
**LONDON W6 9AR**

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**Date Issued**  
**06 December 2024**

### Membership

Councillor Stephen Cowan, Leader  
Councillor Alex Sanderson, Deputy Leader (responsible for Children and Education)  
Councillor Bora Kwon, Cabinet Member for Adult Social Care and Health  
Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology  
Councillor Andrew Jones, Cabinet Member for the Economy  
Councillor Rowan Ree, Cabinet Member for Finance and Reform  
Councillor Frances Umeh, Cabinet Member for Housing and Homelessness  
Councillor Sharon Holder, Cabinet Member for Public Realm  
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and Community Safety  
Councillor Zarar Qayyum, Cabinet Member for Enterprise and Skills

If you require further information relating to this agenda please contact:  
Katia Neale, Committee Coordinator, tel: 07776 672 956 or email:  
[katia.neale@lbhf.gov.uk](mailto:katia.neale@lbhf.gov.uk)

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### PUBLIC NOTICE

The Cabinet hereby gives notice of its intention that it may want to hold part of this meeting in private to consider the exempt elements of items **8-9** which are exempt under paragraph 3 of Schedule 12A to the Local Government Act 1972, in that they relate to the financial or business affairs of any particular person, including the authority holding the information.

The Cabinet has received no representations as to why the relevant part of the meeting should not be held in private.

**Members of the Public are welcome to attend but spaces are limited. To register for a place please contact [katia.neale@lbhf.gov.uk](mailto:katia.neale@lbhf.gov.uk). Seats will be allocated on a first come first serve basis. A loop system for hearing impairment is provided, together with disabled access to the building.**

### DEPUTATIONS

Members of the public may submit a request for a deputation to the Cabinet on item numbers **4-9** on this agenda using the Council's Deputation Request Form. The completed Form, to be sent to Katia Neale at the above address, must be signed by at least ten registered electors of the Borough and will be subject to the Council's procedures on the receipt of deputations. **Deadline for receipt of deputation requests: Wednesday 11 December 2024.**

### COUNCILLORS' CALL-IN TO SCRUTINY COMMITTEES

A decision list regarding items on this agenda will be published by **Tuesday 17 December 2024**. Items on the agenda may be called in to the relevant Accountability Committee.

The deadline for receipt of call-in requests is: **Friday 20 December 2024 at 3.00pm**. Decisions not called in by this date will then be deemed approved and may be implemented.

A confirmed decision list will be published after 3:00pm on **Friday 20 December 2024**.

# Cabinet Agenda

16 December 2024

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<b>1. MINUTES OF THE CABINET MEETING HELD ON 4 NOVEMBER 2024</b>	5 - 8
<b>2. APOLOGIES FOR ABSENCE</b>	
<b>3. DECLARATION OF INTERESTS</b>	
<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
<b>4. ADOPTION OF HAMMERSMITH &amp; FULHAM COUNCIL'S NEW AIR QUALITY ACTION PLAN 2025-30</b>	9 - 140
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#### **LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION**

**Proposed resolution:**

*Under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of an item of business, on the grounds that it contains the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.*



London Borough of Hammersmith & Fulham

# Cabinet

## Minutes



**Monday 4 November 2024**

*NOTE: A recording of the meeting can be watched at on YouTube at:*  
<https://www.youtube.com/watch?v=eWxyMQzlr-Y&t=505s>

### **PRESENT**

Councillor Stephen Cowan, Leader of the Council  
Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology  
Councillor Andrew Jones, Cabinet Member for The Economy  
Councillor Sharon Holder, Cabinet Member for Public Realm and Lead Member for Inclusive Community Engagement and Co-production  
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and Community Safety  
Councillor Rowan Ree, Cabinet Member for Finance and Reform  
Councillor Alex Sanderson, Deputy Leader (with responsibility for Children and Education)  
Councillor Frances Umeh, Cabinet Member for Housing and Homelessness  
Councillor Zarar Qayyum, Cabinet Member for Enterprise and Skills

### **ALSO PRESENT**

Councillor Adronie Alford  
Councillor Victoria Brocklebank-Fowler

### **1. MINUTES OF THE CABINET MEETING HELD ON 7 OCTOBER 2024**

#### **RESOLVED:**

That the minutes of the meeting of the Cabinet held on 7 October 2024 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Bora Kwon.

### **3. DECLARATION OF INTERESTS**

There were no declarations of interest.

#### **4. CREATING A HOUSING COMPANY**

Councillor Rowan Ree, Cabinet Member for Finance and Reform introduced the report proposing to establish a council-owned housing company to help to address the borough's affordable housing shortage. This company would give the Council additional flexibility in offering a broad range of affordable housing products to meet the varied needs of residents and to promote inclusive economic growth.

Councillor Adronie Alford asked what type and qualities of properties the company would be looking for. Her concern was about the suitability of the properties and the potential increase in the rental market if rents were at a higher rate than the Council's rates. This could provide a knock-on effect on raising all the local rents.

Councillor Ree replied that each investment would be assessed on a case-by-case basis and the scale of picking up properties off the market would not be significant enough to move the local housing market. The rates would be higher than the Council's rent in properties where a lot of work was necessary to restore it. This would help paying off the cost of the development and to bring it back to the Council's housing stock. Therefore, this would not have an impact on the private sector market or local rents.

Councillor Victoria Brocklebank-Fowler asked where the idea to create this company come from and how it would be financed.

Councillor Ree replied that this had been successfully tried and tested by many other local authorities. He added that the Council would borrow money at a discounted rate from the Public Works Loan Board, a government body, into this council-owned company. Each investment would be accessed individually to determine the value of the borrowing.

Councillor Ree added that the Council was not aiming at building up a large property portfolio. This company would give the Council extra flexibility and an option to take advantage of competitive housing market conditions in the future.

The Leader spoke about the concerns related to temporary accommodation, the unregulated private rented sector, and rents rising in line with market forces. The housing sector was not working for large parts of the population.

The Leader praised Councillor Andrew Jones for the robust negotiations with property developers, leading to hundreds of millions of pounds coming from CIL and Section 106. The Council currently had more social housing being built than anywhere else in London, and possibly the UK. However, more housing was needed to accommodate the population in the borough. Therefore, the Council wanted a legal mechanism that would step into the marketplace and be able to take wise judgments and make decisions backed up by a very strong business case. He reiterated that this company would make investments on a case-by-case basis.

## **AGREED UNANIMOUSLY BY THE CABINET MEMBERS:**

Cabinet is recommended to:

1. Approve in principle the establishment of a wholly owned housing company limited by shares.
2. Delegate to the Executive Director of Finance and Corporate Services in consultation with the Cabinet Member for Finance and Reform and the Director of Legal Services:
  - a. to incorporate the company, establish its article of association and such other documents that are necessary to enable the establishment of the company, its board and governance structure.
  - b. to take any necessary steps including procuring and appointing any consultants or suppliers to support the governance of the company, and support feasibility studies on any trading activity that company may undertake subject to future decisions.
  - c. Appointment of company directors.
3. Note that the company business case/s prior to incorporation of the company will be brought back to Cabinet for approval.

### **Reason for decision:**

As set out in the report.

### **Alternative options considered and rejected:**

As outlined in the report.

### **Record of any conflict of interest:**

None.

### **Note of dispensation in respect of any declared conflict of interest:**

None.

## **5. CIVIC CAMPUS - STRATEGIC OPTIONS**

The Leader noted that this was a late report added to this agenda due to its urgency. Cabinet accepted it as an urgent report.

Councillor Andrew Jones, Cabinet Member for the Economy, updated on the Civic Campus Regeneration Project following the report presented at the last Cabinet in October. The campus project involved private sale/affordable homes, as well as office facilities and the refurbishment of the historic town hall. In May 2022 a significant health and safety issue had been reported, halting work for a significant period.

The exempt appendix set out the progress to date and suggested options available to the Council to further the objectives of completing the project in a timely period, to the appropriate technical standards and at the lowest cost.

**AGREED UNANIMOUSLY BY THE CABINET MEMBERS:**

To agree that appendix 1 and the recommendations contained therein are not for publication on the basis that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) as set out in paragraph 3 of schedule 12a of the local government act 1972 (as amended).

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**6. FORWARD PLAN OF KEY DECISIONS**

The Key Decision List was noted.

**7. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the exempt items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority holding that information) as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended), and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

Meeting started: 7.00 pm  
Meeting ended: 8.00 pm

Chair .....

**Report to:** Cabinet

**Date:** 16/12/2024

**Subject:** Adoption of Hammersmith & Fulham Council's new Air Quality Action Plan 2025-30

**Report of:** Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology  
Councillor Sharon Holder, Cabinet Member for Public Realm  
Councillor Max Schmid, Chief Whip

**Report author:** Adam Webber, Air Quality Policy and Strategy Lead

**Responsible Director:** Bram Kainth, Executive Director of Place

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### SUMMARY

Hammersmith & Fulham is the tenth worst local authority in England for air pollution - with 7.4% of deaths linked to toxic air, according to Public Health England<sup>1</sup>.

Toxic air can lead to dementia, cancers, heart disease, asthma, lung problems and early death. Children are particularly sensitive to dirty air as their body and lungs are developing.

Figures from 60 monitoring stations across H&F show there is not a single part of the borough where the air quality meets World Health Organisation targets. H&F is committed to reducing the exposure of people to poor air quality. We also have the aim of being the greenest local authority.

This report recommends the implementation of the council's new Air Quality Action Plan 2025-2030 to help tackle dangerous levels of air pollution in H&F and help deliver the Council's Net Zero 2030 target.

This plan aims to protect the health and wellbeing of the people who live, work in and visit the borough from the effects of air pollution, and to promote healthy living by protecting children and families from filthy air.

Key goals for the council are: tackling the sources of pollution that the council can control; raising residents' and businesses' awareness of the dangers of air pollution; and working with the Greater London Authority and Transport for London to make the improvements needed to reduce pollution in the borough and across London.

In order to achieve this, we have the following key priorities:

- Provide the necessary infrastructure to enable more active travel, such as walking, wheeling, and cycling;
- Develop Clean Air Neighbourhood projects, including tree planting, sustainable drainage systems and traffic and pollution reduction measures, where supported by residents;

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<sup>1</sup> Public Health England Outcomes Framework | [fingertips.phe.org.uk](https://www.fingertips.phe.org.uk)

- Work collaboratively with our partners and stakeholders on innovative policies and projects;
- Support residents and businesses to adopt car-sharing and clean vehicles;
- Reduce building emissions by replacing older boilers with clean heat networks and heat pumps;
- Address indoor pollution, a new area of concern given how long we all spend indoors and in our homes and offices;
- And tackle pollution at schools, as well as journeys to and from, through initiatives such as School Streets Plus.

## RECOMMENDATIONS

1. To agree the adoption of the Council's new Air Quality Action Plan 2025-30.

**Wards Affected:** All

<b>Our Values</b>	<b>Summary of how this report aligns to the H&amp;F Values</b>
Building shared prosperity	Improved air quality and improved health and wellbeing will positively impact on the economy of the borough, from reducing sick days and increasing productivity, to having healthier and happier individuals and businesses. Tackling air pollution and the climate emergency will also result in opportunities for us to support the green economy in the borough.
Creating a compassionate council	Air pollution disproportionately affects the young, the old, the vulnerable, those less well-off and those from Black, Asian and Minority Ethnic backgrounds. By improving air quality across the borough, we will be reducing inequalities and creating a fairer and more equitable borough for all.
Doing things with local residents, not to them	Air pollution is not something the council can wholly tackle on its own. As well as being co-created with our residents through a public consultation, this Action Plan aims to empower our residents, schools, businesses and other stakeholders to take action to reduce their emissions, and reduce their exposure to harmful pollution.
Being ruthlessly financially efficient	There is a strong co-benefit between many actions to improve air pollution, and actions to reduce our carbon emissions. The benefits of improved health and wellbeing from cleaner air will also be seen in a reduced financial burden on the NHS and on adult social care and children's services. Many of the successful projects we have implemented to date on air pollution have been the result of successful grant funding applications.

Taking pride in H&F	Tackling air pollution will result in a cleaner, greener, healthier borough. As well as the benefits of improved health across our communities from cleaner air, there are other areas that this Action Plan will support, from improved health and wellbeing from increased active travel, to the mental health benefits of high quality green space across the borough.
Rising to the challenge of the climate and ecological emergency	Tackling air pollution is a key component of our wider environmental work that will support our ambitions of being a net carbon zero borough by 2030. As well as seeking to meet our statutory obligations, this Action Plan goes further in affirming our commitment to meeting the stringent World Health Organisation guidelines for air quality. Improved air quality will also support other key climate challenges: there are co-benefits between air quality and carbon emissions, biodiversity and green space, noise and waste emissions.

## Financial Impact

There is no direct cost associated with the adoption of the Air Quality Action Plan (AQAP) 2025-30. Table 4.1 of the AQAP provides a list of 40 headline actions for implementation with estimated costs and indicative funding source(s). Funding is expected to come from a variety of sources, including existing approved budgets across the Council (marked as ‘normal business’ in the action plan), external grant funding for specific projects and actions, and other existing external funding (such as the carbon offset fund and appropriate s106 and CIL). This report does not seek approval for any new or additional funding. Should that be required, this will be considered as a separate report(s) in accordance with the Council’s governance framework.

*Kellie Gooch, Head of Finance (Environment), 20 May 2024.*

*Danny Rochford, Head of Finance (Housing Revenue Account & Economy), 3 December 2024*

*Verified by: Sukvinder Kalsi, Executive Director Finance & Corporate Services, 3 December 2024*

## Legal Implications

The whole of the borough of Hammersmith & Fulham is a designated Air Quality Management Area. Section 83 of Part IV of the 1995 Environment Act (“1995 Act”) requires local authorities to designate an Air Quality Management Area (“AQMA”) where air quality objectives, as set out in the 2000 Regulations, are not being achieved, or are not likely to be achieved within the relevant period.

Once the area has been designated, section 84 requires the local authority to develop an “Air Quality Action Plan” detailing remedial measures to tackle the problem within the AQMA.

This Air Quality Action Plan fulfils this requirement, and the Plan has been developed in consultation with the GLA, who manage the London Local Air Quality Management function per Part IV of the 1995 Act.

The appropriate decision maker is the Cabinet.

The decision is a Key Decision and the report must be submitted to Committee Services for publication on the Council's website.

*Angela Hogan, Chief Solicitor (Contracts and Procurement), 3 December 2024*

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## **Background Papers Used in Preparing This Report**

None

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## **DETAILED ANALYSIS**

### **Proposals and Analysis of Options**

1. Tackling air pollution is a policy priority for the Council. It actively supports one of the Council's key values, that of rising to the challenge of the climate and ecological emergency. That is why this Action Plan reaffirms the Council's commitment to meeting the World Health Organization guidelines for air quality across the borough, which are more stringent and ambitious than the national objectives given to us by central Government.
2. The evidence is incontrovertible that air pollution affects health. Poor air quality is the largest environmental risk to public health in the UK<sup>2</sup>. Long term exposure to pollution can cause chronic conditions such as cardiovascular and respiratory diseases as well as lung cancer. It can cause the onset of asthma and has impacts throughout all stages of life, from pre-natal through to later years. As such, it is a burden on the NHS and social care services, with costs to the NHS if strong action isn't taken estimated at approximately £5.4bn by 2035<sup>3</sup>.
3. There is also an equalities angle to air pollution: it disproportionately affects vulnerable communities, those less well off, and those from Black, Asian and Minority Ethnic backgrounds<sup>4</sup>. Our work to improve air quality will therefore contribute towards the Council's efforts to create a more equal and fairer borough for everyone.
4. The Council also has a statutory duty to tackle pollution. Pursuant to our statutory duties as a designated Air Quality Management Area, the Council is required to

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<sup>2</sup> UK Government: Health Matters – Air Pollution | [Health matters: air pollution - GOV.UK \(www.gov.uk\)](https://www.gov.uk/health-matters/air-pollution)

<sup>3</sup> Estimating the costs of air pollution to the National Health Service and social care: An assessment and forecast up to 2035 | [Estimating the costs of air pollution to the National Health Service and social care: An assessment and forecast up to 2035 — UK Health Security Agency \(ukhsa.gov.uk\)](https://www.ukhsa.gov.uk/estimating-the-costs-of-air-pollution-to-the-national-health-service-and-social-care)

<sup>4</sup> Greater London Authority air quality exposure and inequalities study 2023 | [Air Pollution and Inequalities in London - update 2023 | London City Hall](https://www.london.gov.uk/inequalities-in-london)



have an Air Quality Action Plan. The Plan, recommended in this report for adoption, fulfils these statutory requirements, and sets out how the Council will work to meet national objectives for air pollution and help improve the health and wellbeing of everyone in the borough over the next five years.

5. As a statutory document, we are relatively restricted in the style and format of the Plan. As a result, a public-facing summary version of the Plan will be produced in order to provide the best possible advice to our residents on the dangers of pollution and the action they can take to both reduce their own emissions, and reduce their exposure to dirty air. Members will be consulted on the look and feel of this document once the main AQAP has been adopted. A section of the designed up AQAP itself is attached to this report (Appendix 5) to give an early look at the design (rather than the copy within it) – again, the Plan will be fully designed up once the text of the AQAP (Appendix 1) has been adopted.
6. The draft Plan recommended for adoption in this report has been subject to internal consultation and review, and an external public consultation phase. Several changes to the Plan were made as a result of the public consultation, and feedback from Cabinet members, which are set out in Appendix 3.
7. The original consultation version of the Plan was dated 2024-29. However, to reflect the expected adoption date of the Plan, this has been amended to 2025-30 in consultation with the relevant Cabinet members. This also aligns the Plan to our wider Net Zero 2030 Strategy and goals.
8. The Plan is made up of two key elements. The first section is the context of air pollution in Hammersmith & Fulham. It sets out the health impacts of air pollution, and the links between our work on air quality and our wider work on climate change. Details are included on the sources of air pollution, the levels of air pollution across the borough, and how pollution levels have changed over time (and are forecast to change in future years). The second section is the statutory action plan matrix, which consists of 40 headline actions the Council will take over the next five years.
9. The 40 headline actions within the Plan are split into seven categories, which are taken from the GLA's air quality action plan matrix:
  - **Monitoring and other core statutory duties:** maintaining monitoring networks is critical for understanding where pollution is most acute, and what measures are effective to reduce pollution. There are also a number of other very important statutory duties undertaken by boroughs, which form the basis of action to improve pollution;
  - **Localised solutions:** where supported by residents, these seek to promote healthy living and improved air quality through Clean Air Neighbourhood measures including: traffic and pollution reduction trials, sustainable drainage systems, tree planting, schools streets initiatives and improved infrastructure for walking and cycling;
  - **Emissions from developments and buildings:** it is modelled that emissions from buildings will soon overtake transport emissions as the single biggest

source of NO<sub>x</sub> emissions in the borough. Tackling emissions from buildings also results in co-benefits to our work reducing carbon emissions across H&F;

- **Public health and awareness raising:** increasing awareness can drive behavioural change to lower emissions as well as to reduce exposure to air pollution;
- **Delivery servicing and freight:** vehicles delivering goods and services are usually light and heavy-duty diesel-fuelled vehicles with high primary NO<sub>2</sub> emissions;
- **Borough fleet actions:** our fleet includes light and heavy-duty diesel-fuelled vehicles such as mini buses and refuse collection vehicles with high primary NO<sub>2</sub> emissions. Tackling our own fleet means we will be leading by example;
- **Cleaner transport:** road transport is the main source of air pollution in London. We need to incentivise a change to walking, cycling and ultra-low emission vehicles (such as electric) as far as possible.

10. Ownership of the actions within the AQAP are spread across the Council. These are listed within the Plan, alongside details of the governance of the Plan and how we will report on progress. It is a statutory duty for the Council to provide Annual Status Reports, signed off by the GLA, which give updates on progress against AQAP actions in the previous calendar year. These Annual Status Reports can be found on the Council's website.
11. At the end of the Plan is a series of checklists of recommendations for individuals / community groups, schools and businesses; these are aimed at enabling these groups to take immediate action to both reduce their exposure to harmful air pollution, and also reduce their own emissions.
12. It should be noted that the Plan, while in place for five years, can be considered a 'living document', and changes to it, including updates to actions, can be made within its life span. Part of the draft design version of the Plan is appended to this report to provide an overview of the visual style proposed for the final AQAP.

## Reasons for Decision

13. Pursuant to our statutory duties as a designated Air Quality Management Area, the Council is required to have an Air Quality Action Plan. The Plan, recommended in this report for adoption, fulfils these statutory requirements, and sets out how the Council will work to meet national objectives for air pollution and help improve the health and wellbeing of everyone in the borough over the next five years.
14. The AQAP has been produced in consultation with stakeholders including the GLA, and subject to a statutory public consultation. Following this, the current draft AQAP 2025-30 is recommended for adoption by the Council.

## Equality Implications

15. An Equalities Impact Assessment screening assessment has been undertaken for this work. The screening assessment found no negative impacts on any

protected characteristic groups, and several instances of positive impacts on protected characteristic groups. The screening assessment is appended to this report (Appendix 4).

## **Risk Management Implications**

16. There are no significant risks to this initiative.

*Jules Binney, Risk and Assurance Manager, 3 December 2024*

## **Climate and Ecological Emergency Implications**

17. Tackling air pollution is a key component of our wider environmental work that will support our ambitions of being a net carbon zero borough by 2030. As well as seeking to meet our statutory obligations, this Action Plan goes further in affirming our commitment to meeting the stringent World Health Organisation guidelines for air quality.

18. Improved air quality will also support other key climate challenges: there are strong co-benefits between air quality and carbon emissions, biodiversity and green space, noise and waste emissions.

*Hinesh Mehta, Assistant Director Climate Change, 3 December 2024*

## **Consultation**

19. The consultation version of the AQAP was designed in consultation with the GLA, who manage the London Local Air Quality Management process.

20. A public consultation for the draft AQAP was undertaken in December 2023 – February 2024 via the Council’s ‘Have your say’ online consultation portal. The consultation report capturing the results and feedback received is appended to this report (Appendix 2). As a result of the consultation, a number of changes were made to the draft Plan: these are summarised in the change tracker also appended to this report (Appendix 3).

## **LIST OF APPENDICES**

1. Draft Hammersmith & Fulham Air Quality Action Plan 2025-30
2. Consultation report for the AQAP 2025-30<sup>5</sup>
3. Consultation change tracker for the AQAP 2025-30
4. Equalities Impact Assessment screening assessment for the AQAP 2025-30
5. For design reference - draft section of the designed AQAP 2025-30<sup>6</sup>

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<sup>5</sup> Note that during the consultation the AQAP was dated 2024-29, rather than the proposed dates for adoption of 2025-30 agreed with Cabinet Members (see paragraph 7 of this report). As such the title of the pdf report and references throughout this document are to 2024-29.

<sup>6</sup> Note that when this design draft was produced, the AQAP was dated for 2024-29. This has now been updated. See footnote 5 above.

**APPENDIX 1**

**AIR QUALITY ACTION PLAN**  
**2025 – 2030**

**(Cover art, formatting and design to be completed once the AQAP has been formally adopted and approved by the Council.)**

DRAFT

## What is this document?

This is a two-part document which sets out Hammersmith & Fulham's Council approach for improving air quality and protecting health from exposure to air pollution in Hammersmith & Fulham.

The first part of this Air Quality Action Plan (AQAP) sets out why tackling air pollution is a key priority for the Council. It explains why air pollution is so harmful to our health, where pollution comes from, how it has changed in the borough over time, and what actions we have taken to date to improve the quality of the air we all breathe. The second part is the Action Plan matrix, which sets out the actions and policies which will be undertaken in the next five years to reduce air pollution across the borough.

This document goes far beyond the legal requirements for councils on air quality, by committing Hammersmith & Fulham to more ambitious WHO (2021) air quality standards and including actions to tackle pollution from new sources not usually addressed by local authorities, such as indoor air pollution.

Why does this document matter to you?

- Everyone is affected by air pollution – clean air is important for us all.
- This Air Quality Action Plan 2025-2030 sets out what H&F Council and our partners will do to improve air quality over the next five years.
- This Plan also gives you information and suggestions for you, to help you do your bit by reducing emissions in your daily life, as well as helping you protect your own health by avoiding harmful pollution.
- This means this AQAP is for everyone, whether you live in, work in, go to school in, or simply visit Hammersmith & Fulham.

As this is a statutory document, there is a lot of information in this Action Plan. The contents page below can help guide you to find the information that you need.

This AQAP was prepared by the Air Quality Team of Hammersmith & Fulham Council with the support and agreement of departments across the Council. Following a public consultation, this AQAP has been approved by the Leader of the Council and the Cabinet of Hammersmith & Fulham Council.

This AQAP will be subject to an annual review, appraisal of progress and reporting to the relevant Council Committee. Progress each year will be reported in the Annual Status Reports produced by Hammersmith & Fulham, as part of our statutory London Local Air Quality Management duties.

If you would like to contact us about this document, please get in touch with us at:

Air Quality  
Hammersmith & Fulham Council  
King Street  
Hammersmith W6 9JU

Email: [AQAP@lbhf.gov.uk](mailto:AQAP@lbhf.gov.uk)

## **CONTENTS**

**To be incorporated at design stage**

DRAFT

# Foreword

Hammersmith & Fulham sits in the basin of the Thames Valley. On some days the air quality is perilous.

Dirty air causes cancer, strokes, heart disease and dementia. It is particularly bad for young children, causing a detrimental effect on brain development, stunted lungs and damage to developing organs.

It is bad for the old, and those with pre-existing health conditions. It disproportionately affects vulnerable people, poorer people, and those from Black, Asian, and Minority Ethnic groups.

Nobody would willingly drink a glass of dirty water. Yet roughly 18 times each minute we do just that. We breathe in contaminated, poisonous air.

Pollution comes from the vehicles on our roads, the gas boilers in our buildings, the dust from construction and development work across our borough and beyond.

There is no safe level of air pollution, and that is why we in H&F have committed to meeting the World Health Organisation 2021 guideline values for air quality by 2030 - which are far more ambitious than those set out for us by central government.

We cannot just focus on the outside world. Indoor air pollution is a newer concern – air indoors can be as polluted as outdoors.

This action plan rises to the new challenge, committing us to tackle pollution inside our homes and offices and schools. This year we launched our first school streets and are committed to rolling this programme out across the borough.

Tackling dirty air and our ambitions for a net zero by 2030 go hand in hand. Reducing carbon emissions, improving biodiversity and ecology across the borough, and improving the quality of our air are all key priorities for the council.

To measure the effects of the actions we're taking, we have installed the largest hyper local Breathe London air quality monitoring network in London.

That has enabled us to see how pollution has dropped in the Clean Air Neighbourhood streets of South Fulham where commuter traffic has been removed.

Finally, we know that we cannot tackle this issue alone. Our New Better Air Better Health partnership brings us together with our partners in healthcare, academia and beyond. We want to show leadership, to inspire and encourage action from everyone in the borough.

Only by residents, community groups, schools, businesses, universities and hospitals working together, can we improve the air we breathe and the health and wellbeing of everyone who lives in, works in, or visits our great borough.

Cllr Stephen Cowan, Leader of Hammersmith and Fulham Council  
Dr Nicola Lang, Director of Public Health

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## EXECUTIVE SUMMARY

Our new Air Quality Action Plan 2025-30 sets out Hammersmith & Fulham's vision for a borough with cleaner air, and improved health and wellbeing for all. It is part of the Council's Climate and Ecological Strategy 2021-2030.

This plan will help us protect the health and wellbeing of the people who live, work in and visit the borough from the effects of air pollution, and to promote healthy living by protecting children and families from filthy air.

Air pollution affects all of us before we are even born to our last years. Young or old, in good health or with existing health issues. Improving air quality is a key priority for the council as part of its commitment to improving the environment and our commitment to public health and wellbeing, and this Air Quality Action Plan (AQAP) sets out what we are going to do and achieve in the next five years to make our vision of a cleaner, healthier borough a reality.

As well as affecting our health, air pollution damages the economy, increasing sick days and illnesses as well as being a burden on the NHS and our social care systems.

This AQAP has been produced as part of our duty to London Local Air Quality Management. It builds upon our past successes and outlines the further actions we will take to improve air quality in Hammersmith & Fulham between 2025-2030. This document fulfils our statutory obligations, but it also goes further, because air pollution can still damage our health even at very low concentrations. As a result, as a Council we are committed to meeting the World Health Organization Air quality (2021) guidelines for air quality by 2030 – making this Action Plan an ambitious document, where bold action can equal hugely positive impacts.

Tackling air pollution is something that we as a council cannot do alone. This Action Plan sets out how we will partner with experts (such as the NHS and Imperial College through our Better Air Better Health partnership), work with and lobby central government and the Mayor of London and help empower our communities to make changes to both reduce their own emissions, but also reduce their exposure to harmful air pollution.

The purpose of this plan is to protect the health and wellbeing of the people who live, work in and visit the borough from the effects of air pollution. It also supports our aim of being the greenest local authority in the country.

### We have the following overarching goals:

- **Tackling the sources of pollution that the council can control** – for example from our own properties and fleet and through our planning policies, our transport policies, highways works and maintenance.
- **Raising residents' and businesses' awareness** of what they can do to reduce their own emissions and how to avoid exposing themselves to existing pollution.
- **Lobbying the government** to make the changes needed to improve air quality across the country.
- **Working with the GLA and TfL** to make the improvements needed to reduce pollution in the borough and across London.

**To achieve this, we have the following priorities:**

1. Provide the necessary infrastructure to enable more **active travel, such as walking, wheeling, and cycling**.
2. The development of **Clean Air Neighbourhood projects**, including tree planting, sustainable drainage systems and traffic and pollution reduction measures, where supported by residents.
3. Working collaboratively with our partners and stakeholders on innovative policies and projects. Our **Better Air, Better Health partnership, with Imperial College London and Imperial College Healthcare NHS Trust**, is one example of bringing together the public sector with world-class academics and healthcare professionals to jointly tackle the issue of air pollution in new and exciting ways.
4. Support residents and businesses to adopt **car-sharing and clean vehicles**, utilising our dense electric vehicle charging network. Our **Net Zero 2030 Parking Strategy** will support our promotion of low emission vehicles and encourage active travel across the borough.
5. Reduce building emissions by replacing older boilers with **clean heat networks and heat pumps**, raising residents' and businesses' awareness of this air pollution source and how they may upgrade to **cleaner zero emission heat and power sources**, and using the planning system to regulate the installation of new energy plant.
6. Tackling pollution at schools, as well as journeys to and from, by making local improvements and raising awareness of **cleaner walking routes**. Implementing a rolling programme of **school streets plus projects** across the borough, while also delivering other projects such as **green barriers**, sustainable drainage systems and more around our schools.

## Abbreviations

AQAP	Air Quality Action Plan
AQMA	Air Quality Management Area
AQO	Air Quality Objective
BEB	Buildings Emission Benchmark
CAB	Cleaner Air Borough
CAZ	Central Activity Zone
CHP	Combined Heat & Power
EST	Energy Saving Trust
EV	Electric Vehicle
GLA	Greater London Authority
GULCS	Go Ultra Low City Scheme
HGV	Heavy Goods Vehicle
LAEI	London Atmospheric Emissions Inventory
LAQM	Local Air Quality Management
LGV	Light Goods Vehicle
LLAQM	London Local Air Quality Management
NICE	The National Institute for Health and Excellence
NRMM	Non-Road Mobile Machinery
OLEV	Office for Low Emission Vehicles
PM <sub>10</sub>	Particulate matter less than 10 micron in diameter
PM <sub>2.5</sub>	Particulate matter less than 2.5 micron in diameter
SPD	Supplementary Planning Document
SPG	Supplementary Planning Guidance
STARS	Sustainable Travel: Active, Responsible, Safe
TEB	Transport Emissions Benchmark
TfL	Transport for London

## **Introduction and structure of this Action Plan**

This report outlines the actions that Hammersmith & Fulham Council will deliver between 2025-2030 to reduce concentrations of pollution, and exposure to pollution; thereby positively impacting on the health and quality of life of residents and visitors to the borough.

It has been developed in recognition of the legal requirement on the local authority to work towards air quality objectives under Part IV of the Environment Act 1995 and relevant regulations made under that part and to meet the requirements of the London Local Air Quality Management statutory process<sup>1</sup>.

**Air pollution is the largest environmental threat to public health in the UK**, and up to 36,000 premature deaths each year are attributable to air pollution exposure – that’s 20 times more than the number of deaths caused by road traffic collisions. **Hammersmith & Fulham is the tenth worst local authority in England for air pollution** - with **7.4% of deaths in 2022 linked to toxic air**, according to Public Health England<sup>2</sup>.

Air pollution carries a huge cost for our health and social care systems; if strong action isn’t taken, this is estimated at approximately £5.4bn by 2035, rising to over £18.5bn when costs for diseases and poor health with less robust evidence are included<sup>3</sup>.

Finally, air pollution damages the economy through lost productivity and poor health. Defra commissioned research concluded that air pollution costs the UK economy £2.7 billion each year<sup>2</sup>.

The impacts of air pollution are severe and far-reaching, but we’re not all affected equally. The risk to our health is a result of our existing health circumstances and the extent to which we are exposed to polluted air. People with health vulnerabilities or increased exposure to air pollution are therefore more likely to experience adverse health outcomes from air pollution. Air pollution also has a disproportionate and inequitable impact upon socio-economically deprived communities and Black, Asian and minority ethnic populations<sup>3</sup>.

Tackling air pollution is not something we alone can do as a council. While we will take all the action we can, we also need to partner with and lobby for more action by others, and we also need to empower our communities to take action. Our Better Air Better Health partnership with Imperial College London and Imperial College Healthcare NHS Trust is one example of how we will bring together world-class experts to help us tackle

<sup>1</sup> LLAQM Policy and Technical Guidance | <https://www.london.gov.uk/what-we-do/environment/pollution-and-air-quality/working-boroughs>

<sup>2</sup> Fraction of mortality attributable to particulate air pollution (new method) in H&F | [Fingertips - Public Health Data 2023 | Department of Health and Social Care \(phe.org.uk\)](#)

<sup>3</sup> Valuing the impacts of Air Quality on Productivity | Ricardo AEA | [1511251135\\_140610\\_Valuing\\_the\\_impacts\\_of\\_air\\_quality\\_on\\_productivity\\_Final\\_Report\\_3\\_0.pdf \(defra.gov.uk\)](#)

<sup>4</sup> Greater London Authority air quality exposure and inequalities study 2023 | [Air Pollution and Inequalities in London - update 2023 | London City Hall](#)

this problem. Encouraging behaviour change is not easy, but we as a council are committed to helping residents, workers and visitors across our borough to breathe cleaner and safer air.

### We have the following overarching goals:

- Tackling the sources of pollution that the council can control – for example from our own properties and fleet and through our planning policies, our transport policies, highways works and maintenance.
- Raising residents' and businesses' awareness of what they can do to reduce their own emissions and how to avoid exposing themselves to existing pollution.
- Lobbying the government to make the changes needed to improve air quality across the country.
- Working with the GLA and TfL to make the improvements needed to reduce pollution in the borough and across London.

### To achieve this, we have the following priorities:

- Provide the necessary infrastructure to enable more **active travel**, such as **walking, wheeling, and cycling**.
- The development of **Clean Air Neighbourhood projects**, including tree planting, sustainable drainage systems and traffic and pollution reduction measures, where supported by residents.
- Working collaboratively with our partners and stakeholders on innovative policies and projects. Our **Better Air, Better Health partnership**, with Imperial College London and Imperial College Healthcare NHS Trust, is one example of bringing together the public sector with world-class academics and healthcare professionals to jointly tackle the issue of air pollution in new and exciting ways.
- Support residents and businesses to adopt car-sharing and cleaner vehicles, utilising our dense electric vehicle charging network. Our **Net Zero 2030 Parking Strategy** will support our promotion of low emission vehicles and encourage active travel across the borough.
- Reduce building emissions by replacing older gas boilers with **clean heat networks and heat pumps**, raising residents' and businesses' awareness of this air pollution source and how they may upgrade to cleaner heat and power sources, and **using the planning system to regulate the installation of new energy plant**.
- Tackling **pollution at schools**, as well as journeys to and from our schools, by making local improvements and **raising awareness of cleaner walking routes**. Implementing a **rolling programme of school streets projects across the**

**borough**, while also delivering other projects such as green barriers, sustainable drainage systems and more around our schools.

We have developed actions that can be considered under seven broad topics:

- **Monitoring and other core statutory duties:** maintaining monitoring networks is critical for understanding where pollution is most acute, and what measures are effective to reduce pollution. There are also several other very important statutory duties undertaken by boroughs, which form the basis of action to improve pollution.
- **Localised solutions:** where supported by residents, these seek to promote healthy living and improved air quality through Clean Air Neighbourhood measures including: traffic and pollution reduction trials, sustainable drainage systems, tree planting, school streets initiatives and improved infrastructure for walking and cycling;
- **Emissions from developments and buildings:** it is modelled that emissions from buildings will soon overtake transport emissions as the single biggest source of NOX emissions in the borough. Tackling emissions from buildings also results in co-benefits to our work reducing carbon emissions across H&F.
- **Public health and awareness raising:** increasing awareness can drive behavioural change to lower emissions as well as to reduce exposure to air pollution. This is a key driver of our Better Air Better Health partnership with academic and NHS experts.
- **Delivery servicing and freight:** vehicles delivering goods and services are usually light and heavy-duty diesel-fuelled vehicles with high primary NO<sub>2</sub> emissions.
- **Borough fleet actions:** our fleet includes light and heavy-duty diesel-fuelled vehicles such as minibuses and refuse collection vehicles with high primary NO<sub>2</sub> emissions. Tackling our own fleet means we will be leading by example.
- **Cleaner transport:** road transport is the main source of air pollution in London. We need to incentivise a change to walking, cycling and ultra-low emission vehicles (such as electric) as far as possible.

Our priorities are to tackle the sources of emissions that the council has control over, raising public awareness of air pollution, and lobbying the government to make the necessary widespread changes needed to improve air quality.

You will see in this report that we have worked hard to engage with stakeholders and communities which can make a difference to air quality in the borough. We would like to thank all those who have worked with us in the past and we look forward to working

with you again as well with new partners as we deliver this new action plan over the coming years.

In this AQAP we outline how we plan to effectively use local levers to tackle air quality issues within our control.

However, we recognise that there are many air quality policy areas that are outside of our influence (such as Euro vehicle standards, national vehicle taxation policy, taxis and buses), and so we will continue to work with and lobby regional and central government on policies and issues beyond Hammersmith & Fulham council influence.

<p><b>Structure of the Hammersmith &amp; Fulham Air Quality Action Plan 2025-30</b></p>
<p><b>Chapter 1: Air Quality in Context</b></p> <p>Why we have introduced this new Action Plan. This includes a section of the impacts of air pollution on health, our statutory duties on air quality, and the links between air quality and our other crucial work on climate change and ecology.</p>
<p><b>Chapter 2: Air Quality in Hammersmith &amp; Fulham</b></p> <p>Where pollution in Hammersmith &amp; Fulham comes from, how it has changed over time, and how we monitor, measure and model air pollution in the borough.</p>
<p><b>Chapter 3: What we have achieved so far</b></p> <p>A summary of some of the achievements and successes in improving air quality in the borough over the last five years.</p>
<p><b>Chapter 4: The next five years – the Action Plan Matrix</b></p> <p>The actions, outcomes, policies and projects that we are committing to undertaking during the lifetime of this Action Plan to help improve the health and wellbeing of everyone who lives in, works in, or visits Hammersmith &amp; Fulham.</p>
<p><b>Chapter 5: Further information</b></p> <p>More information and links to further reading and guidance on this topic. This includes a summary of actions you can take right now if you are a resident, business or school.</p>

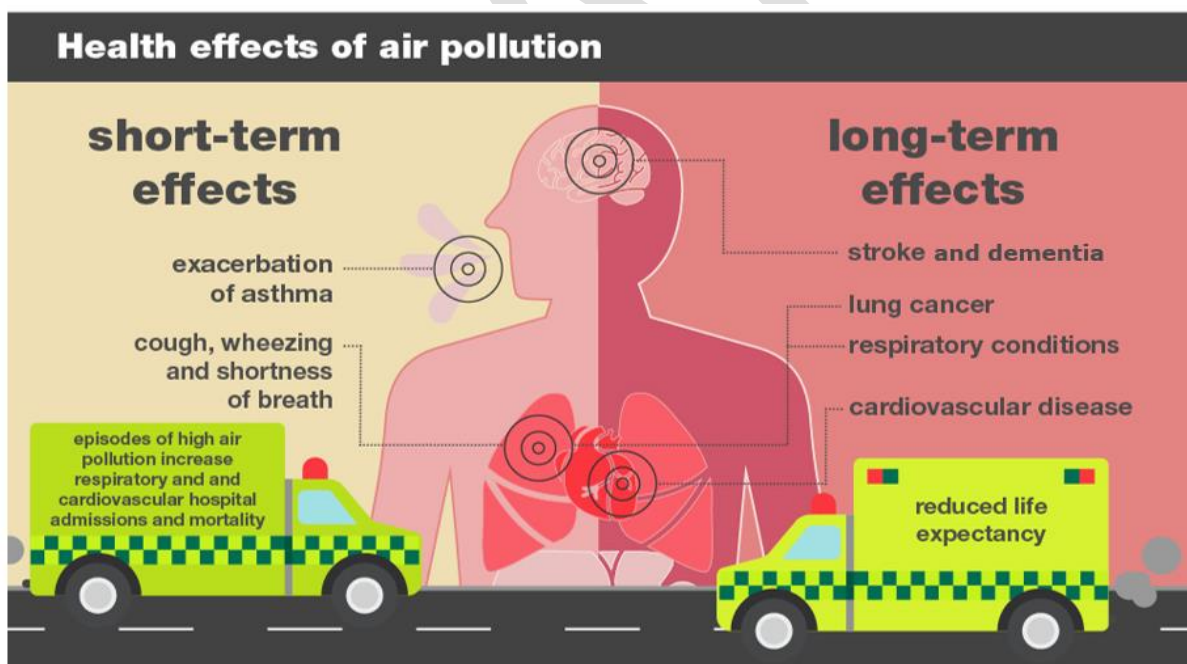


## 1. Air Quality in context

### Air Pollution and Health

**Air pollution** is associated with many **adverse health impacts**, both short term and long-term effects as shown in Figure 1 below. Air pollution is recognised as a **contributing factor** in the onset of **heart disease and cancer**. Additionally, air pollution is increasingly being linked to a huge variety of other adverse health impacts, from brain diseases to stress and mental health issues.

*Figure 1: Health Impacts of Air Pollution*



(Adapted from UK Health Security Agency, 2023)

### **Air pollution and inequalities**

Air pollution does not affect everyone equally. Although we are all at risk, some groups are exposed to higher levels of air pollution and others are more vulnerable to the health damage from pollution exposure. In this way, air pollution has an inequitable health burden.

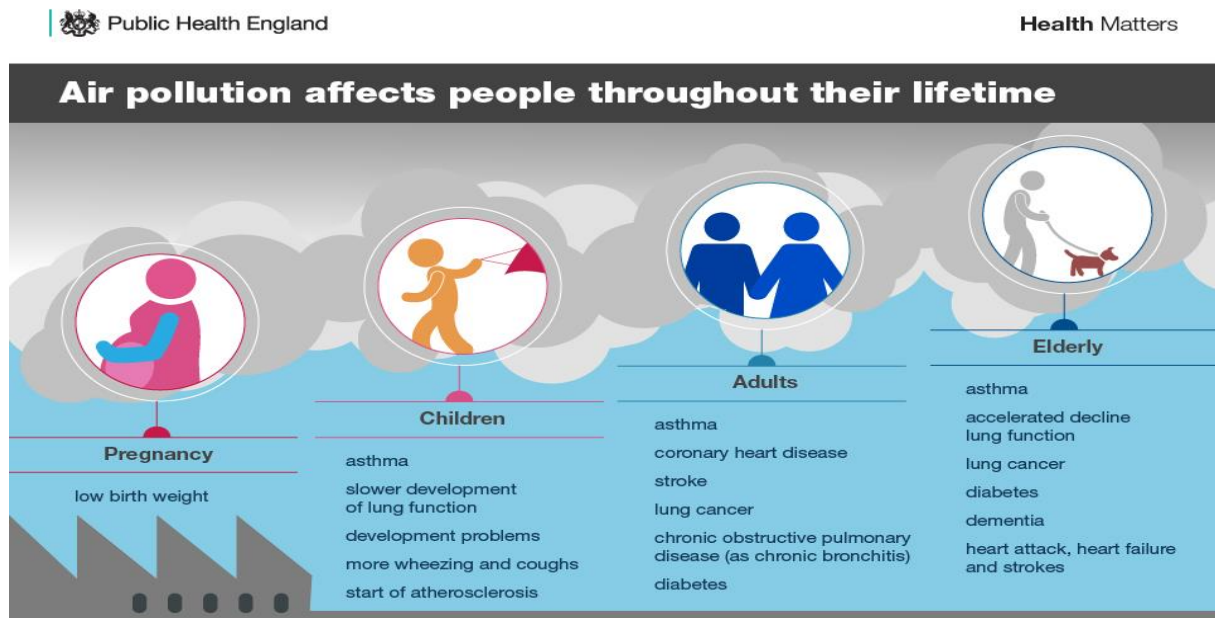


Air pollution particularly affects the most vulnerable in society: **children** and **older people**, and **those with heart and lung conditions**.

There is also often a strong correlation with equalities issues because areas with poor air quality are also often the less affluent areas<sup>4</sup>. Air pollution also has a disproportionate and inequitable impact upon socio-economically deprived communities and Black, Asian and minority ethnic populations. Data from the Mayor of London shows that Black, Asian and minority ethnic populations are exposed to higher NOx concentrations<sup>5</sup>.

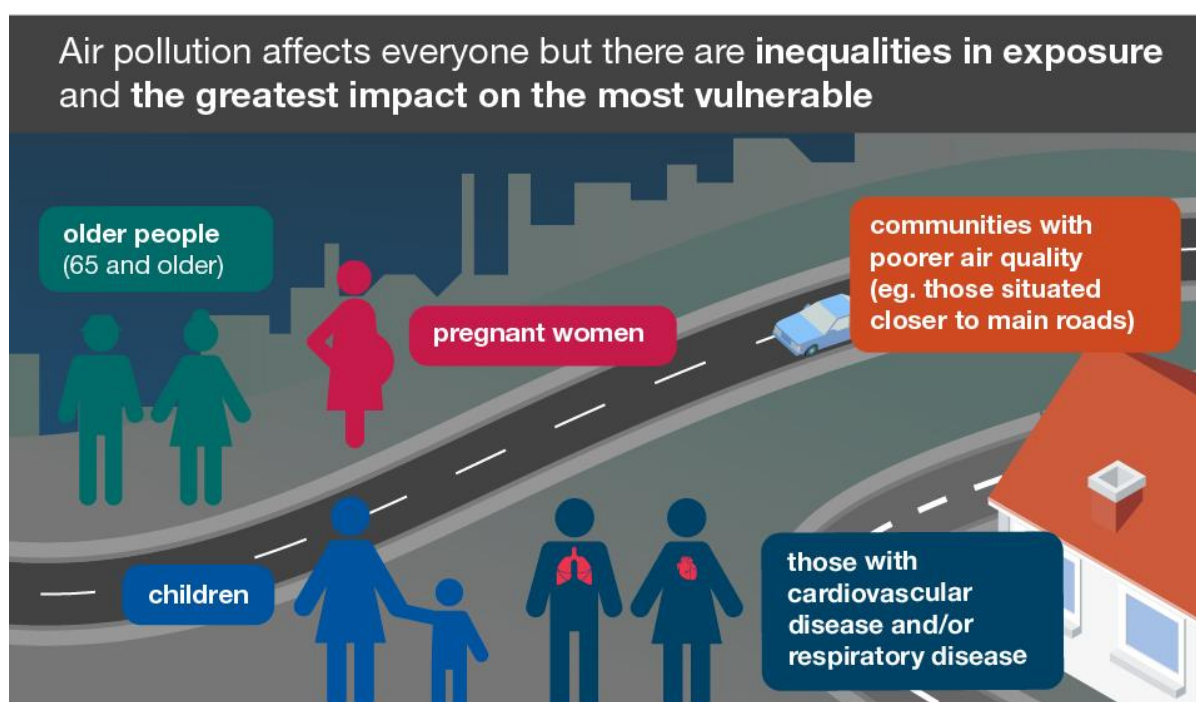
The Royal College of Paediatrics and Child Health published a Position Statement on Air Pollution in the UK in September 2024. It confirmed that children are especially vulnerable to air pollution because they inhale more air than adults in proportion to their body weight, breathe closer to ground-level sources of air pollution such as vehicle exhausts, and are less able to control their exposure than adults.

Figures 2 & 3 – Additional health impacts of air pollution



<sup>4</sup> Air Pollution and Inequalities in London – update 2023 | GLA

<sup>5</sup> Ibid.



(Adapted from UK Health Security Agency, 2023)

Poor air quality has a significant negative impact on human health and a 2019 Imperial College London report “London Health Burden of Current Air Pollution and Future Health Benefits of Mayoral Air Quality Policies” shows an estimated 82 deaths to be attributable to air pollution in the borough in 2019. In 2019 in Greater London, the equivalent of between 3,600 and 4,100 deaths were estimated to be attributable to human made PM<sub>2.5</sub> and NO<sub>2</sub>.

Public Health England has identified the fraction of all-cause adult mortality attributable to PM<sub>2.5</sub> as one of its key indicators within the Public Health Outcomes Framework which in Hammersmith and Fulham 7.4% based on 2022 values (down from 7.9% in 2010). This makes our borough the tenth worst local authority in England for air pollution.

Air pollution carries a huge cost for our health and social care systems; if strong action isn’t taken, this is estimated at approximately £5.4bn by 2035, rising to over £18.5bn when costs for diseases and poor health with less robust evidence are included<sup>3</sup>.

Finally, air pollution damages the economy through lost productivity and poor health. Defra commissioned research concluded that air pollution costs the UK economy £2.7 billion each year<sup>6</sup>.

The huge adverse health impacts of pollution across H&F make it vitally important that we work closely with our partners in the NHS. The Better Air Better Health collaboration, bringing together the council with Imperial College London and the

<sup>3</sup>Valuing the impacts of Air Quality on Productivity | Ricardo AEA | [1511251135\\_140610 Valuing the impacts of air quality on productivity Final Report 3 0.pdf \(defra.gov.uk\)](https://www.defra.gov.uk/publications/default.aspx?id=1511251135_140610)

Imperial College Healthcare NHS Trust, will be a crucial tool for us moving forward. Bringing together academic and clinical expertise will help us to target our projects and policies to have the maximum impact on improving health and wellbeing across H&F and beyond.

## **Air Pollution and Climate Change**

**Air Quality** and **Climate Change** are key priorities for the council, as well as being some of the important issues of our time globally. Many of the actions we can take to improve air quality will also have carbon benefits, and vice versa. As a result, it is important for the Council to integrate our air quality and climate policies, to maximise the benefits of our work. This is true not only for air quality and carbon emissions, but also for other environmental challenges we are facing, such as biodiversity, waste management, and noise pollution.

As well as our statutory responsibilities for air quality, Hammersmith & Fulham Council are also tackling the climate and ecological emergency by working towards net zero greenhouse gas emissions by 2030 for the borough. You can find out more about our work in this area in our Climate and Ecology Strategy, published in 2021.

This section provides a summary of the synergies between air quality and other environmental issues<sup>7</sup>.

Key interactions between air quality and climate change:

***Air pollution and greenhouse gas emissions often come from the same source:*** emissions from road transport, energy and heat generation and domestic solid fuel burning are some of the most common sources that contribute to both climate change and air pollution. This is the key reason that policies and action on air pollution or climate change will often have a positive impact on each other.

***Climate change may make air pollution worse:*** hotter, drier summers can lead to increased ozone emissions, which have been steadily increasing in London for several years.

***Air pollution contributes to climate change:*** as well as pollutants that impact the climate (such as black carbon, ozone, and methane), air pollution can also affect atmospheric processes such as cloud formation, as well as having negative impacts on water quality, soil fertility, and other measures that indirectly impact climate.

Improvements in local air quality can be felt almost immediately and almost entirely in the area where they are introduced. These impacts are also measurable: the benefits can be felt almost straightaway as having a positive impact on people's lives. In contrast, the benefits of local measures to reduce greenhouse gas emissions are not necessarily tangible immediately and locally. This means that measures that address both air quality and climate change have immediate local and long-term global benefits.

<sup>7</sup> Integrating Action on Air Quality & Climate Change: A Guide for Local Authorities, Version 1, September 2024 | Environmental Policy Implementation Committee

## **Air Pollution and other environmental priorities**

### Biodiversity

Air pollution adversely affects our biodiversity and nature within the borough. Pollution can cause acidification and nutrient damage to our natural environment, and ozone pollution will directly harm plants and other vegetation. Taking strong action on biodiversity and ecology will have benefits for air pollution: many types of plants and vegetation have direct air quality benefits, and open spaces and vegetation can act as barriers between sources of pollution and the general public. There are also indirect benefits: having high quality green open spaces that people spend time in and travel through will reduce their exposure to harmful roadside pollution.

### Noise

High levels of noise are associated with poor health, including stress and sleep disturbance. Some measures taken to improve air quality and climate change also reduce noise, such as reducing the number of vehicles on the road and using cleaner, quieter technologies such as electric or hybrid vehicles. Areas of noise pollution often overlap with areas with poor air quality, so effective action may improve both.

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## 2. Summary of current air quality in Hammersmith & Fulham

### National air quality objectives

The UK Air Quality Strategy (AQS), released in 2019, provides the overarching strategic framework for air quality management in the UK and contains national air quality standards and objectives established by the Government to protect human health.

Hammersmith & Fulham Council is meeting all the national AQS objectives other than for the gas Nitrogen Dioxide (NO<sub>2</sub>) and Particulate Matter (PM<sub>10</sub>). Hammersmith & Fulham Council also meets the current objectives for Particulate Matter (PM<sub>2.5</sub>). However, in 2022 the government set additional environmental targets for fine particulate matter which state that by the end of the 31<sup>st</sup> of December 2040, the annual mean level of PM<sub>2.5</sub> in ambient air must be equal to or less than 10 µg/m<sup>3</sup>. In 2022 Hammersmith & Fulham met this target at its monitoring station at Hammersmith Town Centre but exceeded it at its monitoring station at Shepherds Bush.

### World Health Organisation Air Quality Guideline Values

These are another set of stricter limit values for air pollutants, developed to help countries achieve air quality that will offer greater protection of public health. These are updated regularly to reflect evidence from new health studies.

Hammersmith & Fulham Council are proud to have committed to meeting the World Health Organisation (WHO) health-based guidelines for air pollution as quickly as possible.

The most recent WHO air quality guidelines were published in 2021 and are compared below to national objectives. The guidelines are compared to concentrations measured at two of the six council automatic monitoring stations. A further four monitoring stations were installed in 2023 for which first data will be published in our next annual status report.

**Table 1.1** Current borough pollution levels compared to national air quality objectives and WHO guidelines

Pollutant	Air Quality Objective (Annual Mean) ug/m <sup>-3</sup>	WHO 2021 Air Quality Guideline ug/m <sup>-3</sup>	Shepherds Bush Town Centre (HF4)		Hammersmith Town Centre (HF5)	
			2019	2023	2019	2023
NO <sub>2</sub>	40	10	60	36	52	40
PM <sub>10</sub>	40	15	25	22	22	17
PM <sub>2.5</sub>	10 *	5	-	10	15	9

\* annual mean **concentration target** (AMCT) from Environment Act 2021- by the end of 31st December 2040 the annual mean level of PM<sub>2.5</sub> in ambient air must be equal to or less than 10 µg/m<sup>3</sup>  
Note- covid years 2020 and 2021 not shown as these concentrations would be less representative.



### Hammersmith and Fulham Target

The council is committed to improving air quality and protecting human health and has set an ambitious target to meet **annual mean World Health Organisation Air Quality Guideline Values (2021) by 2030**.

### National legal limits on emissions

In addition to the concentration limits we will work towards meeting in the borough, there are national limits for five man-made pollutants, stated in the Environmental Improvement plan 2023. The target for nitrogen oxides is a 73% reduction in emissions by 2030 relative to levels in 2005. This action taken at a national level will also help to reduce people's exposure to air pollution.

**Figure 4 Modelled map of annual mean NO<sub>2</sub> concentrations (from the LAEI 2019)**

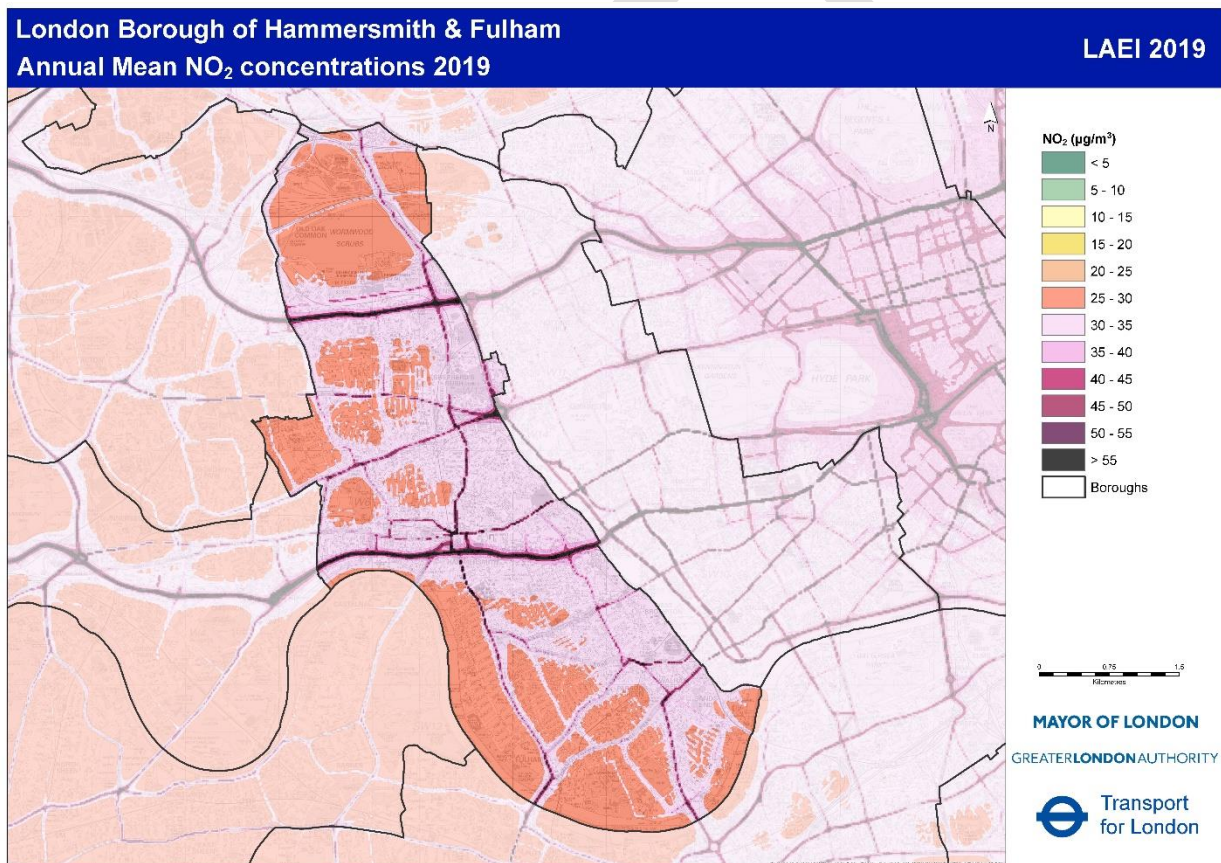


Figure 4 shows the modelled map of annual mean NO<sub>2</sub> concentrations across the borough. This visualisation clearly indicates the significant role road traffic plays in NO<sub>2</sub> concentrations, as the highest concentrations, over 50 µg/m<sup>3</sup>, are all centred around roads. Amongst these roads, the highest concentrations appear along the A40 Westway in the north of the borough, and the A4 Great West Road in the middle of the borough, as these are the main arterial routes that connect to borough to Hounslow, Ealing and Kensington & Chelsea.

Our action plan looks to reduce these concentrations and their harmful effects by encouraging cleaner modes of transport around the borough including public

transportation, cycling and walking, as well as actions targeted at raising public awareness, improving the borough’s own fleet and other localised solutions such as Clean Air Neighbourhoods.

**Figure 5 Modelled map of annual mean PM<sub>10</sub> (from the LAEI 2019)**

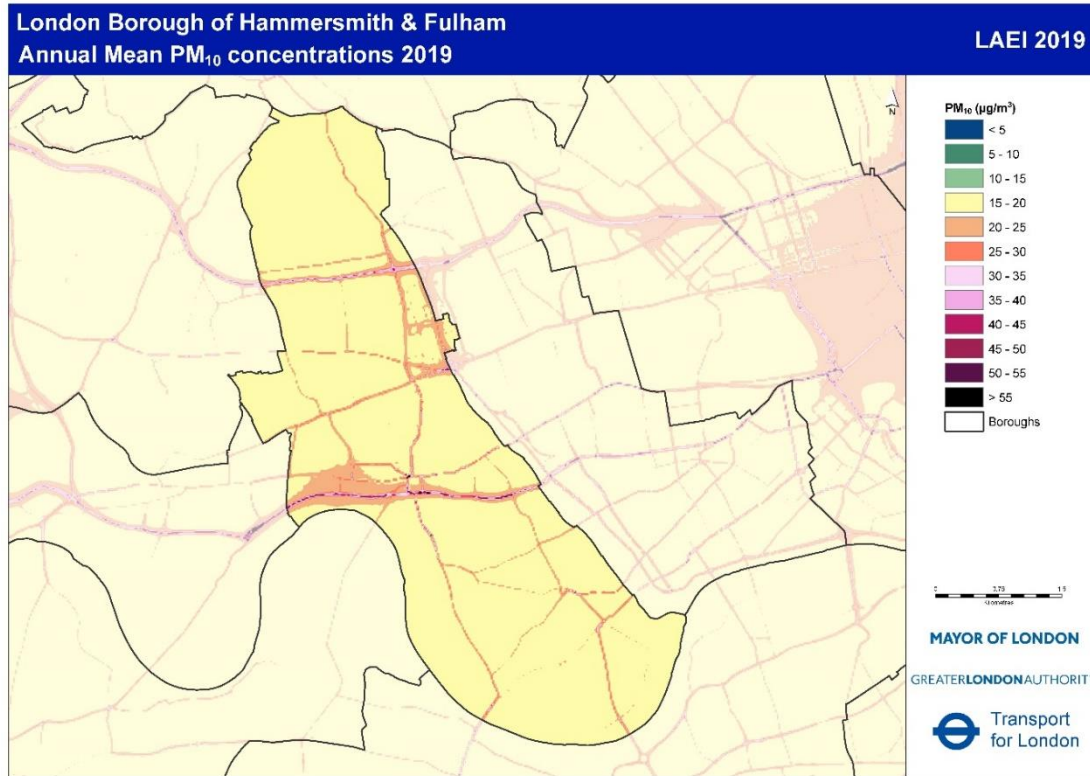


Figure 5 shows the modelled annual mean concentrations of PM<sub>10</sub> in the borough. As with NO<sub>2</sub>, these concentrations are largely centred around the main traffic routes within the borough, with notably large concentrations along the A40 Westway, the Shepherds Bush Green intersection, and the A4 Great West Road.

**Figure 6 Modelled map of annual mean PM<sub>2.5</sub> (from the LAEI 2019)**

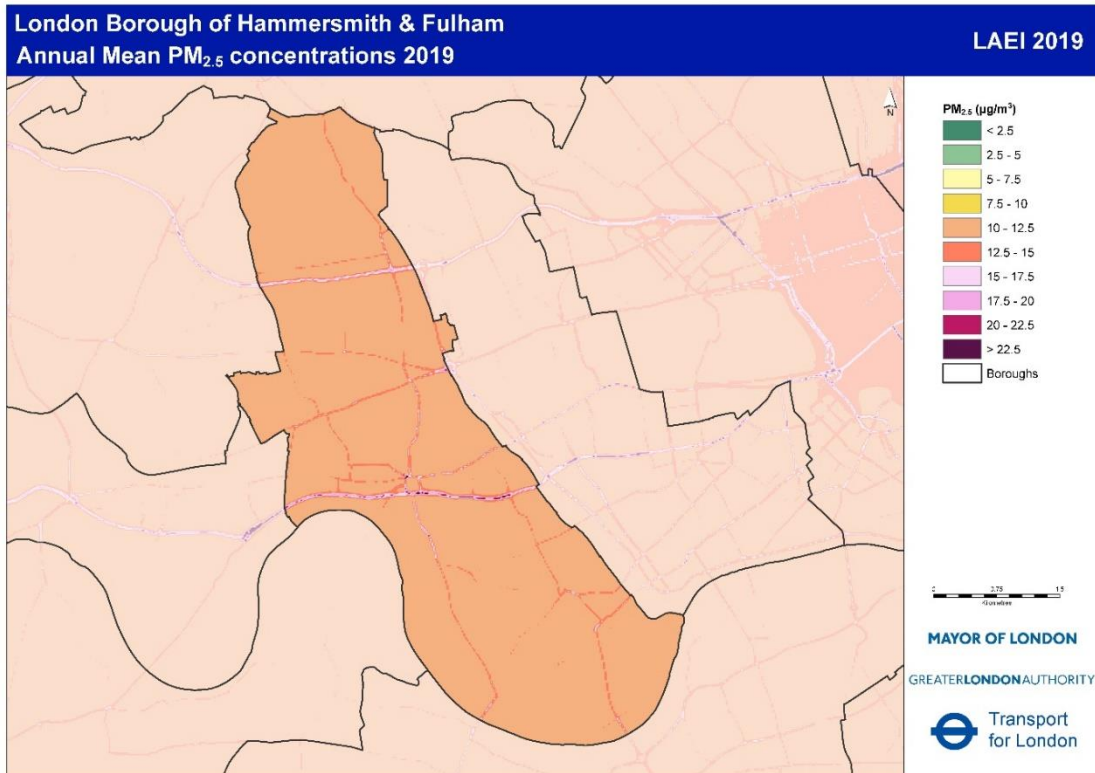


Figure 6 shows the modelled map of PM<sub>2.5</sub> concentrations across the borough. As with PM<sub>10</sub>, the highest concentrations of PM<sub>2.5</sub> are all centred around the main roads within the borough, with the highest concentrations appearing along the A40 Westway and the A4 Great West Road.

## 2.1 AQMAs and Focus areas

A whole-borough Air Quality Management Area (AQMA) has been declared for Hammersmith & Fulham.

The AQMA has been declared for the following pollutants: Nitrogen Dioxide (NO<sub>2</sub>) and Particulate Matter (PM<sub>10</sub>). In respect to Nitrogen Dioxide, this is because we are failing to meet the national air quality objectives for this pollutant at some of our monitoring stations and modelling indicates it is being breached at a number of other locations. In respect to Particulate Matter (PM<sub>10</sub>) we are meeting the national air quality objective for annual mean but have exceeded the 24 hour mean in 2021 and 2022.

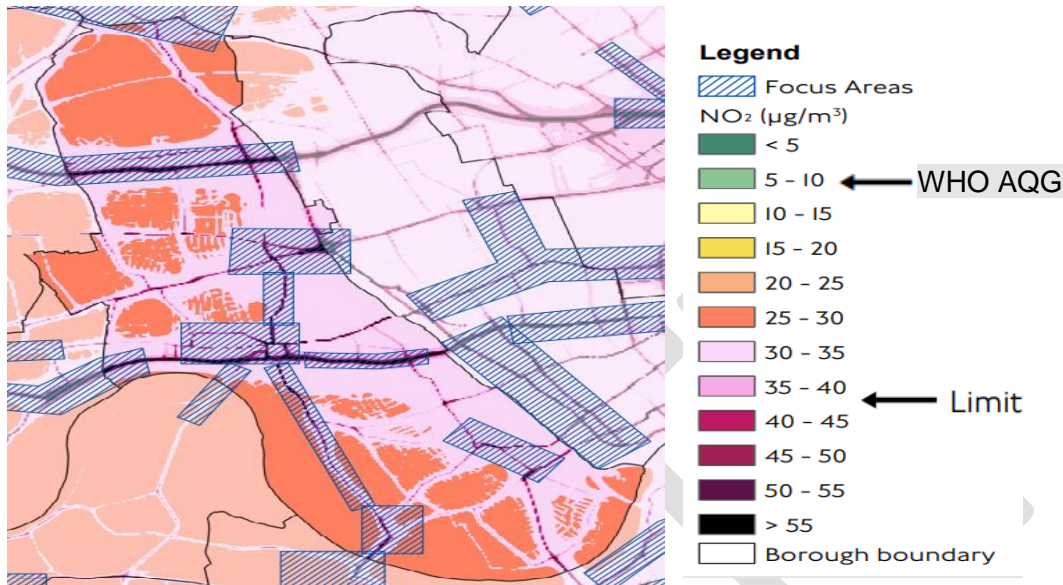
We are also exceeding the World Health Organisation air quality guideline for this pollutant, and we have a formal responsibility to work towards reductions of PM<sub>2.5</sub>, which is a fraction of PM<sub>10</sub>. Concentrations of PM<sub>2.5</sub> are at or above the new annual mean concentration target for PM<sub>2.5</sub> of 10 μg/m<sup>3</sup> across England by 2040. PM<sub>2.5</sub> concentrations also exceed the World Health Organisation air quality guideline for this pollutant.

An Air Quality Focus Area (AQFA) is a location that has been identified and set by the GLA as having high levels of pollution and human exposure.



There are seven focus areas in the borough: A4 West Cromwell Road, A213 Fulham Palace Road from Hammersmith Flyover to junction of Lillie Road, Fulham Town Centre and Harwood Road area, Hammersmith Town Centre, Holland Park Uxbridge Road/Shepherd's Bush Road/Bush Green/Holland Road, Putney Bridge, A219 Shepherds Bush Road, and the junction with Fulham Road/New Kings Road/Fulham Palace Road.

**Figure 7 Air Quality Focus Areas in Hammersmith & Fulham**



## 2.2 Sources of Pollution in Hammersmith & Fulham

Pollution in Hammersmith & Fulham comes from a variety of sources. This includes sources outside of the borough, and in the case of Particulate Matter (PM<sub>10</sub>, PM<sub>2.5</sub>), a significant proportion of this comes from outside of London and even outside the UK.

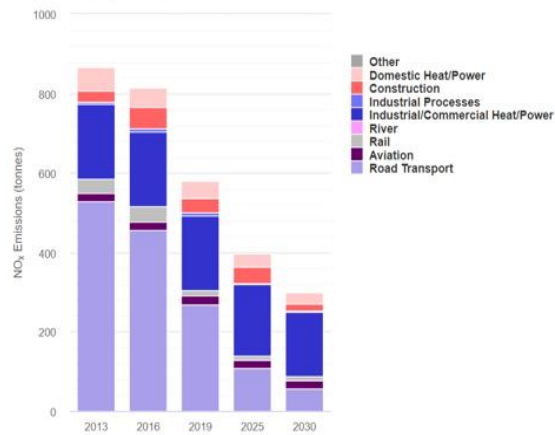
Of the pollution that originates in the borough the main sources of Nitrogen Oxides (NO<sub>x</sub>), including Nitrogen Dioxide (NO<sub>2</sub>), are road transport including diesel vehicles and combustion-based energy plants such as Combined Heat and Power (CHP), gas boilers, and emergency diesel generators. The main sources of particulate matter are Domestic Woodburning and on and off-road transport such as diesel vehicles and Non-Road Mobile Machinery (NRMM).

Data is available from the London Atmospheric Emissions Inventory which provides data gathered in 2013, 2016, and 2019 and modelled for 2025 and 2030 based on current predictions and technology.

Figure 8 NO<sub>x</sub> Emissions by source (from the LAEI 2019)

LAEI - Emissions Trend by Source

NO<sub>x</sub> Emissions, Hammersmith and Fulham



Emissions (Tonnes) from	2013	2016	2019	2025	2030
Road Transport	529	457	269	109	58
Aviation	20	20	22	21	20
Rail	36	38	13	9	9
River	0	0	0	0	0
Industrial/Commercial Heat/Power	189	189	188	181	163
Industrial Processes	5	6	6	3	3
Construction	28	54	37	42	19
Domestic Heat/Power	60	49	44	32	28
Other	1	1	1	1	1
<b>Total</b>	<b>867</b>	<b>814</b>	<b>580</b>	<b>397</b>	<b>299</b>

**Note**

This summary dashboard is based on the London Atmospheric Emissions Inventory 2019. The charts show emissions from each air pollution source stacked on top of one another, with the total stack height equalling total emissions from all sources across the borough. The numbers in the table are those used to plot the graph and represent, for each year, the amount of pollutant emitted into the atmosphere (in tonnes/year).

- Industrial Processes: includes emissions from Part A1, A2/B processes, and Non-Road Mobile Machinery (NRMM) exhaust on industrial sites.
- Construction: includes emissions from construction dust (PM) and NRMM exhaust on construction sites.

Figure 8 shows that for sources of NO<sub>x</sub> within Hammersmith & Fulham (as represented by the most recent data from 2019) the largest contributor is currently Road Transport, followed by Industrial, Commercial Heat and Power as the second largest source. However, while Road Transport emissions of NO<sub>x</sub> are projected to decline by approximately 78% between 2019-2030, Industrial emissions of NO<sub>x</sub> are projected to remain relatively stagnant over the same period with a decline of approximately 13%.

By 2025, Industrial/Commercial Heat and Power sources are projected to be the largest sources of NO<sub>x</sub> emissions in Hammersmith & Fulham by a significant proportion.

Figure 9 NO<sub>x</sub> Emissions by vehicle type (from the LAEI 2019)

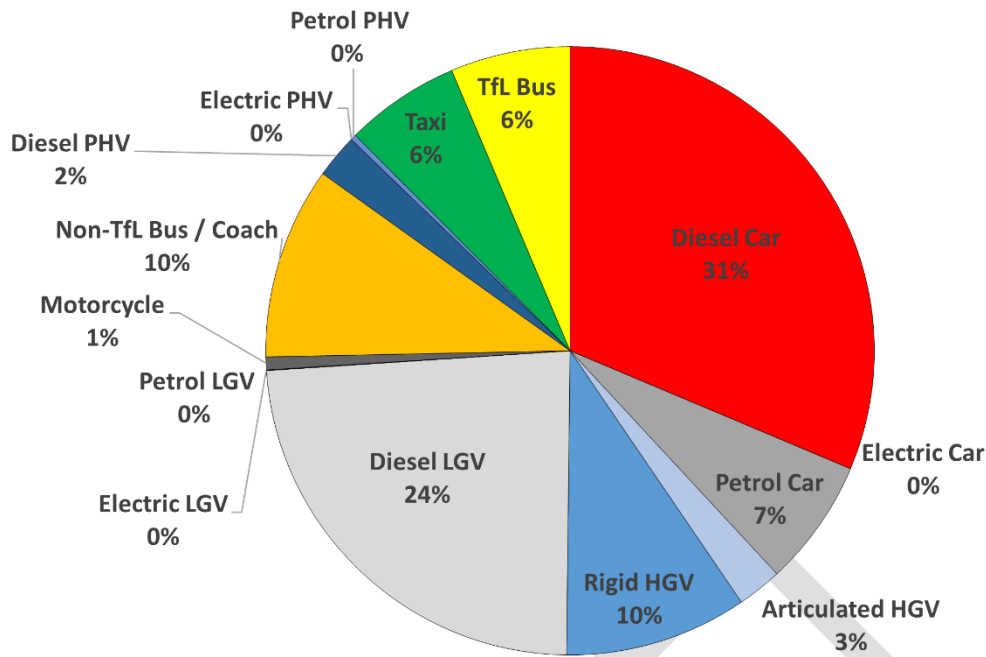
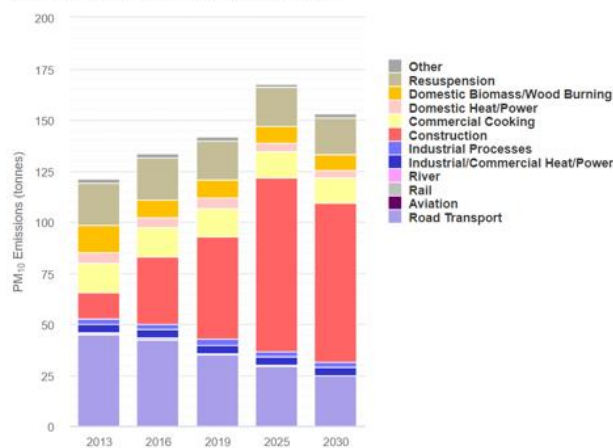


Figure 9 illustrates that 31% of NO<sub>x</sub> vehicle emissions comes from diesel cars. This contrasts with 7% from petrol cars, despite the fact there are fewer diesel cars than petrol cars in London. Together, diesel cars and diesel LGVs account for over half of all vehicle NO<sub>x</sub> emissions within the borough.

Figure 10 PM<sub>10</sub> Emissions by source (from the LAEI 2019)

LAEI - Emissions Trend by Source

PM<sub>10</sub> Emissions, Hammersmith and Fulham



Emissions (Tonnes) from	2013	2016	2019	2025	2030
Road Transport	45	42	35	29	25
Aviation	0	0	0	0	0
Rail	1	1	0	0	0
River	0	0	0	0	0
Industrial/Commercial Heat/Power	4	4	4	4	4
Industrial Processes	3	3	3	2	2
Construction	13	33	50	85	78
Commercial Cooking	14	14	14	13	12
Domestic Heat/Power	5	5	5	4	4
Domestic Biomass/Wood Burning	14	9	9	8	8
Resuspension	20	21	19	19	18
Other	2	2	2	2	2
<b>Total</b>	<b>121</b>	<b>133</b>	<b>142</b>	<b>167</b>	<b>153</b>

**Note**

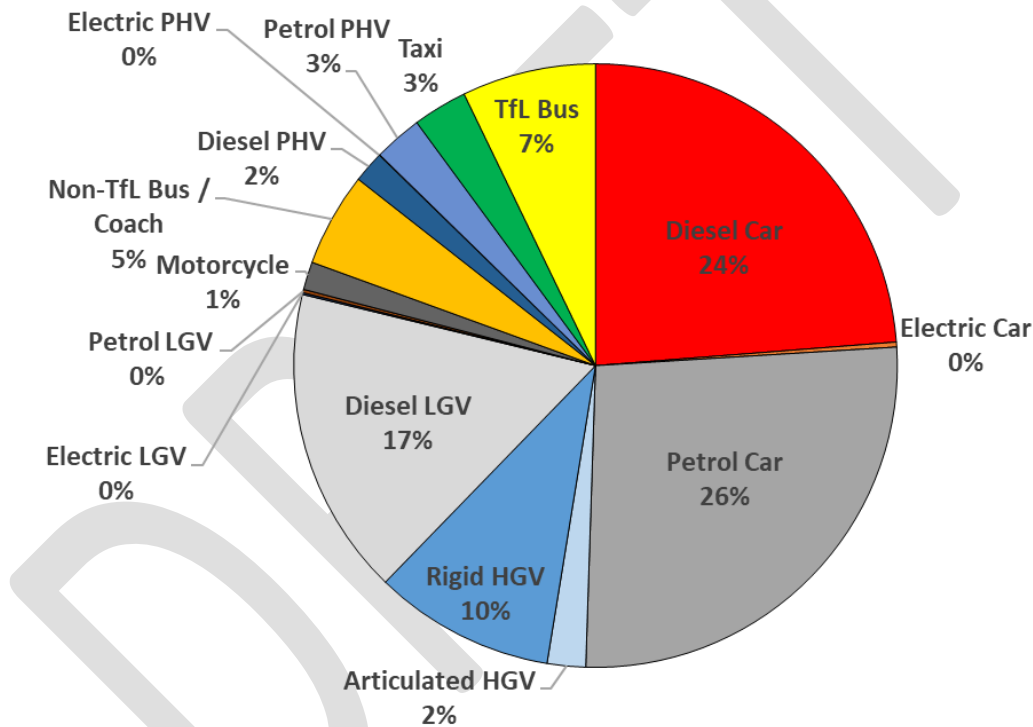
This summary dashboard is based on the London Atmospheric Emissions Inventory 2019. The charts show emissions from each air pollution source stacked on top of one another, with the total stack height equalling total emissions from all sources across the borough. The numbers in the table are those used to plot the graph and represent, for each year, the amount of pollutant emitted into the atmosphere (in tonnes/year).

- Industrial Processes: includes emissions from Part A1, A2/B processes, and Non-Road Mobile Machinery (NRMM) exhaust on industrial sites.
- Construction: includes emissions from construction dust (PM) and NRMM exhaust on construction sites.

The sources of PM<sub>10</sub> within Hammersmith & Fulham are shown in Figure 10 where the most recent data (LAEI 2019) indicates that the largest contributor is Construction followed by Road Transport. Where Road Transport is projected to decline by around 29% between 2019-2030, Construction sources are projected to increase by approximately 56% over the same period and will remain the largest source of PM<sub>10</sub> emissions in the borough.

Hammersmith & Fulham currently has numerous large-scale developments underway within the borough, including the Earl’s Court re-development scheme. These projects will inevitably contribute to PM levels within the borough. To tackle the impact of these projects, the council has included several actions points to tackle dust from construction sites and to reduce the emissions from Non-Road Mobile Machinery.

Figure 11 PM<sub>10</sub> Emissions by vehicle type (from the LAEI 2019)



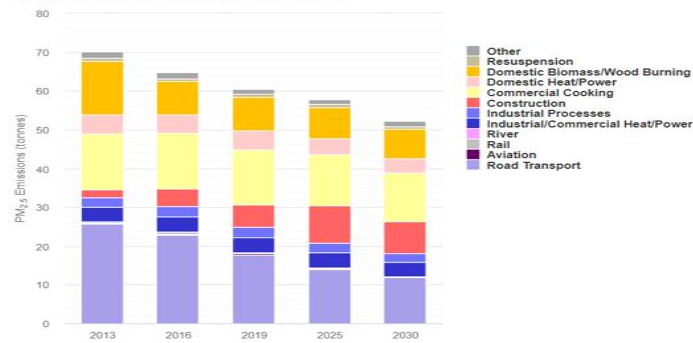
Splitting the road transport PM<sub>10</sub> emissions, the greatest contributor to road transport PM<sub>10</sub> are petrol cars (26 %) followed by diesel cars (24%) as shown in Figure 11. PM<sub>10</sub> emissions are greater because there are more petrol cars than diesel cars. According to 2021 data from TfL, on any given day approximately 66% of cars traveling around the ULEZ were petrol, whereas only 23% were diesel. Despite there being nearly three times as many petrol cars than diesel in London, figure 11 shows diesel vehicles account for roughly the same amount of Hammersmith & Fulham’s PM<sub>10</sub> emissions.

Road transport PM<sub>10</sub> emissions are generated from exhaust gases and from tyre and brake wear. In the London Borough of Hammersmith and Fulham 24% of road transport PM<sub>10</sub> emissions originate from the exhaust whereas 76% are generated from tyre and brake wear.

Figure 12 PM<sub>2.5</sub> emissions by source and vehicle type (from the LAEI 2019)

LAEI - Emissions Trend by Source

PM<sub>2.5</sub> Emissions, Hammersmith and Fulham



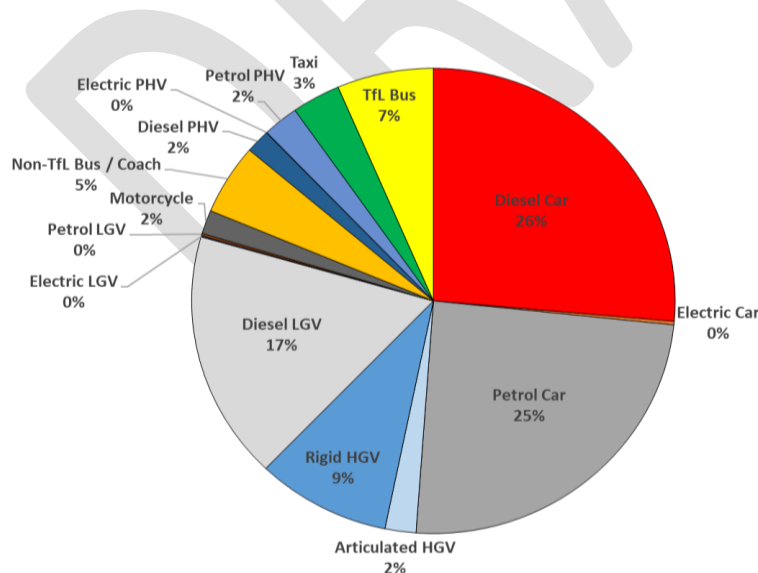
Emissions (Tonnes) from	2013	2016	2019	2025	2030
Road Transport	26	23	18	14	12
Aviation	0	0	0	0	0
Rail	0	0	0	0	0
River	0	0	0	0	0
Industrial/Commercial Heat/Power	4	4	4	4	4
Industrial Processes	3	3	3	2	2
Construction	2	5	6	10	8
Commercial Cooking	14	14	14	13	12
Domestic Heat/Power	5	5	5	4	4
Domestic Biomass/Wood Burning	14	9	9	8	8
Resuspension	1	1	1	1	1
Other	2	2	1	1	1
<b>Total</b>	<b>70</b>	<b>65</b>	<b>60</b>	<b>58</b>	<b>52</b>

Note

This summary dashboard is based on the London Atmospheric Emissions Inventory 2019. The charts show emissions from each air pollution source stacked on top of one another, with the total stack height equalling total emissions from all sources across the borough. The numbers in the table are those used to plot the graph and represent, for each year, the amount of pollutant emitted into the atmosphere (in tonnes/year).  
 - Industrial Processes: includes emissions from Part A1, A2/B processes, and Non-Road Mobile Machinery (NRMM) exhaust on industrial sites.  
 - Construction: includes emissions from construction dust (PM) and NRMM exhaust on construction sites.

The sources of PM<sub>2.5</sub> within Hammersmith & Fulham are varied as shown in the most recent data (LAEI 2019) displayed in Figure 12. The largest current contributor is Road Transport, followed by Commercial Cooking as the second largest source and Domestic burning of solid fuel such as wood. However, between 2019-2030 Road Transport emissions of PM<sub>2.5</sub> are projected to decline by approximately 33%, whereas Commercial Cooking is expected to decrease by only 14%. By 2030 Road Transport and Commercial Cooking are expected to account for roughly the same quantity of PM<sub>2.5</sub> emissions in the borough.

Figure 13 Road Transport PM<sub>2.5</sub> Emissions per vehicle type (from the LAEI 2019)



Splitting the road transport PM<sub>2.5</sub> emissions in Figure 13, the greatest contributor to road transport PM<sub>2.5</sub> are diesel cars (26 %) followed by petrol cars (25%), despite there being fewer diesel cars than petrol cars in London.

Road transport PM<sub>2.5</sub> emissions are generated from exhaust gases and from tyre and brake wear. In Hammersmith & Fulham 40% of road transport PM<sub>2.5</sub> emissions originate from the exhaust whereas 60% are generated from tyre and brake wear.

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### 3. Our achievements and progress so far

This Action Plan builds on a range of work the Council has already taken to improve air quality across the borough. This section provides a summary of some of the work we have taken over the lifetime of our previous Air Quality Action Plan.

Highlights of successful projects we have already delivered include:

- The council declared a Climate emergency in 2019 and pledged to reduce council emissions of carbon dioxide to net zero by 2030. Our Climate and Ecology Strategy 2030 was produced in 2021, [H&F Climate and Ecology Strategy \(lbhf.gov.uk\)](https://www.lbhf.gov.uk).
- The council has committed to improving air quality and protecting human health and has set an ambitious target to meet World Health Organisation Air Quality Guidelines (2021) by 2030.
- We have introduced two Clean Air Neighbourhood projects in South Fulham. The first, to the east of Wandsworth Bridge Road, was launched in July 2020 and made permanent in December 2021. The second, to the streets to the west of Wandsworth Bridge Road, was launched in December 2022 and is currently in trial phase. Together these projects have seen 15,000 fewer cars a day using residential streets with an estimated reduction of 1.35kg daily of nitrogen oxide (NO<sub>2</sub>).
- The council in September 2024 introduced School Street Plus Active Travel Trial Schemes outside the main student entrances of Wendell Park Primary School (Cobbold Road), Sir John Lillie Primary School (Delaford Street), and in November 2024 at Holy Cross R.C. Primary School (Basuto Road). Parts of these three streets during peak drop-off and pick-up times will be closed to motorists from 8 am to 9.30 am and 2.30 pm to 4 pm on school days only.

Alongside the temporary road closures, a range of public realm improvements including tree planting and better infrastructure for walking and cycling will make the wider area greener and cleaner.

- The Council has been successful in implementing one of the densest network of EVCPs in London. At the time of writing, there were over 2,600 EVCPs installed, with more phases to come, despite the Borough being the second smallest in London. The network includes a range of charging speeds from slow lamp column chargers to rapids. The Borough also has two charging hubs.
- We launched the zero-emission delivery scheme 'Parcels not pollution' cargo bike service in the borough in 2021 with funding from a TfL grant. In 2022 we expanded this scheme together with MP Smarter Travel to encourage local businesses to adopt e-cargo bikes. So far, 131 local businesses have engaged with the scheme, with nine complete conversions from cars/vans to e-cargo bikes.
- In 2022 the council completed the Cycleway 9 (C9), an upgrade on the temporary cycle lanes introduced under Covid guidelines. The scheme was made permanent from Goldhawk Road in the west, to Hammersmith Road in the east

and continues to Olympia with wands. The total length of the cycleway is 2,721 metres.

- In 2023 the council installed four new air quality monitoring stations at Fulham Town Centre, and in the Riverwalk, Sands End and Wormwood Scrubs wards. The council now has a total of six air quality monitoring stations including at Hammersmith Town Centre that contain reference grade analysers that measure the air pollutants nitrogen dioxide, particulate matter (PM2.5 and PM10) and Ozone. Equipment at the Shepherds Bush monitoring station was upgraded in 2021 and now includes monitoring of PM2.5.
- We have increased the number of monitoring locations in our Nitrogen Dioxide (NO<sub>2</sub>) Diffusion Tube air quality network from 15 in 2016 to 56 in 2022 across the borough focusing on monitoring near schools. Our Diffusion Tubes are changed monthly using the council's Parcels not Pollution scheme to make collection zero-emission since 2020.
- The council has supported the placement of 60 Air Quality sensors across the borough as part of the Breathe London Air Quality Sensor Network. We have placed 47 these Air Quality Sensors near the student entrances of Primary, Nursery and Secondary Schools across Hammersmith & Fulham. These locations were selected to monitor the concentrations of the health impacting air pollutants Nitrogen dioxide (NO<sub>2</sub>) and Particulates (PM2.5) near to Schools.
- The council introduced emissions-based pay and display parking charges for sessional parking in on-street Pay & Display bays in March 2021, and the council's Net Zero 2030 Parking Strategy will introduce a number of emissions-based parking categories for parking permits, visitors and Pay & Display.
- Hammersmith & Fulham is one of only 10 London boroughs to have launched a rental e-scooter scheme since 2021, which is currently the only legal way to use an electric scooter.
- The new Climate Change supplementary planning document (SPD) was formally adopted by the council in October 2023. This includes chapters on Transport and Air Quality issues and highlights measures that can be implemented to mitigate air pollutants and climate change gases such Carbon Dioxide (CO<sub>2</sub>). Other place-based policies such as the Hammersmith Town Centre SPD 2024 also include commitments on air quality.
- The council secured Defra funding and developed a website to control emissions from construction sites more effectively in 2023.
- We worked closely with the Hammersmith Business Improvement District (BID), Fulham Business Improvement District (BID) and Shepherds Bush Business Forum on Clean Air Villages (1-4) as a member of the Cross River Partnership (CRP) led project (supported by MAQF and Defra funding). This included free-to-use electric vans located in Fulham and Shepherds Bush for small businesses in H&F from 2021 as a member of the Cross River partnership led Clean Air Villages Project (supported by MAQF and Defra funding). The council together with Old Oak and Park Royale Development Corporation (OPDC), partnered with the Park Royal Business Group and Zipcar to offer businesses in Park Royal the



opportunity to hire two electric vans for free from 2022.

- In May 2023 as part of the CRP led and Defra funded Clean Air Logistics project, the Chelsea Harbour Sustainable Deliveries Hub began operating in the Chelsea Harbour Estate in Sands End. The hub is made up of two cargo bike delivery bays as well as a 'Yeep!' parcel locker. CRP worked with Hammersmith & Fulham Council and the Chelsea Harbour Estate to deliver the hub, which aims to encourage zero emission deliveries to residents as well as the surrounding area. The Chelsea Harbour Sustainable Deliveries Hub is also supporting potential river freight opportunities as the hub is located near to Chelsea Harbour Pier, which has been identified as a good opportunity for light freight river services. As a result, the hub is well located to support any potential river freight operations that could use Chelsea Harbour Pier in the future.
- The council's Dr Bikes mechanics worked on 1,185 resident's bikes over 2022/23. The scheme was expanded to sites including the West London Welcome refugee centre, Imperial College White City and Charing Cross, Hammersmith and St. Mary's Hospitals. As part of the council's Widening Participation scheme just over 1,100 secondary school pupils in the borough received Bikeability training. In addition to this, 648 primary school pupils received Levels 1 & 2 Bikeability training, and 455 adults and families also received cycling training. The council has received funding to restart the programme in 2023.
- We ensured that the council's waste contractor fleet HGVs met the Low Emission Zone requirements and that they are actively procuring vehicles that meet higher emissions standards, such as the Ultra Low Emission Zone, including electric and hybrid vehicles.
- The council was a member of the Idling Action London project, which was funded by the Mayor's Air Quality Fund (MAQF) 3 and ran 2019-2022.

## **4. The Air Quality Action Plan Matrix**

This section of the Air Quality Action Plan sets out the actions, policies and projects we will undertake in the lifetime of this plan to improve air quality in Hammersmith & Fulham.

### **Development and Implementation of the H&F AQAP**

#### **4.1 Consultation and Stakeholder Engagement**

In developing/updating the action plan we have worked with other local authorities, agencies, businesses and the local community to improve local air quality. Schedule 11 of the Environment Act 1995 requires local authorities to consult the bodies listed in Table 3.1. In addition, we have undertaken the following stakeholder engagement:

- Promotion of consultation on our website
- On-line survey to collect comments on draft AQAP
- Regular Tweets from the Council Twitter account
- Engaging with residents via the council's 'climate café' programme of online events and webinars

As air quality is an issue that affects us all, co-creation of this Plan is critical. The public consultation for this AQAP took place in December 2023 – February 2024. Numerous changes to the draft AQAP were made following the consultation. The response to our consultation stakeholder engagement, including a tracker outlining the changes made to the Plan following the consultation, is given in *AQAP Annex: Consultation Responses* document. This included changing the dates for the AQAP from 2024-29 to 2025-30.

#### **4.2 Steering Group**

A steering group comprised of officers from around the council including transport, highways, planning, housing, public health, fleet management, procurement and communications will meet a minimum of twice a year to go over the actions in this plan to track its progress, to identify existing projects that could be augmented to address air quality concerns, and to plan out future actions and projects as well as funding opportunities to make air quality improvements.

### 4.3 AQAP Progress

Table 4.1 shows Hammersmith & Fulham's AQAP. The actions listed here will be constantly reviewed and updated at least annually as part of the council's Annual Status Reports published on our website.

Table 4.1 contains:

- a list of the actions that form part of the plan
- the responsible individual and departments/organisations who will deliver this action
- estimated cost to the council
- expected benefit in terms of emissions and concentration reduction
- the timescale for implementation
- how progress will be monitored

Below is a Key to reading the Action Plan.

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## Key for reading the Action Plan:

<p><b>Who: name of the council department responsible for this action</b></p>	<p><b>BF:</b> Borough Fleet  <b>CP:</b> Property Services  <b>EH:</b> Environmental Health  <b>HS:</b> Housing Services  <b>HW:</b> Highway Maintenance and Projects  <b>PH:</b> Public Health  <b>PL:</b> Planning  <b>PR:</b> Procurement  <b>TR:</b> Transport Planning  <b>AQ:</b> Air Quality  <b>PS:</b> Parking Services  <b>CU:</b> Climate and Ecological Emergency Unit</p>
<p><b>Cost</b></p>	<p>If the cost to implement an action is already part of the council's budget, then '<b>Normal Business</b>' is entered here. Otherwise the funding sources and costs are listed.</p>
<p><b>Score: Expected Emissions Benefit</b></p>	<p>Magnitude of the expected Air Quality Benefits  High=<b>1</b>  Medium=<b>2</b>  Low =<b>3</b></p>
<p><b>NO<sub>2</sub>, PM, CC</b></p>	<p>Tick marks indicate whether the action will have an impact on <b>NO<sub>2</sub></b> (nitrogen dioxide), <b>PM<sub>10</sub></b> and <b>PM<sub>2.5</sub></b> (particulate matter) or <b>CC</b> (Climate Change gasses).</p>

<b>When</b>	What <b>year</b> (or month) this action will be implemented of completed or if this is <b>ongoing</b> and will be reported annually
<b>How implementation will be monitored</b>	All actions will be monitored by the responsible department, discussed and tracked during AQAP steering group meetings and reported yearly in the Annual Status Report; further specifics are mentioned here.

**Table 4.1 – Air Quality Action Plan**

The actions have been grouped into six categories: Emissions from developments and buildings; Public health and awareness raising; Delivery servicing and freight; Borough fleet actions; Localised solutions; and Cleaner transport.

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Emissions from developments and buildings</b>										
1	Ensuring emissions from construction are minimised by ensuring that all major developments provide an air quality assessment (AQA) which includes a Dust Risk Assessment and	EH/PL/AQ	Normal business and external funding from Defra.	1	✓	✓		This is on-going and reported annually.	100% of construction dust complaints investigated by Environmental Health Noise and Nuisance Team.  Number of planning applications	In line with the Control of Dust and Emissions during Construction and Demolition Supplementary Planning Guidance available to view at <a href="#">Dust and Emissions SPG July 2014</a> and Institute of Air Quality Management Guidance on Monitoring in the Vicinity of Demolition and Construction Sites, Version 1.1, IAQM, October 2018 <a href="#">Guidance – IAQM</a>

	<p>Transport Logistics Assessment</p> <p>AQAs must also have reference to not just national objectives but also to the council's 2030 AQ Targets and WHO guideline values for the air pollutants NO2, PM2.5 and PM10, which the council has committed to meeting by 2030</p>								<p>where planning condition for automatic air quality monitoring recommended reported in the Annual Status Report.</p> <p>Monitoring of major planning applications to ensure all include an adequate AQA.</p>	
2	<p>Ensuring enforcement of Non-Road Mobile Machinery (NRMM) air quality policies by ensuring that NRMM conditions are included on all relevant planning applications. The council will conduct monitoring and enforcement of this via spot checks on construction sites.</p>	AQ/PL	£2,000 per year with additional funding from the GLA.	1	✓	✓	✓	<p>This is ongoing and reported annually.</p>	<p>100% of relevant applications to include NRMM conditions. To be reported annually alongside information on numbers of site inspections and sites on the NRMM register.</p> <p>Number of planning applications when</p>	<p>London City Hall have a website available with further information on NRMM: <a href="#">Non-Road Mobile Machinery (NRMM)   London City Hall</a></p> <p>Hammersmith &amp; Fulham Council has been successful as part of a London-wide match funded Bid to the Mayors Air Quality Fund (MAQF) for a NRMM project to pay for an officer to educate,</p>

	There is a requirement that Stage V NRMM NOx and PM standards will be used for all equipment on all developments boroughwide , and developers will have to justify any exemptions to this.								a NRMM planning condition is recommended will be reported in the Annual Status Report.	raise awareness and ultimately enforce NRMM.
3	<p>Planning: reducing emissions from buildings</p> <p>There is a requirement that new developments will aim to achieve zero emissions to air. The use of carbon-based combustion plant e.g. gas boilers, CHP, and emergency diesel generators shall no longer be considered a default option for developments.</p>	AQ/PL	Normal business	1	✓	✓	✓	This is on-going and reported annually	<p>100% of relevant applications to include appropriate conditions, to be reported on annually. The council aims to be carbon neutral by 2030. This project is working in conjunction with this target.</p> <p>Number of sites for which planning condition for CHP, Gas boilers, and emergency diesel generators</p>	<p>The commitment to zero emissions to air aligns with the Council’s net zero by 2030 target and adoption of the annual mean WHO air quality guideline values (2021). The relevant paragraphs of the National Planning Policy Framework to air quality can be found in the Air Quality and Planning section at the end of this Plan.</p> <p>Air quality assessments submitted to planning department must reference the council’s 2030 Annual Mean Air Quality Targets and WHO based Air Quality guideline values for the air pollutants NO2, PM2.5 and PM10.</p>



<p>Where appropriate, we will add planning conditions related to zero emission to air technologies to developments.</p> <p>Enforcing CHP and biomass air quality policies. Reducing emissions from combustion-based plants and switching over to the use of heat pumps and the development of clean heat networks.</p> <p>Zero emissions alternatives to carbon-based back-up generators must be considered. For carbon-based back-up generators, we would expect a valid justification on why a secondary main electricity supply is not feasible.</p>							<p>recommended, in line with SPG combustion plant emission standards.</p> <p>Number of sites for which planning conditions for ASHP, GSHP, Electric Boilers, Electric Induction Cooking Hobs and Secondary mains power supply are recommended</p>	<p>Mitigation shall be required at homes, schools, workplaces or other development if there are exceedances of the councils 2030 Air Quality Targets for NO2, PM2.5 and PM10 and where current and future predicted pollutant concentrations are within 5% of these limits.</p> <p>To reduce carbon-based gas connections within homes and commercial organisations and to ensure adequate levels of indoor air quality the council shall as part of the planning and development control process shall encourage the use for all major and minor development (including change of use, renovation/refurbishment/extension applications) in the borough of:</p> <ul style="list-style-type: none"> <li>• Zero Emission ASHP, Heat Battery Boilers, and Electric Boilers for the supply of space heating and hot water</li> <li>• Zero Emission Electric induction cooking hobs instead of gas cooking hobs.</li> <li>• Waste Water Heat Recovery Systems (WWHRS), within homes and</li> </ul>
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<p>Expectation that major developments with frontage adjacent to the River Thames will investigate the potential for network heating options using water taken from and returned to the river.</p> <p>Expectation that major developments would utilize Battery Energy Storage Systems, Thermal Energy Storage Systems and secondary waste heat energy sources such as from Waste Water (Sewerage), Electricity Substations, Underground Railway, Microbial Fuel Cells (MFC) and Commercial Kitchen Ventilation Extractions Systems</p>								<p>commercial organisations improves overall energy efficiency.</p> <p>LAEI 2019 data indicates Commercial cooking PM2.5 emissions account for 23% of total PM2.5 emissions in Hammersmith &amp; Fulham.</p> <p>PM2.5 Emission Control mitigation will be required for new Restaurants (Use Class E) and Takeaways (Sui Generis).</p> <p>Zero local Emission technologies such as Air Source Heat Pumps (ASHP), Ground Source Heat Pumps, Heat Battery Boilers, Electric Boilers and Zero Emission secondary mains supply will be prioritised above combustion-based heating plant for all development in the borough including renovation/ refurbishment/ extension type planning applications.</p> <p>H &amp; F is exploring the potential for net zero compatible district heat networks within the borough together with Kensington and Chelsea supported by</p>
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										the Local Energy Accelerator Programme.  Zero local Emission secondary mains supply and Battery storage back up is considered more appropriate than carbon-based fuel back-up generators e.g. Diesel, Biofuel, HVO. etc
4	Enforcing Air Quality Neutral policies by placing conditions on all relevant developments.	AQ/PL	Normal business	1	✓	✓	✓	This is on-going and reported annually.	A set target of 100% of eligible developments submitting AQN assessments.  Number of air quality neutral assessments completed will be reported in the Annual Status Report.	Assessments must be in accordance with the Air Quality Neutral guidance available at <a href="#">Air Quality Neutral (AQN) guidance   London City Hall</a>
5	Master-planning and redevelopment areas aligned with Air Quality Positive and Healthy Streets approaches	AQ/PL	Normal business	1	✓	✓	✓		A set target of 100% of eligible developments submitting AQP assessments.	Enforcement of Air Quality Positive (AQP) guidance to ensure that benefits to air quality are maximised during the design phase. Improvements should go beyond the Air Quality Neutral benchmark and minimum requirements to ensure reduced pollution exposure and benefits to the local community.

										<p>AQP should be applied to master plans and development briefs for large-scale developments. It should highlight what measures have been taken throughout the design stages. Proposals should adopt the Healthy Streets Approach.</p> <p>Developments that will be required to follow AQP guidance include the Earls Court/ West Kensington development. AQP statement should be submitted as part of the EIA.</p>
6	<p>Ensuring adequate, appropriate, and well located green space and infrastructure is included in new developments</p> <p>Where appropriate, developers will have regard for planting and types of greening that is considered good for air quality</p>	PL	Normal business	2	✓	✓	✓	This is on-going and reported annually	<p>Appropriate planning already policy in place.</p> <p>Conditions securing policies will be addressed through planning.</p> <p>Annual Authority Monitoring Report will record:</p> <p>OS2 –Access to parks and open spaces OS4 - Net change to area of nature conservation</p>	<p>The Local Plan 2018 available to view at <a href="#">Local plan   LBHF</a>, has a number of Borough wide policies on Green and Public Open Space: Policy OS1 on Protecting Parks and Open Space; Policy OS2 on Access to Parks and Open Space; OS3 on Playspace for Children and Young People; OS4 on Nature Conservation and OS5 on Greening the Borough. These ensure that the council will protect, enhance, and increase provision of parks, open spaces and biodiversity in the borough.</p> <p>GLA air quality and green infrastructure guidance, see <a href="#">Using Green</a></p>

								interest- no net loss	<a href="#">Infrastructure to protect people from Air Pollution, GLA 2019</a>
								OS5 - Number of permissions granted for garden land development-no net loss of back, front and side gardens. All reported in Annual Status Report	
7	Ensuring the Smoke Control Area is appropriately identified and fully promoted and enforced including a review of the air pollution impacts of approved appliances and fuels and potential local restrictions.  The Council's default position with the new borough wide SCO (Smoke Control Order) will be refusal for	AQ/EH	Normal business	2	✓	✓	2025 and Ongoing.	A set target of 100% of smoke complaints responded to within 2 hours.  Other metrics we will report on:  Number of activities to enforce/promote the smoke control zone.  Number of people engaged with through	This will include information provided to residents and businesses on smoke control using the council's website <a href="#">Air quality   LBHF</a> or enforcement activity by the council of legislation. <b>Particulate matter</b> associated with <b>wood burning</b> and from <b>bonfires</b> has been a factor in pollution events in London which requires further review and potentially local measures to control them. This action commits the council to investigating the feasibility of a local byelaw to prohibit the burning of bonfires.

	<p>developments including solid fuel/ wood burning stoves.</p> <p>The Council will also assess the feasibility of banning public bonfires to reduce particulate emissions.</p>						<p>communications activities.</p> <p>The Council aims to have a new trading standards officer fully trained in the new solid fuel regulations by April 2025.</p> <p>Number of fuel suppliers engaged with.</p>	<p>Air Quality Officer will attend GLA wood burning working group and feed into GLA guidance produced and ensure issues relevant to the borough are included.</p> <p>H&amp;F Council is part of a Defra Funded London Wood Burning project (LWBP) with 15 other London boroughs. The project seeks to significantly enhance the evidence base and develop a set of campaign messages and an awareness-raising approach to achieve real progress in reducing emissions and pollution exposure from domestic solid fuel burning.</p> <p>H&amp;F is also part of MAQF LWBP2 that is in respect to enforcement for SCA's in 15 partner boroughs in London. Officer training for the enforcement of the Clean Air Act in Smoke Control</p> <p>Areas to be provided by the project is due start in November/December 2024.</p> <p>Regarding the refusal for applications with wood burning / solid fuel burning, GLA Air Quality Neutral guidance states that the use of these types of</p>
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										combustion result in an immediate non-compliance of the AQN requirements.
8	Promoting and delivering energy efficiency retrofitting projects in workplaces and homes in the Council's own stock (Including using the GLA RE:FIT (Retrofit Accelerator: Workplaces) programme) to replace old polluting heat and energy plant with new zero emission plant (e.g. Air source heat pumps (ASHP), electric boilers, electric induction cooking hobs,); and top-up lost insulation in combination with other energy conservation measures such as Waste Water Heat Recovery Systems.	CP/HS/ CU	Normal business and external funding	1	✓	✓	✓	2026	The council aims to be carbon neutral by 2030. This project is working in conjunction with this target.  Annual organisational carbon audit.  Number of projects delivered reported in Annual Status Report.	The council has signed up to take part in Re-fit (Retrofit Accelerator: Workplaces) for the corporate estate (more information on RE:FIT is available at <a href="#">Retrofit Accelerator - Workplaces   London City Hall</a> ), and that work has begun to decarbonise our corporate estate.  Our new Civic Campus is to have a ground source heat pump along with other energy efficiency measures.  H&F social housing retrofit strategy underway, setting out a roadmap for decarbonising the council's stock up to 2030. This will include approaches to retrofitting with energy efficiency measures and low or no carbon energy systems.  Decarbonisation of Social Housing - Innovation Partnership Prototype Phase – EnergieSprong Whole House Retrofit. 2021/22 Upgrade of 27 properties in the West Kensington Estate to make them highly energy efficient and drastically reduce the carbon emitted by each



	We will also seek to quantify the air quality impacts as well as the carbon impacts of major refit / retrofit projects, to ensure the co-benefits of work in this area is captured.									house. (Housing accounts for up to 35% of LBHFs carbon emissions)  London Community Energy Grant secured to conduct feasibility studies across 5 sites to instal solar PVs on council assets through Hammersmith & Fulham Community Energy.
9	The council to exercise its enforcement powers to ensure that developers fulfil commitments in delivering tree planting plans; also, to seek ways of maintaining mature tree cover when planning for new developments.	PL	Normal business	3	✓	✓	✓	Included in council planning policies and standard planning conditions.  This is on-going and will be reported annually.	Planting on highways is reported annually to TFL via the LIP process.  Compliance with conditions will be monitored. All relevant measures will be recorded in the Annual Status Report.  The council will monitor the % of developers fulfilling their tree planting commitments.	Planning Policy OS5 states that the council will seek to enhance biodiversity and green infrastructure in the borough, including by: <ul style="list-style-type: none"> <li>• Seeking to prevent removal or mutilation of protected trees.</li> <li>• Seeking retention of existing trees and provision of new trees on development sites</li> <li>• Adding to the greening of streets and the public realm.</li> </ul> The council also sets out in the Local Plan 2018 its vision of there being more street trees by 2035.  Types of tree and street canyons – GLA guidance can be found on this.

10	Support residents by providing energy efficiency advice and by installing small, low-cost energy efficiency measures as part of the Winter Ready Homes initiative and any future similar initiatives, that may be delivered as a microgrant to residents funded via the Household Support Fund (HSF). Reduce residents' energy bills and carbon footprint through home energy visits by trained green experts.	EH	Normal business	1	✓		✓	This is ongoing and reported annually.	<p>Approval of funds from the current annual HSF towards the microgrant scheme aims to support 500-750 resident homes with small energy efficiency measures.</p> <p>Number of residents to which advice provided and number of efficiency measures installed will be reported in the Annual Status Report.</p> <p>A set target for fuel poverty to be less than 10% in each ward by 2026, and less than 5% in each ward by 2028.</p> <p>Progress towards</p>	<p>Further information is available on the council's webpages at <a href="#">Energy efficiency and warm homes   LBHF</a>.</p>
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									<p>this to be reported annually.</p> <p>A set target for 50% of eligible homes to have been engaged by 2025, including in-person advice sessions, home visits and resident forums, and 100% of eligible homes by 2028.</p>	
11	The council and other decision makers to keep under review new environmental initiatives and best practices as these come forward.	PL	Normal business	1	✓	✓	✓	This is on-going and reported annually.	<p>Number of activities completed will be reported in the Annual Status Report.</p>	<p>This will ensure that we are gathering information on environmental best practice across the council. Consultation responses will be reviewed, and a summary report produced each year as to why an initiative was taken/ not taken forward as a new action when the Air Quality Action Plan is reviewed annually.</p>

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Public health and awareness raising</b>										
12	<p>Director of Public Health (DPH) taking shared responsibility for borough air quality issues and implementation of Air Quality Action Plans.</p> <p>We will also report on the impacts of the <a href="#">Better Air, Better Health partnership</a></p>	PH	Normal businesses	n/a				On-going commitment	<p>Minimum of one briefing provided per year to Public Health.</p> <p>Air Quality Action Plans formally signed off by the Director of Public Health.</p> <p>Number of projects supported by Public Health team to be reported in Annual Status Report.</p> <p>Public Health Officer to sit on air quality steering group.</p> <p>Public Health to be included in scoping of potential projects to ensure outcomes focused approach to projects and interventions.</p>	<ul style="list-style-type: none"> <li>• Air Quality Officers will ensure that the DPH regularly briefed on the scale of the problem in Hammersmith &amp; Fulham, what is being done, and what is needed.</li> <li>• Public Health Officials are actively involved in air quality engagement with local stakeholders (businesses, schools, community groups and healthcare providers).</li> <li>• Public Health feed into wide range of messages to ensure they are consistent with a public health approach.</li> <li>• Air Quality information is contained within Joint Strategic Needs Assessment (JSNA) and <a href="#">Health and Wellbeing Strategy 2024-2029</a> .</li> </ul>

13	<p>Raise awareness of the impact of indoor air quality on health, and actively seek projects in this area.</p> <p>This action may include the production of new guidance, working with partners on behaviour change projects, utilising new indoor pollution monitoring technologies in a number of different environments, and projects to encourage the uptake of electric conduction hobs instead of natural gas fuelled cooking hobs.</p> <p>This action also includes work to ensure that indoor air pollution emissions are</p>	AQ/ CU	Normal business	n/a	✓	✓		This is on-going and reported annually.	Projects we are part of and have completed to be reported in Annual Status Report.	<p>Include regularly updated content on indoor air quality on the council's air quality webpages <a href="#">Air quality   LBHF</a></p> <p>Apply for external funding from Defra Air Quality Grant and Mayors Air Quality Fund to undertake projects to raise awareness of the impact of poor indoor air quality.</p> <p>We will also seek new funding routes for the London Home Air Monitoring Project, which was accepted for Defra funding in 2024 before all Defra 2023/2024 funding was stopped in March 2024.</p> <p>To reduce carbon-based gas connections and to ensure adequate levels of indoor air quality the council shall as part of the planning and development control process encourage the use of Zero Emission electric induction cooking hobs instead of gas cooking hobs. As cooking with gas hobs release the air pollutants Nitrogen Dioxide (NO<sub>2</sub>), Carbon Monoxide (CO), Benzene, in addition to the climate change gas Methane.</p>
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	minimised from the operation of the Council's new Civic Campus.									
14	Engagement with businesses to increase workplace travel plans and implement local air quality improvement measures. This may include work with businesses with commercial kitchens to reduce emissions from cooking activities.	TR/AQ	Normal businesses and external funding from Mayor's Air Quality Fund and Defra Air Quality Grant	3	✓	✓	✓	This is ongoing and reported annually	The Council aims to engage all new businesses on workplace travel plans via its planning process and has set a target of engaging 30 businesses per annum.  Businesses that take up the use of air quality footprinting tools	The council actively pursues opportunities to secure funding for projects for business engagement.  The council has been part of joint bids with other councils and organisations for externally funded projects with Cross River Partnership as part of the Clean Air Better Business (CABB) Clean Air Villages 1,2,3 and 4, clean air logistics for London and Smarter Greener logistics projects <a href="#">Smarter Greener Logistics - Cross River Partnership</a> . Outcomes from these Cross River Partnership projects have included an ultra-low emission supplier directory that businesses can utilise, click and collect and low pollution routes. Such projects have involved working with partner organisations such as Hammersmith London Business Improvement District (BID), Fulham BID and Shepherds Bush Business Forum.  As part of previous projects Clean Air Villages 2 and 3, The council worked

																	<p>with Zipcar, Business Improvement Districts (BIDs) and Cross River Partnership to launch electric van services for small businesses in Fulham and Shepherds Bush, to reduce air pollution from local businesses.</p> <p>Two Breathe London Air Quality Sensors have been placed at north end road and three on King Street as part of the evaluation of the impact of the recent projects.</p> <p>Hammersmith&amp; Fulham is a member of the London Commercial Cooking Working group that will be exploring ways to gather an evidence base and mitigate the impact of Particulate emissions from commercial kitchens and markets on Local Air Quality. LAEI 2019 data indicates <b>Commercial cooking PM2.5 emissions</b> account for <b>23%</b> of total PM2.5 emissions in Hammersmith &amp; Fulham.</p>
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15	<p>Improve and develop the Council's information on air quality online.</p> <p>Promotion of availability of airTEXT and clean air route finder. This includes working with healthcare partners to increase the range and uptake of the service.</p>	AQ/PH	£1000 per year	3	✓	✓	✓	<p>This is ongoing and reported annually</p>	<p>The Council has a target to promote airTEXT services at a minimum of 20 events per annum. The Council also aims to promote the service via social media at least once a month.</p> <p>From the above targets, a goal has been set to increase uptake of the airTEXT service by 10% per annum.</p> <p>Providing an easy breakdown of all the air pollution data on the Hammersmith and Fulham website in a visual and engaging way.</p>	<p>Activities include messages on the council's website and through social media channels and distribution of information at council events. Information is provided on the council's air quality webpages <a href="#">Air quality   LBHF</a></p> <p>AirTEXT is promoted to vulnerable groups through local GPs and other health care professionals.</p>
16	Implement School Streets in the borough	Ed/CU/TR/AQ	Normal business and external funding	2	✓	✓		<p>Ongoing and reported annually</p>	<p>Number of schools with school streets.</p> <p>Monitoring and evaluation of the</p>	<p>The council is implementing school streets in tranches across the borough on a trial basis.</p> <p>Three School Streets Plus trail schemes were introduced at primary schools in</p>

			from Defra						school streets programme	September 2024, with more to follow in 2025. These will be implemented under our School Streets Plus programme which looks not only at school streets but at other measures which can be taken around school sites to help improve air quality.
17	Encourage schools to join TfL's school travel planning programme and GLA's Healthy Schools' London Programme by providing information on the benefits to schools and supporting the implementation of such programmes.	TR/PH	Normal businesses	2	✓	✓	✓	This is ongoing and reported annually	Number of schools that are part of TfL programmes and what accreditation level achieved will be reported in the Annual Status Report.	Information on school travel plans is available at <a href="#">Travel plans   LBHF</a>  The Healthy Schools Programme is detailed at <a href="#">Healthy Schools London   Healthy Schools</a>
18	Air quality at schools: delivering the Mayor's Air Quality Fund money we have received to deliver air quality audit recommendations and support our	Ed/CU /TR/A Q	Normal businesses and external funding including GLA (£400k from the	3	✓	✓	✓		Number of Schools receiving air quality audits and number of interactions with schools will be reported in the Annual Status Report.	Defra Air Quality Grant funding was obtained which enabled us to complete AQ Audits for all interested schools by the end of 2023.  Opportunities to fund recommendations of school audits will be identified and bids submitted.

	<p>School Streets Plus work (see action 16)</p> <p>Focus on air quality at schools- through delivery of air quality teaching sessions with schools and air quality audits.</p> <p>Worked to provide more audits for other schools in polluted areas.</p> <p>Ensuring schools participate in the GLA's school ventilation and filtration programme.</p>		Mayor's Air Quality Fund)						<p>All audited schools supported to deliver key recommendations from the audits.</p>	<p>Mayor's Air Quality Funding will implement the recommendations from the School Air Quality Audits at a minimum of 5 Primary schools across the borough during 2024-2027.</p> <p>Urbanwise are working with the Council's Smarter Transport Team on the Mayor of London funded School Superzone project at Wormholt Primary School and Ark White City Primary Academy.</p>
19	Raise awareness of the impact of individual behaviour on air quality within the council and to the public including events such as	AQ	Normal businesses	3	✓	✓		2023	The Council aims to raise awareness of Air Quality issues at a minimum of 20 public events per year, and at 6 internal events per year.	<p>The national clean air day webpages are available at <a href="#">Clean Air Day - the UK's largest clean air campaign</a></p> <p>The council will put messages on website and on twitter when notified of air pollution alert.</p>

	National Clean Air Day.									
20	Public air pollution alerts and forecast to be made more widely available.	AQ	Normal businesses	3	✓	✓		2025	<p>Target: 100% of moderate and high pollution alerts disseminated through local channels.</p> <p>We will also work to increase the reach to vulnerable groups via Public Health colleagues.</p>	The council will put messages on website and on social media channels when notified of air pollution alert.
21	Lobby central government to retain and improve air quality legislation to make national objectives more stringent.	AQ	Normal businesses		✓	✓		This is ongoing and reported annually	Number of responses to consultations reported in the Annual Status Report.	<p>The EU Withdrawal Agreement Act 2020 regulations make amendments to air quality legislation.</p> <p>Air Quality target levels in the new act are considered more stringent and specific to UK's circumstances than EU regulations.</p> <p>The Environment Act 2021 and the creation of the Office for Environmental Protection holds all public authorities, including councils, accountable when failing to comply with local air quality management framework post-Brexit.</p>

22	Lobby central government to meet World Health Organization (WHO) 2021 air quality guidelines	AQ	Normal businesses		✓	✓	2024 and Ongoing	Number of responses to consultations reported in Annual Status Report.	Lobbying with London Councils and the GLA for changes to include legally binding target for Fine Particulates (PM2.5), Particles (PM10) and NO2 in line with World Health Organisation (WHO) 2021 guidelines.
23	Lobby tyre, brake and clutch manufacturers to use materials which reduce small particles released through wear.	AQ	Normal businesses			✓	This is ongoing and reported annually	Emails written/ enquiries made regarding use of tyres/ brakes/clutch that release fewer particles.	<p>Officers meeting with car clubs and businesses take the opportunity to raise this issue and push for change.</p> <p>In 2023 Imperial College researchers released a report on the sources and impacts of tyre wear emissions under their broader Transition to Zero Pollution Initiative. The report calls for further research on methods of measuring and combating non-exhaust emissions from vehicles, and for closer collaboration between researchers, industry and policy makers. Officers will lobby for further research and closer ties with partners in the commercial and academic sector to push for stronger data on tackling non-exhaust emissions. Report available at: <a href="#">Tyre Wear Particles, Imperial Zero Pollution</a>.</p> <p>Emissions Analytics have conducted research on tyre emissions to promote a data-centred approach for best practice</p>

										<p>when reducing PM emissions with regards to; driving style; driving speed; tyre composition; and tyre age. Officers will utilize this data to inform their lobbying with stakeholder groups. Further information available at: <a href="#">Tread Pollution from Tyre Wear</a>.</p> <p>In 2022, the RAC commissioned and published a report on break wear emission of EVs and best practice in reducing break wear emissions. Officers will utilize reports to take a data driven approach to raising awareness of break emissions and best practice. Report available at: EV Break Emissions.</p>
24	Raise awareness, reduce exposure and target AQ issues affecting vulnerable groups via the Hammersmith & Fulham Fuel Poverty Strategy.	CU	Normal businesses			✓	✓	Ongoing with an end target of 2030.	<p>By early 2025 officers will have reached all applicable homes via leafletting.</p> <p>By 2025 50% of eligible homes have been engaged via targeted communications.</p> <p>By 2026 there will be fewer than 6,000 homes in fuel poverty</p>	<p>There is a significant overlap in the borough between areas that are less affluent, areas with higher rates of disparities issues, and areas of existing poor air quality. There is also strong evidence to suggest that the most vulnerable residents are also usually the most heavily affected by air pollution.</p> <p>The council will therefore utilize its pre-existing and ongoing fuel strategy apparatus to reach out to these groups, raise awareness of AQ issues, and help</p>

									<p>in the borough according to the LILEE definition. Rates of fuel poverty will be less than 10% in each ward.</p> <p>By 2028 all homes in fuel poverty will have been engaged via targeted communications.</p> <p>By 2030 the rates of fuel poverty will be less than 5% in each ward of the borough.</p>	<p>vulnerable residents reduce their exposure.</p> <p>The council's <a href="#">Fuel Poverty Strategy</a> outlines four key objectives:</p> <ol style="list-style-type: none"> <li>1. To reduce bills for residents by improving the energy efficiency of the H&amp;F housing stock, reducing carbon emissions from housing, and improving air quality.</li> <li>2. To improve the process for identifying fuel poor residents and provide targeted support in the short and long term.</li> <li>3. To develop, improve and maximise existing services within the council that support fuel poor residents.</li> <li>4. To empower residents to be aware of the support that is available and how they can act independently.</li> </ol> <p>The council is working closely with the <a href="#">National Energy Foundation</a> and <a href="#">Better Housing Better Health</a> to achieve these goals.</p>
25	Collaborate with public and academic partners to make use of existing frameworks and	CU	Normal Businesses.		✓	✓		Ongoing.	Activities of the partnership reported annually.	In 2023 Hammersmith & Fulham formed a new partnership, <a href="#">Better Air Better Health</a> , with Imperial College London's <a href="#">Environmental Research Group</a> , and Imperial Trust NHS to progress action

	raise awareness amongst residents regarding AQ issues.									Reporting on the production of new guidance and materials to help residents and visitors make changes to reduce their exposure to pollution and to reduce their own emissions.	on improving air quality in the borough. The partnership will focus initially on raising awareness in the community on poor air quality, understanding the impact of air pollution on different groups, and progressing actions outlined in this AQAP to improve air quality.  H&F is one three London boroughs partners involved in the <a href="http://awair-project.org">AWAIR (awair-project.org)</a> pilot project, beginning in October 2024. This is an initiative in White City neighbourhood of Hammersmith supported by Impact on Urban Health aimed at raising public awareness of air quality in London through the piloting of co-designed, solar-powered outdoor displays that communicate hyperlocal air quality conditions
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ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Delivery Servicing and Freight</b>										
26	Update of procurement policies to reduce pollution from logistics	AQ/ PR	Normal business	3	✓	✓	✓	Procurement policy document for	Target: 100% of relevant procurements to	The fleet operator recognition scheme webpages are at <a href="#">FORS Homepage - FORS - Fleet Operator Recognition</a>



ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Delivery Servicing and Freight</b>										
	<p>and servicing. Investigate the potential for air quality to be included in the council's circular economy work moving forward.</p> <p>Updated policy should require that suppliers have Fleet Operator Recognition Scheme (FORS) accreditation and suppliers have sustainable logistical measures in place (and include requirements for preferentially scoring bidders based on their sustainability criteria)</p>							air quality completed by early 2025	<p>include air quality requirements.</p> <p>Metric: The number of activities completed to work towards achieving this action will be reported in the Annual Status Report.</p>	<p><a href="https://www.fors-online.org.uk">Scheme (fors-online.org.uk)</a> Initial step would be to develop a procurement policy document for air quality that would be available on the council's intranet procurement pages. The document would provide advice to departments about to enter contracts for services.</p>
27	Reducing emissions from deliveries to council buildings, local	TR/AQ	Normal business plus	3	✓	✓	✓	This is on-going and	The Council has set a target to engage 125	In addition to work discussed action 17 engagement with businesses.

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Delivery Servicing and Freight</b>										
	businesses and residents		funding from GLA and local business					reported annually	<p>businesses per annum regarding the reduction of emissions from deliveries.</p> <p>The number of activities completed to work towards achieving this action will be reported in the Annual Status Report.</p>	<p>The council was successful in their bid to MAQF round 3 funding for Hammersmith Zero Emissions Network – support for businesses to switch to zero/low emission vehicles in Hammersmith.</p> <p>Hammersmith was awarded £50K of TfL's Healthy Streets Fund for Business, the council partnered with Hammersmith London BID and e-cargo bikes establish a new Zero Emission freight hub, called '<b>Parcels not Pollution</b>' to enable businesses to receive and sort more deliveries at a single location. Reducing number of freight vehicles needed to service Hammersmith.</p> <p>The service launched in September 2019 using an e-cargo bike for the final leg of any deliveries to businesses in Hammersmith town centre. Parcels not Pollution services</p>

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Delivery Servicing and Freight</b>										
										<p>were expanded borough wide in April 2020.</p> <p>Along with expanding locations, delivery hours have also been extended and typically operates 9am to 10pm Monday to Saturday and 10am to 4pm on Sundays.</p> <p>The council was successful in an interborough consortium DEFRA Air Quality Grant bid for Clean Air Villages (CAV) 1, 2, 3 and 4 which included projects in Fulham and Shepherds Bush Town Centres.</p> <p>CAV projects focus on working with businesses and communities to make their deliveries and servicing more efficient.</p>

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Borough fleet actions</b>										
28	Reducing emissions from council fleets (including council contractors)	BF/CU	Costs being assessed	2	✓	✓	✓	This is ongoing and reported annually	<p>The council's target is for its council-owned fleet to be net zero carbon emitting by the end of this Action Plan.</p> <p>Council contractor fleet transitions will be as agreed on each contract and monitored through contract management.</p> <p>We will also work towards reporting on vehicle / car sharing for council services, and the use of</p>	<p>2030 is a realistic date to achieve net zero from the council's own fleet of cars and light delivery vehicles, to allow time to overcome difficulties around vehicle supply chain and development of the necessary infrastructure to support electric vehicles. Surveys have been completed at the main council depot and satellite depots and the council is working with UK Power energy providers to establish the amount of electricity we can draw down from the grid. Capital bids to fund the required works and infrastructure instalments are being considered.</p> <p>As of August 2023, 20% of the council fleet is pure EV, with 40% of long term leased vehicles being EVs.</p> <p>Officers are currently developing proposals and costs to transition all diesel vehicles, both council and contractor fleet, who fuel at Bagley's Lane depot to use HVO as an</p>

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Borough fleet actions</b>										
									<p>cargo bikes / e-bikes etc by council services</p>	<p>alternative fuel to attempt to mitigate the length of time to move to a net zero fleet. This may help to reduce CO2 emissions from diesel vehicle by up to 90%</p> <p>The waste team is continuing to support the council's ambitious work to reduce our carbon footprint with the help of 20 new electric vehicles. The waste team's new fleet of 8 x E-cargo bikes, 9 x electric vans, 2 x cage trucks and 1 x electric bin truck that will be used as part of H&amp;F's new garden waste collection service was launched in July 2024 in collaboration with our contractors.</p> <p>Our new waste contractor has provided a plan for fleet electrification by 2026-27, subject to requisite funding and charging infrastructure available. This timetable will be dependent on the development of the necessary infrastructure to support electric</p>

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Borough fleet actions</b>										
										<p>vehicles at the council's Bagley's Lane depot. Initial surveys have been completed at the main council depot to establish the amount of electricity we can draw down from the grid. Capital bids to fund the required works and infrastructure instalments are being considered. We consider that from the agreement of capital funding the necessary negotiations and works to electrify the depot to support the waste contract fleet would take approximately 18 months.</p> <p>A Transport User Group, reporting to the Chief Officer for Public Realm, has been convened to monitor these targets, as well as targets to reduce vehicle mileage and petrol/diesel fuel usage.</p>
29	Reduce emissions from parks and grounds maintenance	PR	Normal Business		✓	✓	✓	Ongoing and reported annually	The council's target is for 75% of the ground maintenance	In 2027 the council will reassess its contract with its current grounds' maintenance contractor, at which point it will set an additional goal for

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Borough fleet actions</b>										
	by switching to electric vehicles and tools.								contractor's vehicles to be electric by 2027, along will all hand-held power tools.	electrifying its grounds maintenance fleet for the remaining two years of this AQAP.

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ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Localised Solutions</b>										
30	The council will increase tree, hedge and grass planting on council-owned land and highways.	HW	Normal council spending	2	✓	✓	✓	This is on-going and reported annually	<p>Square Metres of additional greening installed will be reported in the Annual Status Report.</p> <p>Increase canopy cover from 14.5% to 16% by 2030, with a long term goal of reaching 23% by 2050. We also aim to plant an additional 100 seed grown trees in the borough per year to increase green connectivity.</p> <p>Further five Tiny Forests (to total 10) planned. Subject to</p>	<p>The first steps will be to identify locations that would benefit from increased green infrastructure and choose appropriate trees/ plants. Previous experience from green infrastructure project from Mayor's Air Quality Funding could be used, this is discussed at <a href="#">Grass is greener for innovative Hammersmith cycle path scheme   LBHF</a></p> <p>Areas to be targeted are areas of high pedestrian footfall and large number of residential properties on high volume traffic routes and town centre locations.</p> <p>More general planting in the borough which will reduce carbon and potentially PM emissions include:</p> <p>All residents are encouraged to plant in their tree bases. Promoting and developing resources for residents to 'green the grey' in their private spaces</p>



ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Localised Solutions</b>										
									securing appropriate sites and funding.	<p>is crucial. Guidance provided at <a href="#">Trees   LBHF</a></p> <p>London's first-ever tiny forest was planted in Hammersmith Park in March 2021, followed by tiny forests in Normand Park and Eel Brook Common in 2022 and Frank Banfield Park in April 2024. It plays a vital role in offsetting the daily carbon emissions produced by traffic.</p> <p>As part of H&amp;F's climate and ecology action plan, the borough will work with land managers such as TfL to encourage the greening of potential wildlife corridors through the borough such as railway sidings and verges.</p>
31	Implement opportunities for small scale LENS (Low Emission Neighbourhoods) and Low Traffic	TR	Normal business/ external funding secured	1	✓	✓	✓	Annually	Clean air neighbourhoods implemented will be reported annually.	<p><b>South Fulham Clean Air Neighbourhood</b> implemented from July 2020. Restricting non-local traffic from passing through selected roads. Controlled areas are monitored by Automatic Number Plate Recognition</p>

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Localised Solutions</b>										
	Neighbourhoods, and investigate opportunities for funding of further projects following the positive impact of the trialled schemes to date in the borough.								The number of activities completed to work towards achieving this action. E.g., Applying for future funding opportunities will be reported in the Annual Status Report.	<p>(ANPR) cameras which check whether a vehicle using that road has an access permit. Across South Fulham, traffic has reduced by 23% and CO2 has been reduced by one tonne per day.</p> <p>The borough-wide Clean Air Neighbourhoods programme is an evolution of the South Fulham scheme with the aim of tackling public health and air quality. Successful implementation of Clean Air Neighbourhoods relies on transparent engagement with residents, significant data collection, and the delivery of public realm improvements. A Clean Air Neighbourhood trial in the streets to the west of Wandsworth Bridge Road came into effect in December 2022. It was made permanent in 2024.</p> <p>The council has implemented schemes to repurpose parking spaces with parklets with benches and planters to form a barrier between pedestrians and</p>

ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Localised Solutions</b>										
										<p>vehicle emissions and create a more pleasant environment.</p> <p>Similarly build outs have been constructed outside several borough schools to widen pavements, providing more space for children and their carers to walk on, Brackenbury Primary School and Wendell Park Primary school have both seen improvements.</p>

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ID	Action description	Who	Cost	Score	NO <sub>2</sub>	PM	CC	When	How implementation will be monitored	Further information
<b>Cleaner Transport</b>										
32	Ensuring that Transport and Air Quality policies are integrated.	TR/AQ	Normal Businesses	2	✓	✓	✓	2025	Provide examples in Annual status report where transport and air quality have liaised on policy or projects.	The council is currently scoping a new Transport Strategy.
33	Discouraging unnecessary engine idling by taxis, coaches and other vehicles through enforcement and awareness raising campaigns and carry out patrols in hotspot areas such as taxi ranks, bus stands and schools.	AQ/PS	Normal business and external funding from GLA and annual campaign cost of £10,000 per year	2	✓	✓	✓	This is ongoing and reported annually	The Council aims to raise idling issues at all its five traffic free events per year, and a minimum of four Climate events per year. KPIs may be established for:  Number of drivers told to shut off engines; number of drivers fined for not shutting off engines; number of awareness	Previous action days for <b>idling vehicle</b> are shown at <a href="#">Clean Air Champions' successful action day to stop idling motorists in H&amp;F   LBHF</a>  Further press and publicity activity planned to raise awareness. Since June 2023 Civil enforcement council officers have been handing out anti-idling leaflets to drivers when issued with their first warning on idling. From September 2023 council officer uniforms will be updated to include clearly visible anti-idling logos to further promote awareness. The council have also updated their 'Report it' app to include stationary idling to further involve residents in efforts to reduce idling.

									raising campaigns completed to be reported in the Annual Status Report.	New enforcement powers are being used to fine motorists who pollute the borough by leaving their engines running. The council's traffic wardens will now be able to issue an £80 penalty charge notice (£40 if paid within 14 days from the date of issue) to motorists who have stopped with their engine idling in parking and loading bays, taxi ranks, or any roads where waiting is restricted.
34	Hold regular active travel events to encourage modal shift.	TR	Normal business	2	✓	✓	✓	This is ongoing and reported annually	The Council has set a target to hold a minimum of 5 traffic free events in highstreets and town centres per annum. These include:  2x Hammersmith King Street Traffic Free Event; 2x Noth	H&F has recently refreshed its <a href="#">play street</a> offering, making the application process easier for residents. We have worked with community organisations to add value and support to these resident lead events. Recent playstreets have been held at various locations around the borough. Playstreets are planned to take place at a number of schools in the borough over the coming months.  We will continue to hold active travel events around the borough. This will

									<p>End Road Traffic Free Event; 1x Council Supported Wandsworth bridge Road Traffic Free Event</p> <p>Number of events completed to be reported in the Annual Status Report.</p> <p>The Council will continue to support Play Streets, and aims to hold a minimum of 5 Play Streets per year starting in 2024, and to increase this number by one on a yearly basis subject to annual review.</p>	<p>include event that coincide with World Car Free day.</p> <p>In addition, following the identification of funding and setting of annual targets, we will continue to hold behaviour change and awareness initiatives to encourage sustainable changes in travel behaviour, and provide 1:1 and group cycle training.</p>
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35	Using parking policy to reduce pollution emissions	TR	Normal business	3	✓	✓	✓	This is ongoing and reported annually	Activities completed to work towards achieving this action to be reported in the Annual Status Report.	The council's <a href="#">Net Zero 2030 Parking Strategy</a> introduces a number of <a href="#">emissions-based parking charges</a> , including an <a href="#">additional surcharge for diesel vehicles</a> , multipliers for second and additional permits, and using parking revenue to subsidise cycle parking to encourage modal shift.
36	Installation of Ultra-low Emission Vehicle (ULEV) infrastructure (electric vehicle charging points, rapid electric vehicle charging point and hydrogen refuelling stations)	TR	External to Council funding	1	✓	✓	✓	Ongoing and reported annually.	The Council has a target to remain one of the densest networks of EVCPs in London.  Currently, every home or office within the borough is within 400 metres of a charging point (this figure does not include additional charging points on private land such as the	The Council has been successful in implementing one of the densest networks of EVCPs in London. The council will keep under review its ultra-low emission vehicle infrastructure.  The council has introduced a free-floating car club (Zip-car Flex) that has a minimum of 25% BEV vehicles in the fleet, and this is planned to grow and detailed in the contract agreement. The council are committed to working with car club providers to pursue opportunities to increase the percentage of Ultra Low Emission Vehicles used within their fleet in our borough. This will be achieved through negotiation with car clubs; we will not grant additional spaces or licences, or

									Westfield shopping centre). The Council will use this metric, along with the ratio of ECVPs to brough population, to ensure it retains a sufficiently dense network that keeps up with demand.	renew exiting licenses, of car clubs which do not co-operate in this.
37	Provision of infrastructure to support walking and cycling. To enable more people to take up cycling to travel around the borough and to allow children to walk to school more easily. More safer cycle routes will be developed by the council and TfL. The council together with its strategic partners	TR	Normal business and external funding from DfT and TfL	1	✓	✓	✓	This is ongoing and reported annually	Number of activities completed to be reported in the Annual Status Report.	<p>The Council's ambition is to have a high quality, safe cycle network across the whole borough made up of segregated cycle routes on main roads and quieter routes in residential neighbourhoods.</p> <p>A number of routes are already being planned. The council is currently in the design phase for the C34 from the Scrubs Lane junction with Du Cane Road along Wood Lane to Shepherd's Bush Green, providing approximately 1.35km of fully segregated cycleway. Funding is being sought for other</p>



	<p>such as TfL, to develop plans to increase pedestrianisation, cycling and greening in its town centres.</p> <p>Utilising parking revenue to subsidise cycling parking across the borough.</p>									<p>routes, with potential opportunities in the east of the Borough arising from Earls Court and Olympia development.</p>
38	<p>Work with and lobby the Mayor of London, GLA and TfL to take the necessary actions to improve air quality in the borough.</p>	TR	Normal business	1	✓	✓	✓	<p>This is ongoing and reported annually</p>	<p>Number of consultation responses and letters submitted to be reported in the Annual Status Report.</p> <p>We will review emissions based charging to encourage consumer behaviour via surcharges for vehicles that are not ULEZ - compliant.</p>	<p>From 25 October 2021 the ULEZ was expanded from central London to create a single, larger zone up to, but not including, the North Circular Road (A406) and South Circular Road (A205). From 29 August 2023 the ULEZ was expanded again to create one single zone across all 33 London boroughs.</p> <p>We will conduct a feasibility study on further localised road user charging on strategic links or local areas alongside existing adopted regional and local policy.</p> <p>We will explore the feasibility of further <b>Clean Air Neighbourhood</b> trials; including measures to improve air</p>

									<p>Conduct a feasibility assessment on road user charging by 2030.</p> <p>We will explore the feasibility of Clean Air Neighbourhood trials, where there is resident support.</p> <p>Ensure schools receive GLA funding for filtration and ventilation units.</p> <p>The Council aims to roll out a minimum of 450 cycle hangers across the borough over the next three years. This target will then be subject</p>	<p>quality by reducing pollution and congestion.</p> <p>We will consult and engage on the possibility of introducing traffic restriction proposals in local neighbourhoods.</p> <p>We will take all necessary actions and fully support proposals to expediate geofencing and bus fleet electrification in areas of poor air quality and high congestion.</p> <p>We will support e-cargo bike delivery and options for zero exhaust emission deliveries including explore freight consolidation to reduce trips due to freight movements.</p>
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										to review in 2027.	
<b>Monitoring and Other Core Statutory Duties</b>											
39	<p>Maintaining and where possible expanding air quality monitoring networks and fulfilling other statutory duties.</p> <p>Undertaking an air pollution audit, similar to a carbon footprinting report, for the council, and updating this annually.</p>	AQ	Normal Businesses	2	√	√	√	This is ongoing and reported annually	<p>Targets: Maintain the current level of monitoring in the borough.</p> <p>Achieve over 90% data capture at automatic monitoring sites.</p> <p>Complete Annual Status Reports on time each year</p> <p>Report on annual air pollution footprint reporting.</p>	<p>The number of non-automatic Nitrogen Dioxide tube monitoring network has expanded from 15 locations in 2016 to 60 locations in 2023.</p> <p>In 2022 there were two continuous air quality monitoring stations Shepherds Bush Green (HF4) and Hammersmith Town Centre (HF5) measuring nitrogen dioxide and particulate pollution continuously 24 hours a day</p> <p>Shepherds Bush (HF4) was upgraded in 2021 to include new PM10 and PM2.5 monitors.</p> <p>In 2023 As part of the Clean Air Neighbourhood programme, four new Air Quality Monitoring stations have been installed at Fulham Town Centre (HF6), Riverwalk (HF7), Wormwood Scrubs (HF8), and Sands End (HF9). These all include reference compliant equipment that monitor and measure the air pollutants Nitrogen Dioxide</p>	

										<p>(NO<sub>2</sub>), Particulates (PM<sub>2.5</sub>, PM<sub>10</sub>) and Ozone (O<sub>3</sub>).</p> <p>H &amp; F in 2023 have six PM2.5 monitoring locations compared to zero in 2018.</p> <p>The council is supportive of the use of Air Quality sensors to monitor air quality in the borough. Sensors will monitor air quality as part of the Clean Air Neighbourhood programme. Vortex Air Quality sensors were placed in 500 locations across the borough as part of the programme.</p> <p>A total of 57 Breathe London Air Quality sensors have been installed across the borough, during 2021 and 2023. 47 of these sensors have been installed near school entrances, including nurseries, primary and secondary schools. These air quality sensors are powered by solar panels.</p> <p>The <a href="#">Air Pollution Footprint Toolkit</a> has been produced by Ricardo and the Clean Air Fund and is a free tool for organisations to track their air quality emissions.</p>
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40	The council will work towards compliance by 2030 of the annual mean World Health Organisation (WHO) health-based Air Quality Guideline Values (2021) for NO <sub>2</sub> , PM <sub>10</sub> and PM <sub>2.5</sub>	AQ	Normal business	2	√	√	√	This is ongoing and reported annually	Number of air quality assessments reviewed reported in the annual status report submitted to the GLA.	<p>Air quality assessments submitted to planning department must reference the <b>councils 2030 Annual Mean Air Quality Targets</b> for NO<sub>2</sub> (10ug/m<sup>-3</sup>), PM10 (15ug/m<sup>-3</sup>) and PM2.5 (5ug/m<sup>-3</sup>) and the <b>WHO based Air Quality guideline values (2021)</b> for the <b>air pollutants NO<sub>2</sub>, PM<sub>10</sub> and PM<sub>2.5</sub></b>.</p> <p><b>Mitigation shall be required at homes, schools, workplaces or other development if there are exceedances of the councils 2030 WHO aligned Air Quality Targets for NO<sub>2</sub>, PM<sub>2.5</sub> and PM<sub>10</sub> and where current and future predicted pollutant concentrations are within 5% of these limits.</b></p>
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## **5. Further information and guidance**

This section contains a wealth of extra information and guidance. It includes a checklist for actions you can take to improve air quality and reduce your exposure to pollution, whether you're an individual, community group, business or school.

Our website is the best place to find the latest and most up to date information and guidance: [Air quality | London Borough of Hammersmith & Fulham \(lbhf.gov.uk\)](https://www.lbhf.gov.uk/air-quality)

### **Recommendations for action for individuals and community groups**

Air quality affects all of us. Here are 10 recommendations for actions you can take to improve air quality and improve your health and wellbeing:

**Reduce your contributions** to air pollution

1. Shop locally, and use **click and collect services to reduce unnecessary traffic emissions**.
2. **Walk, cycle** and take **public transport** when you can.
3. Never leave your **vehicle engine idling** when you're stationary or parked.
4. **Improve the energy efficiency of your home**, which will also reduce your carbon emissions and reduce your energy bills.
5. Think about **indoor air pollution**, whether that's through **increasing ventilation of your kitchen while cooking**, or changing to an **electric induction cooking hob**.

**Reduce your exposure** to air pollution

6. Take quieter **low road vehicle traffic routes** when you **walk** and **cycle** – use this as an opportunity to explore green spaces and parks that are on your way.
7. Sign up to pollution alert systems such as airTEXT: [airText - Air pollution forecasts for Greater London, Chelmsford and Colchester](https://www.airtext.org.uk/)

**Use your voice!**

8. Talk to us - use our Report It function on our website to raise issues with us such as dust from construction sites, unnecessary vehicle idling, and more: [Report it | London Borough of Hammersmith & Fulham \(lbhf.gov.uk\)](https://www.lbhf.gov.uk/report-it)
9. Support national events such as Clean Air Day, take part in community monitoring such as the Breathe London project, and respond to consultations and surveys from government (and from Hammersmith & Fulham council!)
10. Talk to people you know about pollution and its impact on health.

## Recommendations for action for businesses

Air pollution is bad for business, and bad for the wider economy. Here are 10 recommendations for actions businesses can take to improve air quality.

### **Reduce workplace exposure** to air pollution

1. **Ensure your buildings are well ventilated**, well maintained, and clean and dust free.
2. Use official guidance such as from the British Safety Council to protect the health of your employees – this is particularly important for outdoor workers: [Information for Employers | British Safety Council | British Safety Council \(britsafe.org\)](#)
3. Use 'low VOC' and 'non-toxic' cleaning products in the workplace.
4. Communicate to your employees about air pollution, including indoor air pollution for those working remotely or flexibly.

### **Reduce your contributions** to air pollution

5. Encourage staff to **walk, cycle or take public transport** to work.
6. Look at the number and type of deliveries made to your business – use **Zero Emission last mile delivery couriers**, or consolidation centres.
7. Use **green renewable energy providers** and environmentally sustainable products throughout your business.
8. Utilise funding opportunities and chances to take part in larger projects – if your business is in a Business Improvement District area, they are a great place to start
9. Get in touch with the council and become a **Climate Alliance member** – a network of businesses across H&F working together to reduce their environmental impact: [H&F Climate Alliance](#)
10. Use the **Air Pollution Footprint** online tool to calculate and track your air pollution emissions in the same way you might already capture your carbon footprint.

## Recommendations for action for action for schools

Air pollution disproportionately affects young people. Schools can also contribute to pollution, as well as being powerful influencers and advocates for change. Here are 5 recommendations for actions schools can take to improve air quality.

### **Reduce your contributions to air pollution**

1. Utilise the **School Air Quality Audit report** every school in the borough has received to work out what actions you could take to reduce emissions.
2. Have a **School Travel Plan**, and encourage pupils to **walk, cycle** and take **public transport** to school.
3. Get in touch with the Council about having a **School Street** – timed road closures at the beginning and end of the school day.
4. Use a variety of free lesson plans and other materials to incorporate **air quality** into the curriculum.
5. Teachers can also be part of the council's environmental network to learn and share best practice with peers from schools across the borough.

### Further achievements from previous air quality action plan

- The council established a resident-led Air Quality Commission. The commission engaged with external experts and residents in examining the causes and dangers of local air pollution and proposed potential solutions to help reduce the concentration of air pollution in Hammersmith & Fulham. The final report was received by Cabinet on 7 November 2016 and many recommendations are currently being implemented.
- The council used Local Implementation Plans (LIPs) to match fund MAQF projects including integrating greening measures to improve local air quality and sustainable drainage along a busy road in Hammersmith Town Centre.
- We ensured that all approved major planning applications have been required to meet the Mayor's requirements relating to Air Quality neutral and combustion-based Energy Plants.
- The air quality policy within our Local Plan 2018 was amended to include all developments that have the potential to be impacted by local air quality (previously restricted to major developments). Consultation responses are provided to planning on all relevant applications.
- Secured S106 funding for officers to deal with Air Quality planning submissions and monitoring at major sites in the borough including the Earls Court Opportunity Area and Thames Tideway Tunnel sites.
- Minimised the impact of fugitive emissions by requiring developments to produce and implement Air Quality Dust Management Plans.
- Required all developments to ensure that all non-road mobile machinery (NRMM) operating on demolition and construction sites complies with London's NRMM Low Emission Zone requirements.
- Installed Vortex air quality sensors across South Fulham as part of the SW6 Clean Air Neighbourhood scheme, which has allowed the council to assess the impact of the scheme on pollution levels.



## Air Quality and Planning

**Paragraph 180** of the **National Planning Policy Framework (NPPF) 2023** states:

“Planning policies and decisions should contribute to and enhance the natural and local environment by preventing new and existing development from contributing to, being put at unacceptable risk from, or being adversely affected by unacceptable levels of soil, air, water or noise pollution or land instability. Development should, wherever possible, help to improve local environmental conditions such as air quality”.

**Paragraph 191** of the **NPPF (2023)** states:

“Planning policies and decisions should also ensure that new development is appropriate for its location taking into account the likely effects (including cumulative effects) of pollution on health, living conditions and the natural environment, as well as the potential sensitivity of the site or the wider area to impacts that could arise from the development”.

**Paragraph 192 of the NPPF (2023)** states:

*“Planning decisions should ensure that any new development in Air Quality Management Areas and Clean Air Zones is consistent with the local air quality action plan”*

**Paragraph: 006 Reference ID: 32-006-20191101** of the **National Planning Policy Guidance (2019)** states the following in respect to ‘*What specific issues may need to be considered when assessing air quality impacts*’:

Expose people to harmful concentrations of air pollutants, including dust. This could be by building new homes, schools, workplaces or other development in places with poor air quality.

## Air Quality and Inequalities

### **Index of Multiple Deprivation (IMD)**

The [GLA 2023 update of Air Pollution and Inequalities](#) in London details that the most deprived communities of London still more commonly live in the most polluted areas. This distribution is often explained by the high urban concentrations produced by road transport sources, which coincides with the fact that a high proportion of deprived communities are in urban areas. However, the update found that concentrations have also declined faster in areas of deprivation and more significantly since 2016. The update also notes that inequality in exposure to air pollution is less in inner London areas such as Hammersmith and Fulham than in outer London.

The update also found that communities living along red routes are exposed to higher air pollutant concentrations, with red routes being designed for main traffic. Red route populations are likely to be the last places in London to meet the WHO interim target (20 µg/m<sup>3</sup>) unless further action is taken. The A4 and A40 running through the borough are both red routes. The red route population for the whole of London exposed to NO<sub>2</sub> concentrations exceeding the WHO interim guideline and the councils 2030 target of 20 µg/m<sup>3</sup> is forecast to reduce from 100% (1.1 million) in 2016 to 76% (1 million) in 2025 and to 19% (0.2 million) in 2030. [WHO global air quality guidelines: particulate matter \(PM2.5 and PM10\), ozone, nitrogen dioxide, sulfur dioxide and carbon monoxide](#)

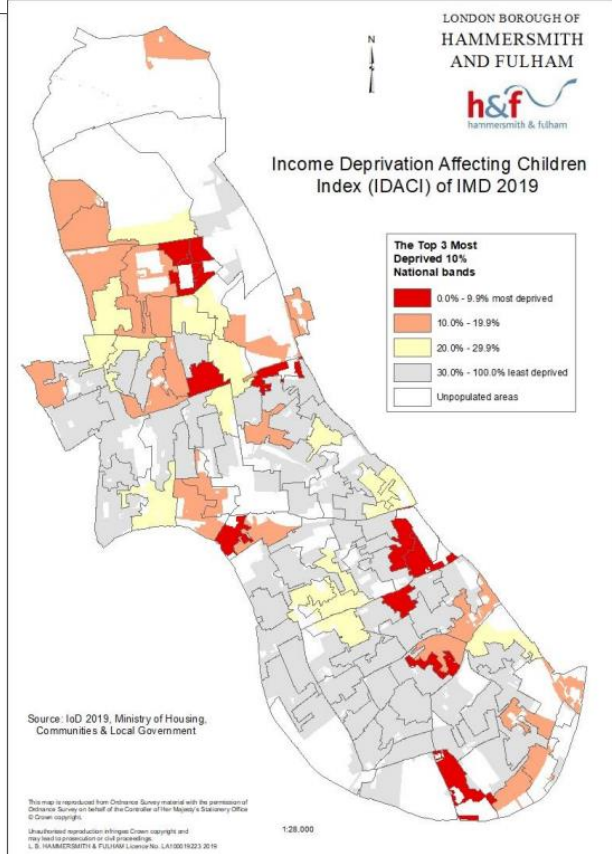
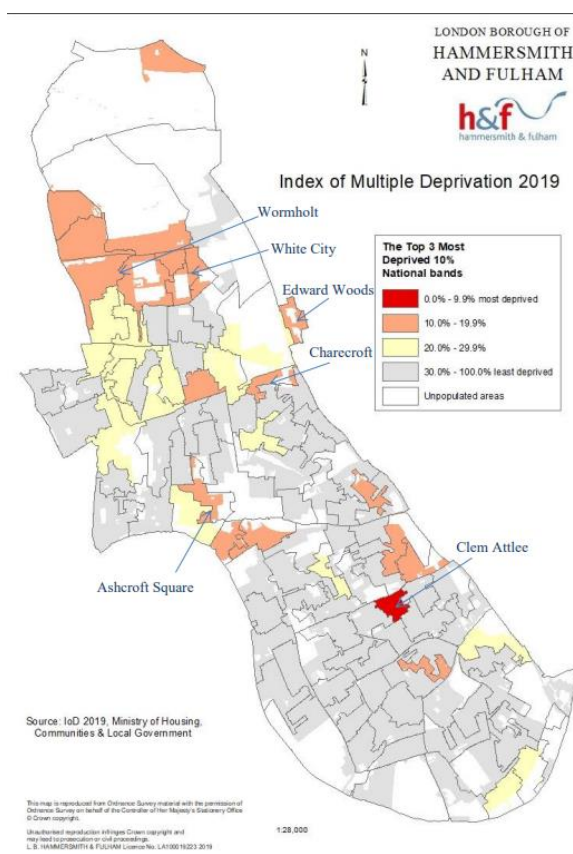
Together with the air quality focus areas that have been identified in Hammersmith and Fulham, discussed earlier in the action plan, it is important to be conscious of those areas identified with high deprivation as we undertake work to improve air quality and reduce exposure to air pollution in the borough.

Information on deprivation is available at the council website pages, [Deprivation in Hammersmith and Fulham | LBHF](#)

Two of the indices of deprivation we can look at are the index of multiple deprivation and income deprivation affecting children index. The index of multiple deprivation consider seven distinct domains: income: employment; education, skills and training; health deprivation and disability; crime; barriers to housing and services; and living environment. This index combines these seven domains to calculate a single score for each small area in the country. H&F has one of these small areas which is within the 10% most deprived nationally, Clem Atlee. Some 17% of H&Fs small areas or Lower layer Super Output Areas (LSOAs) are ranked in the next band, 10-20% most deprived. These areas are mostly in the north of the borough but also in parts of Hammersmith and north Fulham. H&F has around 18% of its small areas (LSOA) ranked among the most deprived 20% in England.

On the average IMD score measure, which reflects the average level of deprivation across all LSOAs (Lower layer Super Output Areas) in an area – Hammersmith and Fulham is the 112th most deprived out of 317 local authority districts in England. This is an improvement since the 2015 IMD which ranked the borough as 91st most deprived on this measure.

When we just consider the income deprivation affecting children index, 11 of the small areas in the borough or LSOAs are in the 10% most deprived nationally (26 LSOAs in 2015). If the small areas of the borough or LSOAs Deprivation are in the three most deprived deprivation levels they are shown in colour, with lower deprivation shown in grey. For income deprivation affecting children, the pattern across the borough is less obvious, with more areas affecting by high deprivation.



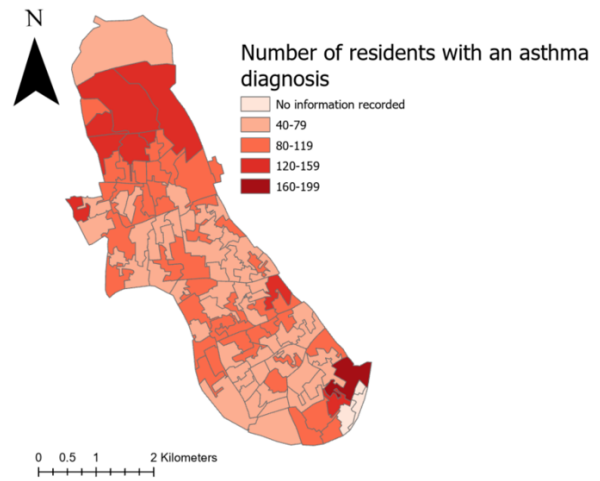
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Similarly, the pattern of asthma diagnosis across the borough is less clear than the pattern for index of multiple deprivation.

# Asthma

Number of Adults with Asthma <b>8,534</b>	Number of Children with Asthma <b>907</b>
Asthma Prevalence Among Adults <b>4.2%</b>	Asthma Prevalence Among Children (6+) <b>3.7%</b>

Hospital admissions for asthma (under 19 years)  
2021/22  
**35**



Data Sources:  
NHS North West London, "Whole Systems Integrated Care (WSIC) Dashboard," 2022. [Online].  
Office for Health Improvement and Disparities, "Hospital Episode Statistics (HES)," 2023.  
All Data extracted on 30/05/2023.

Contains National Statistics data © Crown copyright and database right [2022]  
Contains Ordnance Survey data © Crown copyright and database right [2022]

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## Indoor Air Quality

There is a large body of literature available that documents the adverse impact of ambient air pollution on health and well-being. In contrast, there is relatively little research or data available regarding indoor air pollution and its effects. This is concerning as most people tend to spend around 90% of their time indoors.<sup>8</sup> In many instances, air pollution may be worse inside than ambient levels outside.

The World Health Organization estimates that household air pollution was responsible for an estimated 3.2 million deaths per year in 2020, including over 237 000 deaths of children under the age of 5. Their findings show that amongst all the deaths caused by indoor air pollution, 32% were a result of heart disease, 23% were from strokes, and 19% from lung infections.<sup>9</sup>

## Indoor Air Pollutants

The sources of indoor air pollution are varied. Many ordinary day-to-day activities such as cleaning and cooking can lead to dirt, dust and gases becoming suspended in the air, negatively impacting the air quality. Some potential sources of indoor air pollution include:

- Cooking at high temperatures
- **Cooking using a gas stove**
- Using air fresheners, candles, incense and deodorants
- **Burning charcoal or wood for heating and cooking**
- Cleaning with specialist cleaning products
- Biological pollutants like tobacco smoke, viruses, bacteria, and mould

Air pollutants created outside can also enter the home via small gaps around doors and windows and become trapped in rooms that don't have adequate ventilation. Indoor air pollutants will also eventually end up outside, so they also contribute to national emissions.

## Indoor Air Quality and Gas Cooking

Cooking with gas releases **hazardous air pollutants** into our homes. Over 36 million people in the UK cook with gas appliances. They may be exposed to levels of indoor air pollution that would exceed UK outdoor air quality standards. When in use, gas hobs and ovens emit **carbon monoxide (CO), nitrogen dioxide (NO<sub>2</sub>), Benzene and carbon dioxide (CO<sub>2</sub>)** which can linger indoors after use. Research indicates an

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<sup>8</sup> Neil Klepeis et al., *The National Human Activity Survey (NHAPS): a resource for assessing exposure to environmental elements* (Journal of Exposure Science & Environmental Epidemiology: 2001)

<sup>9</sup> World Health Organisation, *Household Air Pollution* ([www.who.int](http://www.who.int))

association between NO<sub>2</sub> exposure and the development of asthma in children. Gas cooking appliances also leak unburned **methane**, a potent greenhouse gas.

Using a single gas hob on for 45 minutes raised benzene levels to above that found in second-hand tobacco smoking, or at the boundary of oil and gas plants, with emissions 10 to 25 times higher than that from electric coil hobs a [Gas Combustion from Stoves emits Benzene and Increases Indoor Air Pollution](#) study has found. Benzene produced by gas stoves also migrated throughout homes, in some cases elevating bedroom benzene concentrations above WHO health benchmarks even after the stove was turned off. Induction hobs emit no benzene at all.

A new [Study of indoor air quality during gas cooking](#) published in *February 2024* has found that a gas cooking hob can emit more nano-sized particles into the air than diesel and petrol engine vehicles, possibly increasing the risk of developing asthma or other respiratory illnesses. These particles are extraordinarily small. current Air Quality Regulations deal with PM10 these measure 10 micrometers (aka 10µm) and the smaller PM2.5 and 2.5 micrometers (aka 2.5µm).

This would mean that adults and children could be breathing in 10-100 times more nanocluster aerosol from cooking on a gas stove indoors than they would from car exhaust while standing on a street with high vehicle traffic flows such as Talgarth Road (A4).

## **Legal Requirements for Indoor Air Quality**

There are currently no set legal requirements for monitoring or tackling residential indoor air quality regarding nitrogen oxides, particulate matter, or volatile organic compounds (VOCs). However, as more data emerges about the impact of indoor air pollution public institutions are increasingly concerned about monitoring and addressing this issue. The Department for Environment, Food and Rural Affairs (Defra) published their [Clean Air Strategy](#) in 2019 which highlights the need to 'raise awareness about the potential impacts of air pollution at home' and encourages local authorities to take action.

## **Guidance**

Despite the lack of monitoring infrastructure for indoor air quality, in recent years there has been an increase in the level of guidance from public institutions as awareness of the impacts of air pollution indoors grows. In 2019 the Building Research Establishment (BRE) published a report on [Ensuring Good Air Quality in Buildings](#). The report provides a framework for architects, construction firms, and



facility managers to improve IAQ along with a summary of relevant guidance and legislation in the UK.

In 2020 the Institute for Health Care Excellence (NICE) published their Indoor Home Air Quality guidance which aims to raise awareness of the importance of good air quality in people's homes and how to achieve this. One of its main recommendations is that Local Authorities place more importance on tackling indoor air pollution in their air quality strategy plans.

In 2021 the Institute of Air Quality Management published a document [iaqm\\_indoorairquality.pdf](#) with the aim of raising awareness amongst professionals about indoor air quality.

In 2022 the Air Quality Expert Group (AQEG) submitted an extensive Indoor Air Quality report to Defra. In it they recommended that the infrastructure for indoor air quality monitoring needs to be significantly improved to match the existing systems that monitor ambient air pollution. The AQEG noted there were numerous obstacles in place to developing these systems, and suggest several measures occupants could take to reduce air pollution in their homes:

- **Increase ventilation** – modern homes are designed to be energy efficient, which often means making them more airtight. Ventilation is important to allow pollutants and moisture (which may lead to mould) to escape. Increase ventilation by adding trickle vents, mechanical ventilation, or by leaving windows open.
- **Limit indoor air pollution sources** – reduce the number of sources producing pollution from inside the home. This includes **candles, incense, gas stoves, wood and coal fires**, and spray and aerosols. If you are using any of these, make sure you have adequate ventilation to allow pollutants to leave.
- **Air cleaning technologies** – devices like **air filters** can be installed in the home to help remove and reduce the level of airborne pollutants in the home.<sup>10</sup>

The Royal College of Paediatrics and Child Health in September 2024 published a 'Air Pollution in the UK- position statement' which contained a list of recommendations on themes of Schools, Transport, Housing and Woodburning.<sup>11</sup>

## National and WHO Air Quality Objectives

The national Clean Air Strategy 2019 outlines the high-level strategic framework for improving air quality in the UK and contains national targets and standards for airborne pollutants.

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<sup>10</sup> For a review of air cleaning technologies and their effectiveness, see: Xingxing Zhang, *A review of air filtration technologies for sustainable and healthy building ventilation* (Sustainable Cities and Society: 2017)

<sup>11</sup> [Air pollution in the UK-position statement](#), Royal College of Paediatrics and Child Health (RCPCH), 2024

Hammersmith & Fulham currently have six automatic monitoring stations that measure for levels of NO<sub>2</sub>, PM<sub>2.5</sub> and PM<sub>10</sub>. One station is located near to Shepherds Bush Green (HF4) and Hammersmith Broadway (HF5). Since monitoring at these sites began in 2011 and 2019 respectively, Hammersmith & Fulham have met the majority of the National Air Quality Objectives, including those for NO<sub>2</sub> 1-hour means and annual PM<sub>10</sub> and PM<sub>2.5</sub>. There have however been exceedances of the annual mean for NO<sub>2</sub> and at the Shepherds Bush monitoring station of the PM<sub>10</sub> 24-hour mean.

**Table A Summary of National Air Quality Objectives**

Pollutant	Objective	Concentration measured as	Date to be achieved by (and maintained thereafter)
PM <sub>10</sub>	50 µg/m <sup>3</sup> not to be exceeded more than 35 times a year	24 hour mean	31 December 2004
	40 µg/m <sup>3</sup>	annual mean	31 December 2004
PM <sub>2.5</sub>	20 µg/m <sup>3</sup>	annual mean	1 January 2020
	10 µg/m <sup>3</sup> not to be exceeded at any relevant monitoring station	annual mean	31 December 2040
	Target of 35% reduction in population exposure compared with the average population exposure baseline period (2016 – 2018)	population exposure reduction	31 December 2040
NO <sub>2</sub>	200 µg/m <sup>3</sup> not to be exceeded more than 18 times a year	1 hour mean	31 December 2005
	40 µg/m <sup>3</sup>	annual mean	31 December 2005

**Table B Summary of WHO Air Quality Guidelines and Interim Targets**

Pollutant	Averaging Time	WHO Interim Target (µg/m <sup>3</sup> )				WHO AQ Guidelines
		1	2	3	4	
PM <sub>2.5</sub>	annual	35	25	15	10	5*
	24 hour	75	50	37.5	25	15
PM <sub>10</sub>	annual	70	50	30	20	15*
	24 hour	150	100	75	50	45
NO <sub>2</sub>	annual	40	30	20	-	10*
	24 hour	120	50	-	-	25

\*Council Air Quality Targets to be achieved by 2030



# APPENDIX 2 - Project Report

28 February 2022 - 21 February 2024

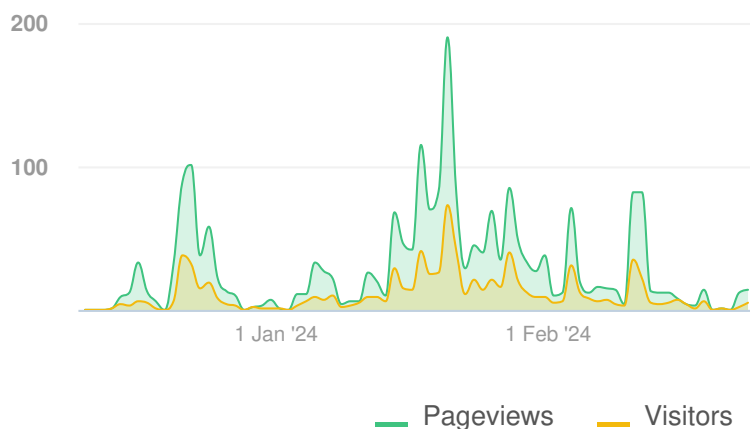
## H&F Have Your Say

### Improving our Air Quality – H&F Air Quality Action Plan 2024-29

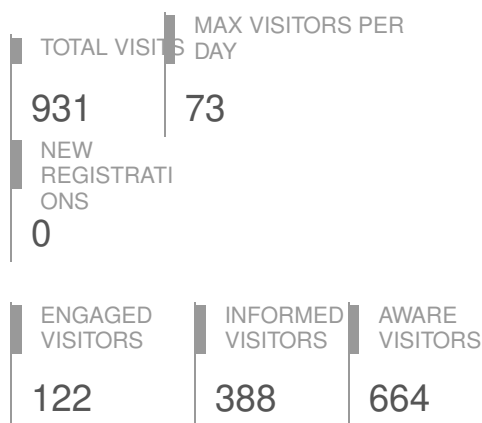
APPENDIX 2



#### Visitors Summary

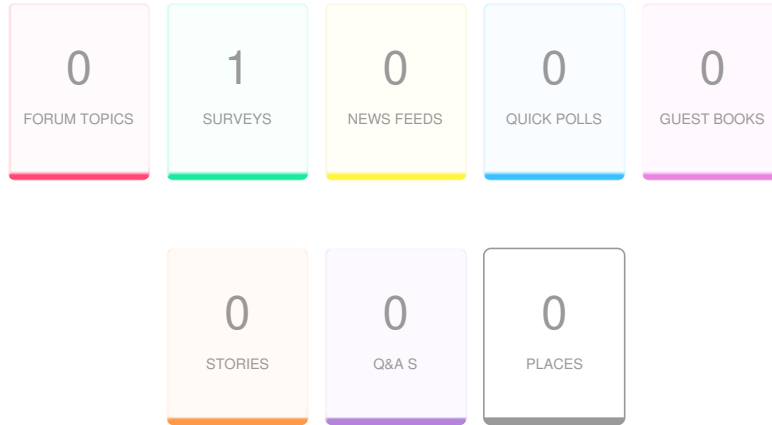


#### Highlights



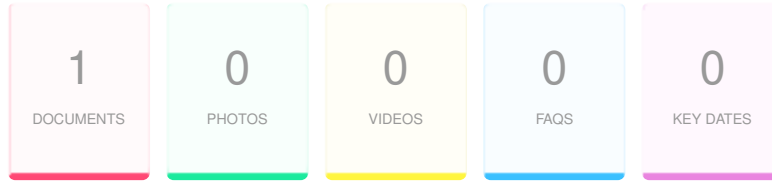
<b>Aware Participants</b>	<b>664</b>	<b>Engaged Participants</b>	<b>122</b>		
Aware Actions Performed	Participants	Engaged Actions Performed	Registered	Unverified	Anonymous
Visited a Project or Tool Page	664	Contributed on Forums	0	0	0
<b>Informed Participants</b>	<b>388</b>	Participated in Surveys	1	0	121
Informed Actions Performed	Participants	Contributed to Newsfeeds	0	0	0
Viewed a video	0	Participated in Quick Polls	0	0	0
Viewed a photo	0	Posted on Guestbooks	0	0	0
Downloaded a document	199	Contributed to Stories	0	0	0
Visited the Key Dates page	0	Asked Questions	0	0	0
Visited an FAQ list Page	0	Placed Pins on Places	0	0	0
Visited Instagram Page	0	Contributed to Ideas	0	0	0
Visited Multiple Project Pages	250				
Contributed to a tool (engaged)	122				

## ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Survey Tool	H&F Air Quality Action Plan 2024-2029	Archived	309	1	0	121

## INFORMATION WIDGET SUMMARY



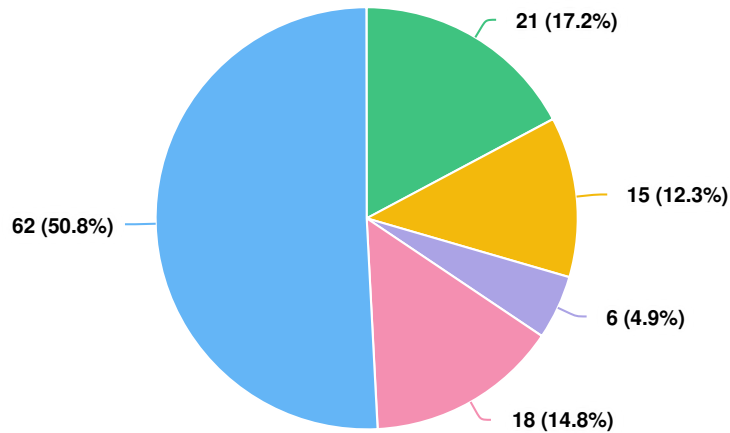
Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	Draft AQAP 2024-2029.pdf	192	222
Document	deleted document from	8	8

## ENGAGEMENT TOOL: SURVEY TOOL

### H&F Air Quality Action Plan 2024-2029

Visitors <b>309</b>	Contributors <b>122</b>	CONTRIBUTIONS <b>122</b>
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How concerned are you about air pollution in Hammersmith & Fulham?



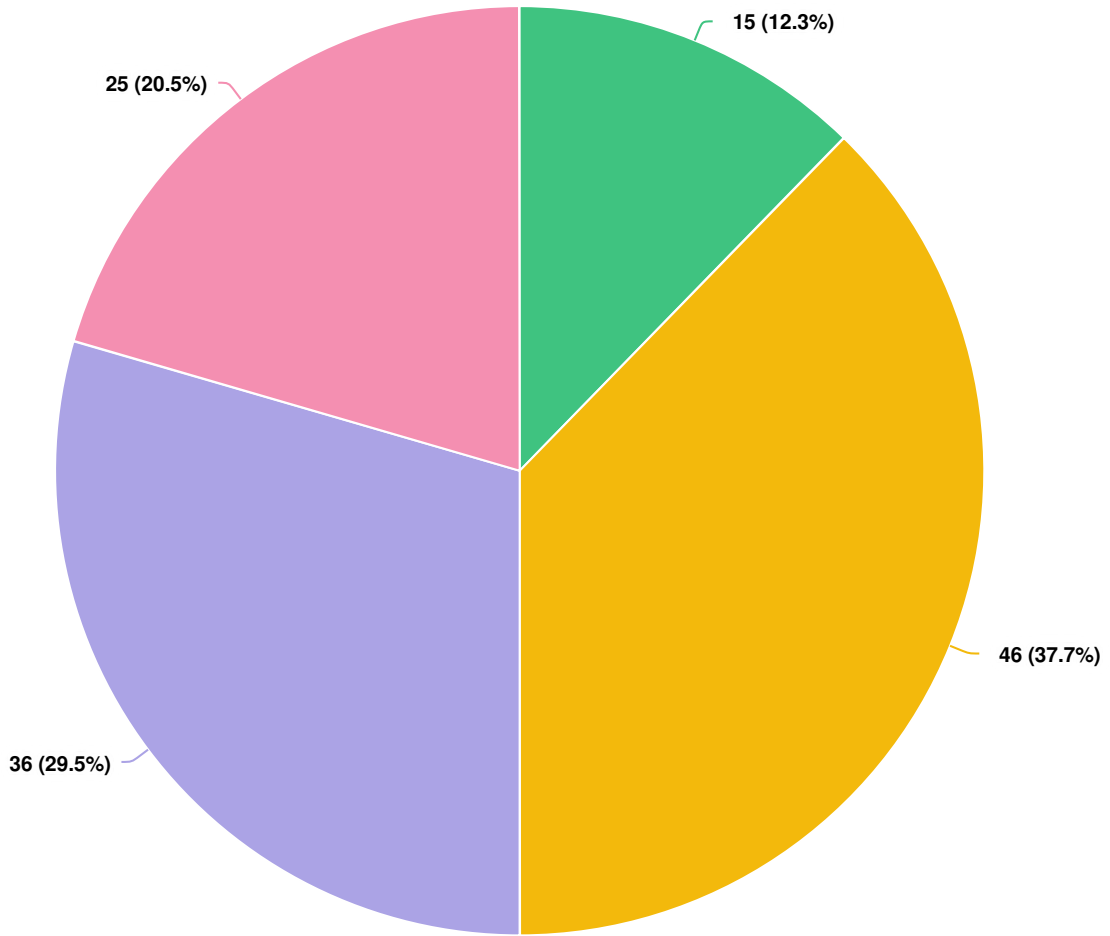
**Question options**

- Not concerned
- Somewhat concerned
- Neutral
- Concerned
- Very concerned

Mandatory Question (122 response(s))

Question type: Radio Button Question

**Is Hammersmith & Fulham's new Air Quality Action Plan sufficient to tackle air pollution from buildings and new developments? Please let us know any further comments you have on these actions.**



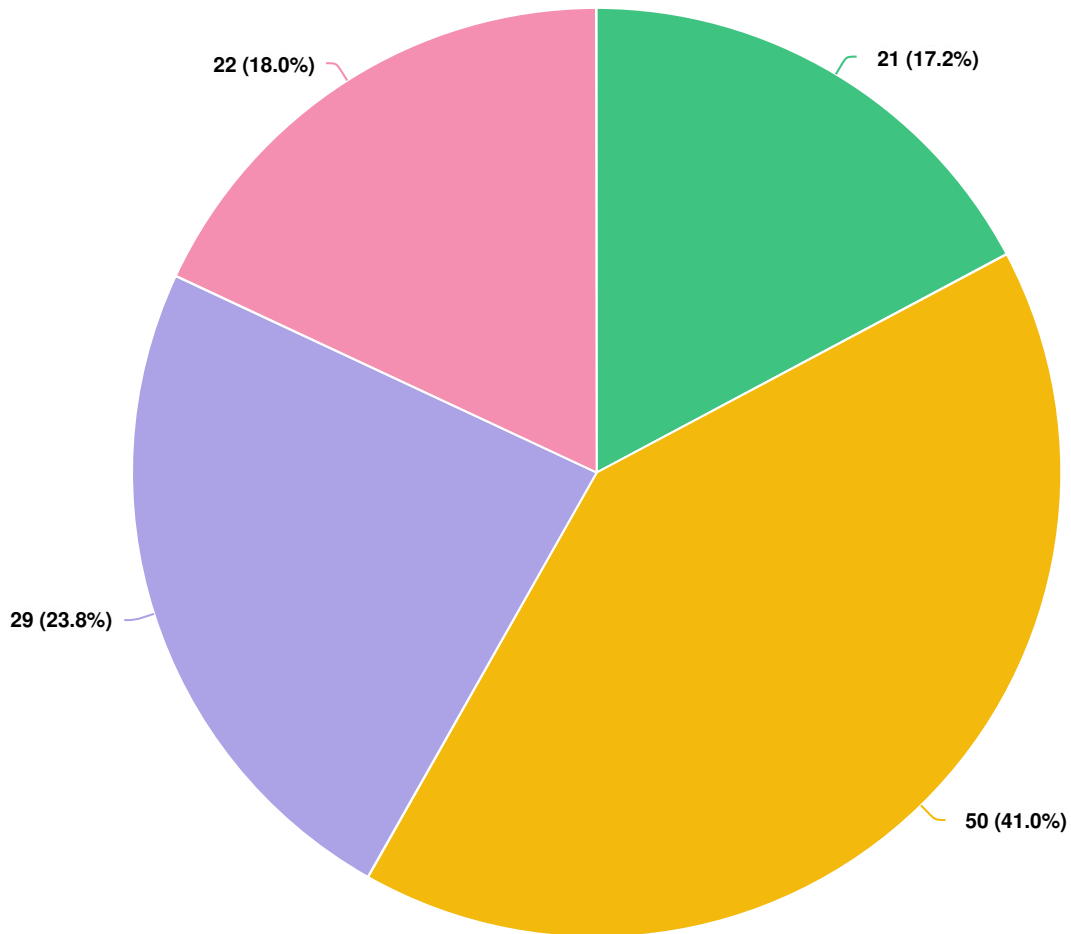
**Question options**

- Yes
- No
- Not sure
- Other (please specify)

Mandatory Question (122 response(s))

Question type: Radio Button Question

**Is Hammersmith & Fulham's new Air Quality Action Plan sufficient to protect public health and raise awareness of the issues around poor air quality? Please let us know any further comments you have on these actions.**



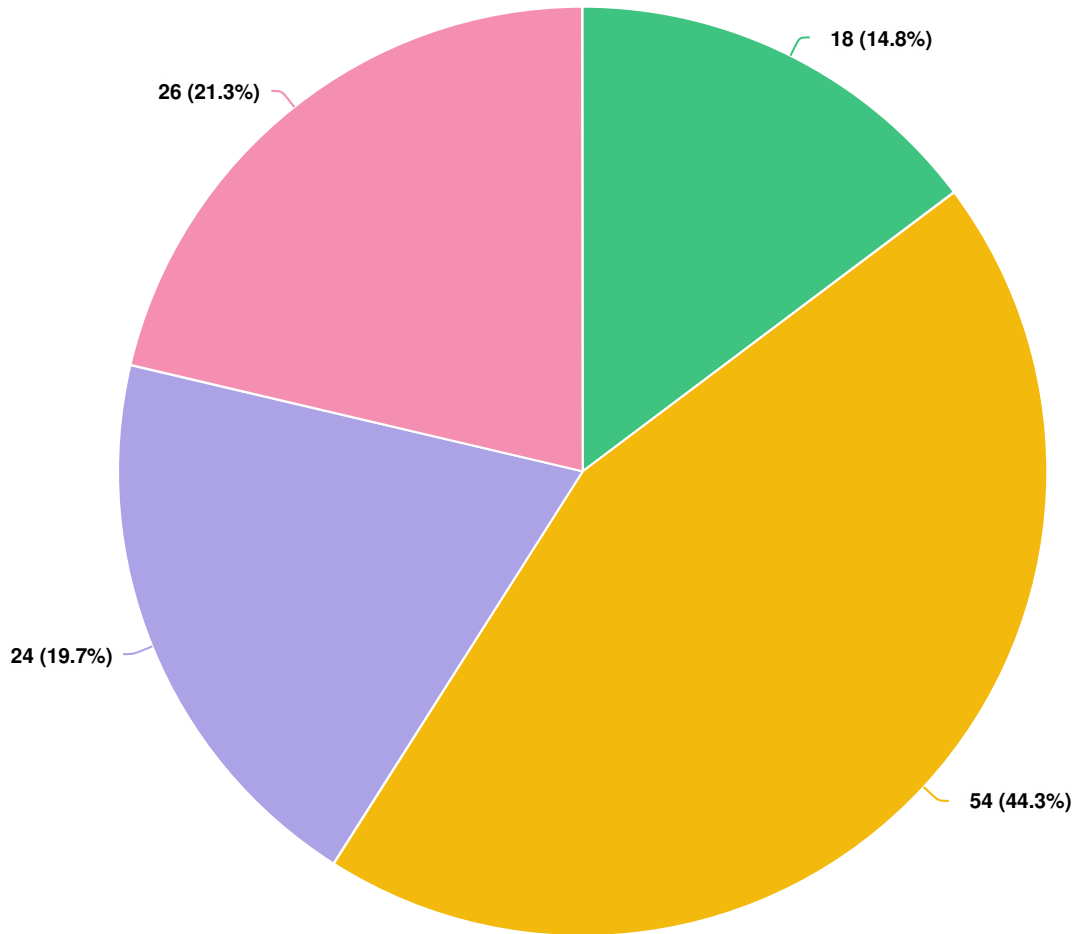
**Question options**

- Yes
- No
- Not sure
- Other (please specify)

Mandatory Question (122 response(s))

Question type: Radio Button Question

**Is Hammersmith & Fulham's new Air Quality Action Plan sufficient to reduce air pollution emissions from deliveries and transport and to monitor poor air quality?  
Please let us know any further comments you have on these actions.**



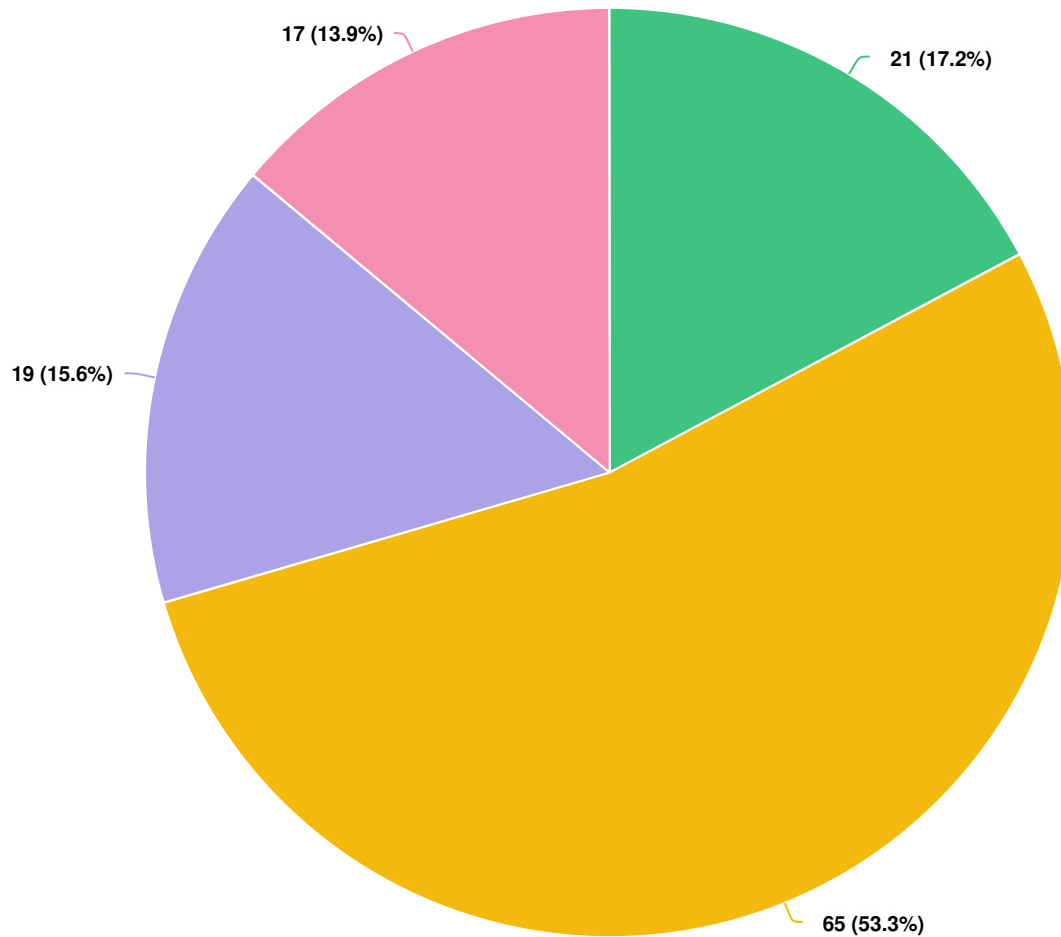
**Question options**

- Yes
- No
- Not sure
- Other (please specify)

Mandatory Question (122 response(s))

Question type: Radio Button Question

**Is Hammersmith & Fulham's new Air Quality Action Plan sufficient to protect residents who are most at risk from poor air quality?**



**Question options**

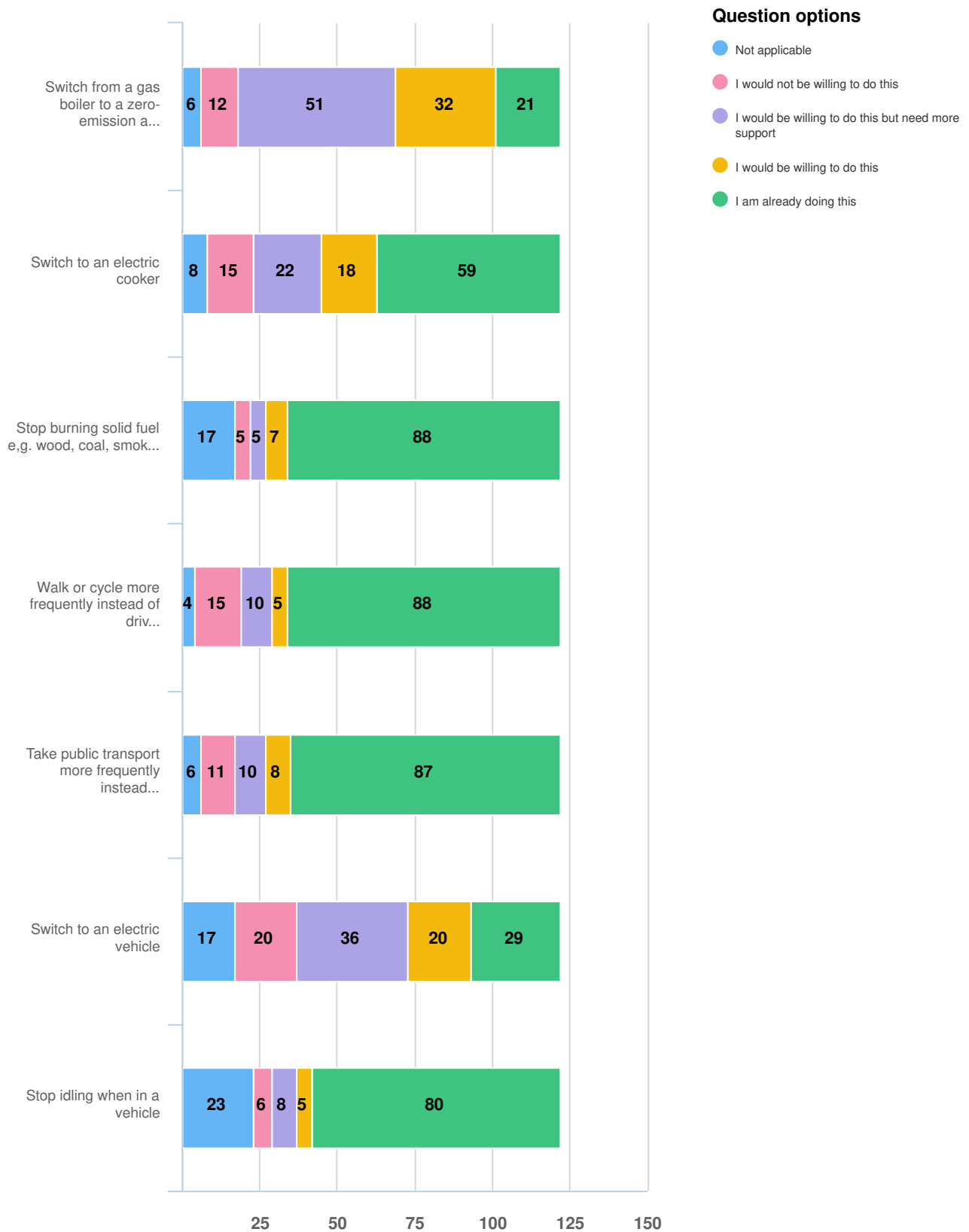
- Yes
- No
- Not sure
- Other (please specify)

*Mandatory Question (122 response(s))*

*Question type: Radio Button Question*



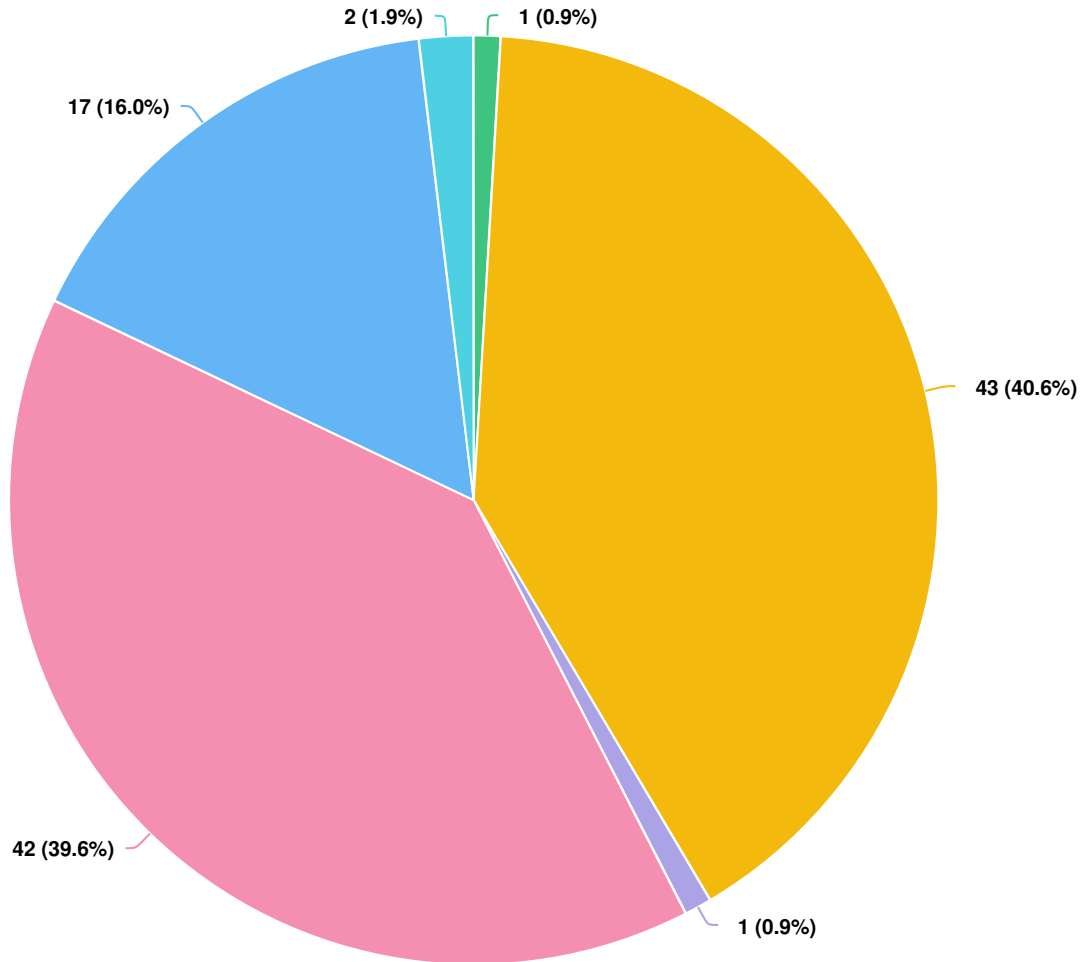
### What lifestyle or behavioural changes would you be willing to make to protect yourself and others in the borough from air pollution? (Tick all that apply)



Mandatory Question (122 response(s))

Question type: Likert Question

### Please tell us your gender



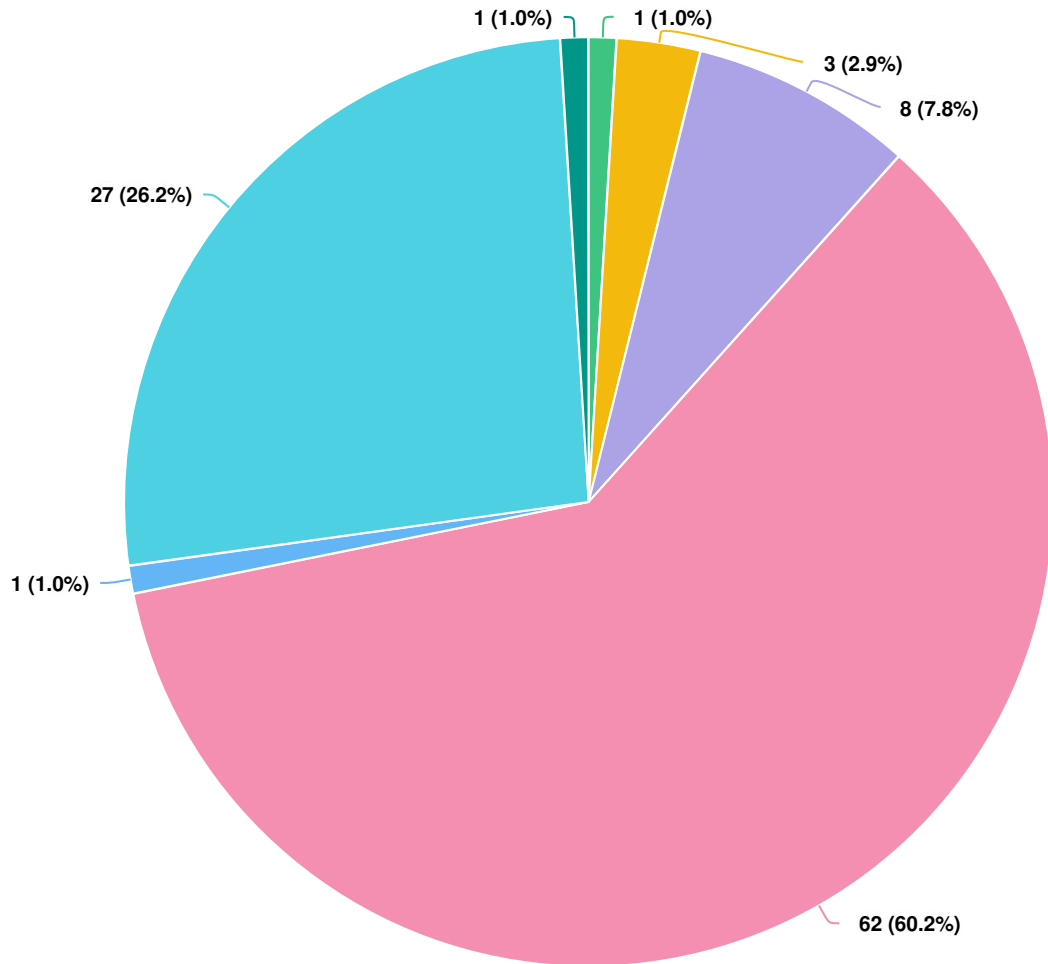
**Question options**

- Other (please specify)
- Prefer not to say
- Female
- Trans woman
- Male
- Gender neutral/Agender

Optional question (106 response(s), 16 skipped)

Question type: Radio Button Question

### How would you describe your sexual orientation?



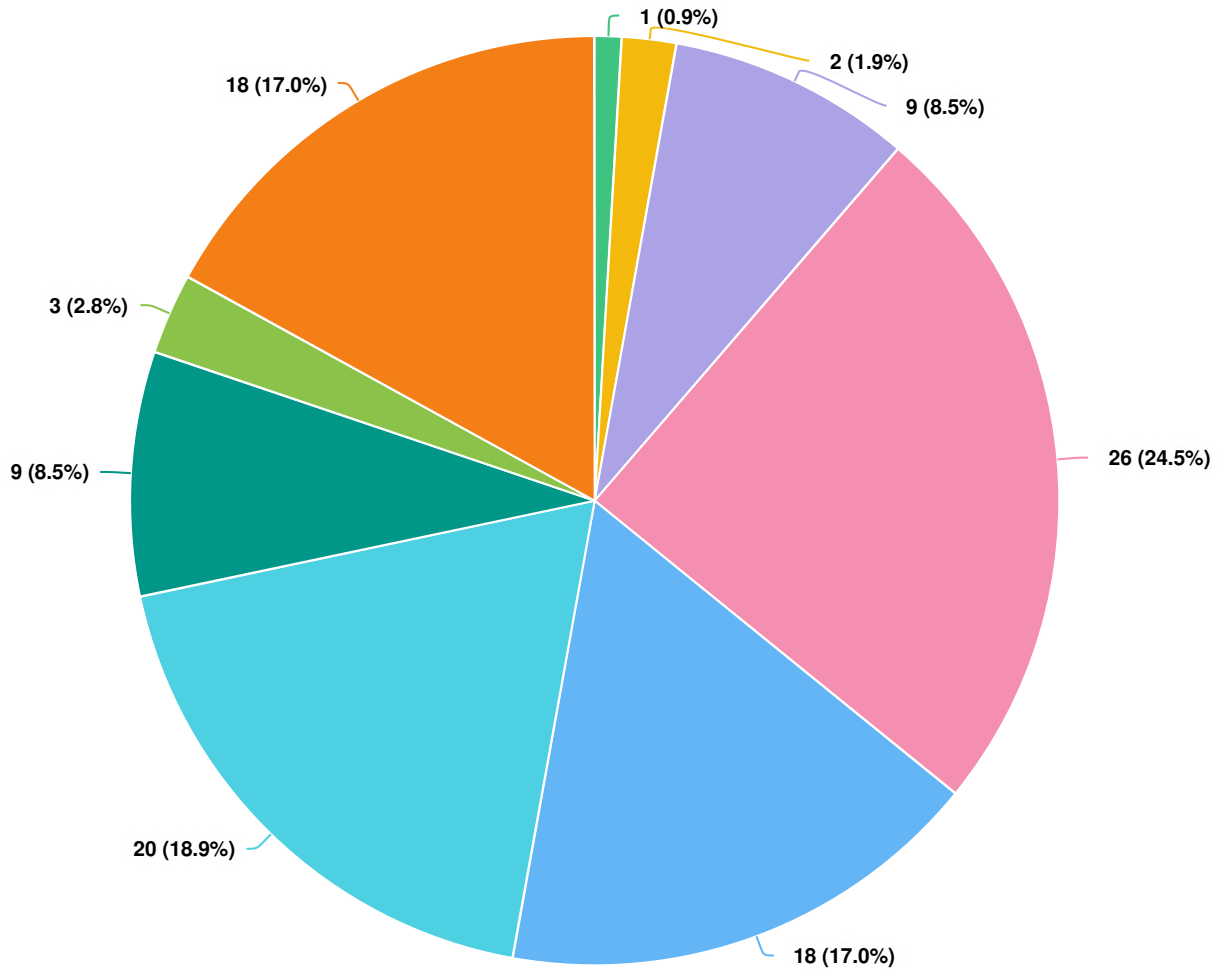
**Question options**

- Other (please specify)
- Prefer not to say
- Other
- Heterosexual
- Gay
- Bisexual
- Asexual

Optional question (103 response(s), 19 skipped)

Question type: Radio Button Question

### What age group do you belong to?



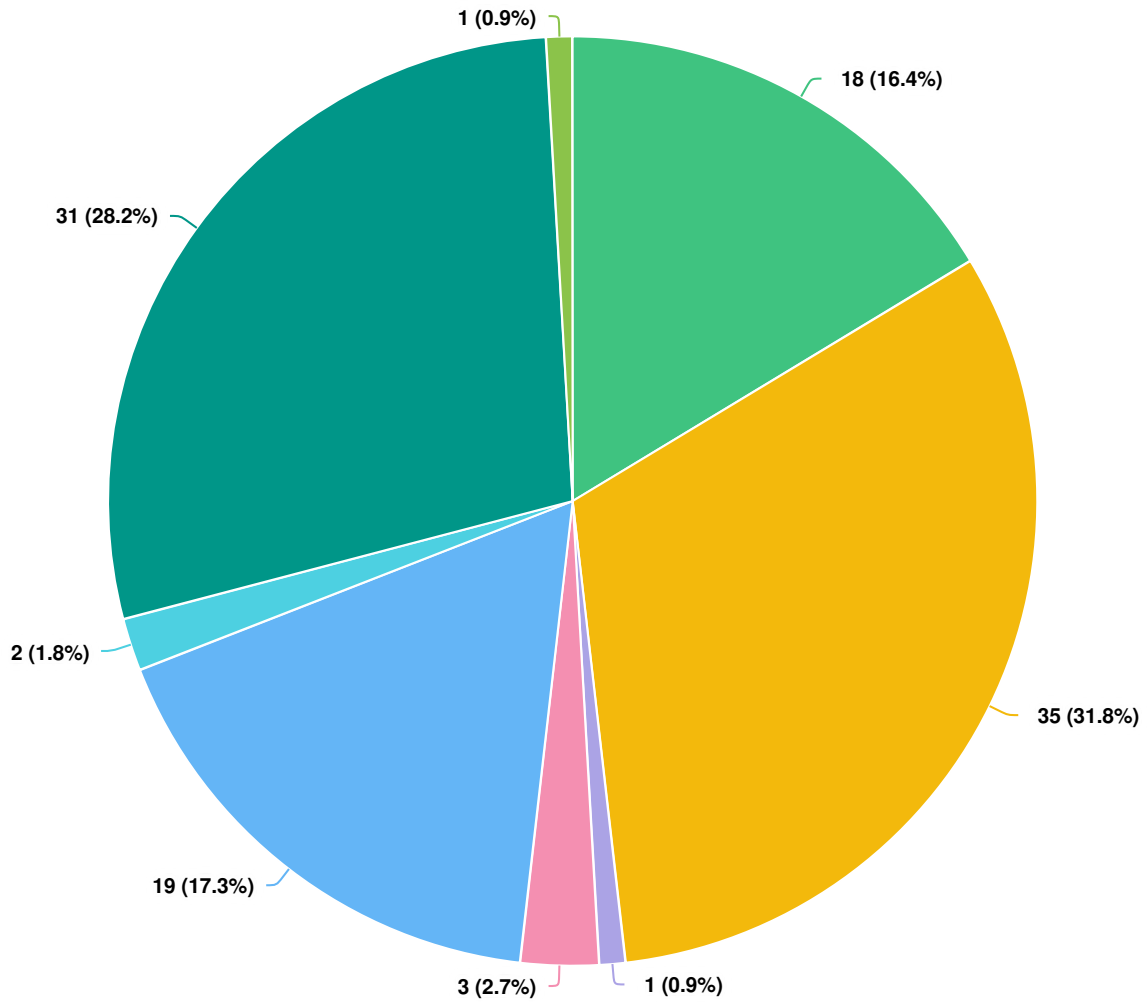
**Question options**

- Prefer not to say
- 75-84
- 65-74
- 55-64
- 45-54
- 35-44
- 25-34
- 18-24
- Under 18

Optional question (106 response(s), 16 skipped)

Question type: Radio Button Question

### How would you describe your faith or belief?



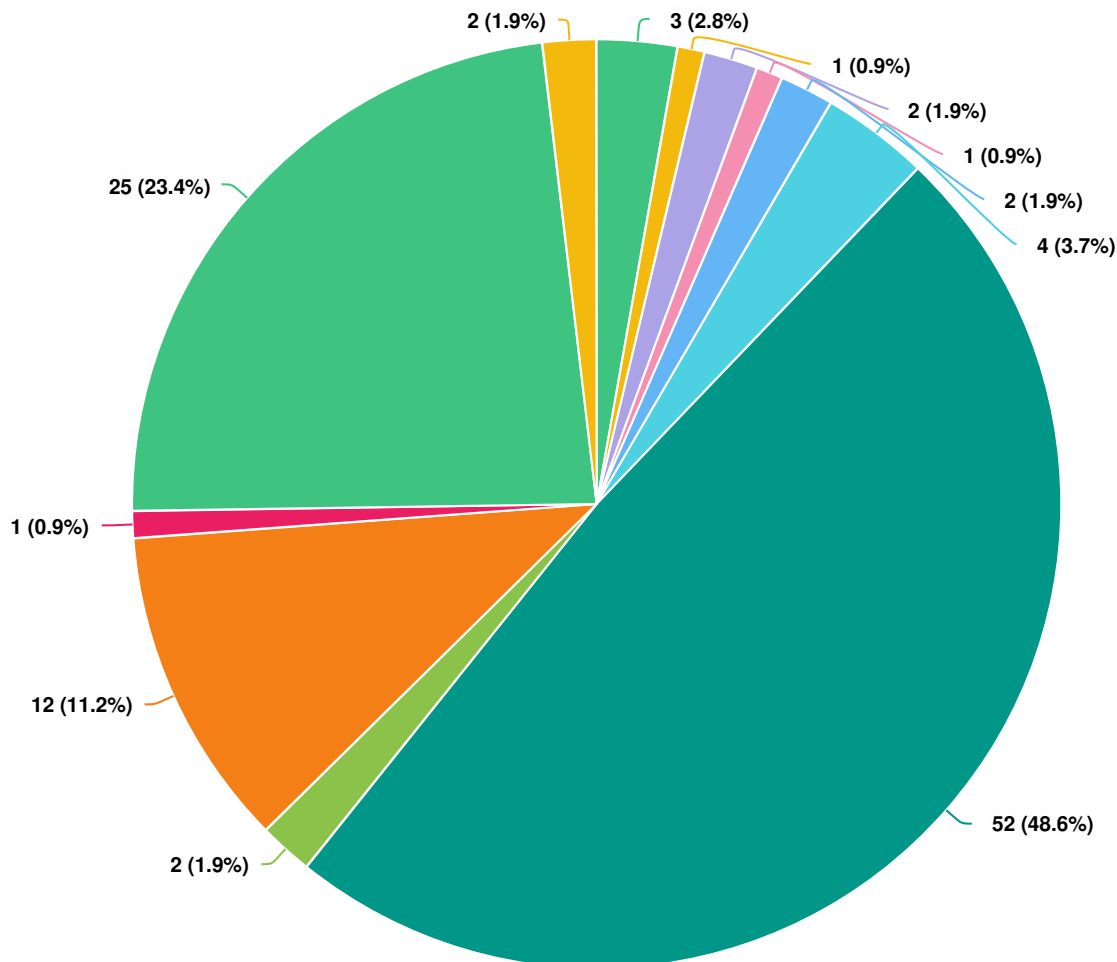
**Question options**

- Other (please specify)
- Prefer not to say
- Other
- None
- Muslim
- Hindu
- Christian
- Atheist

Optional question (110 response(s), 12 skipped)

Question type: Radio Button Question

### Please tell us your ethnic group



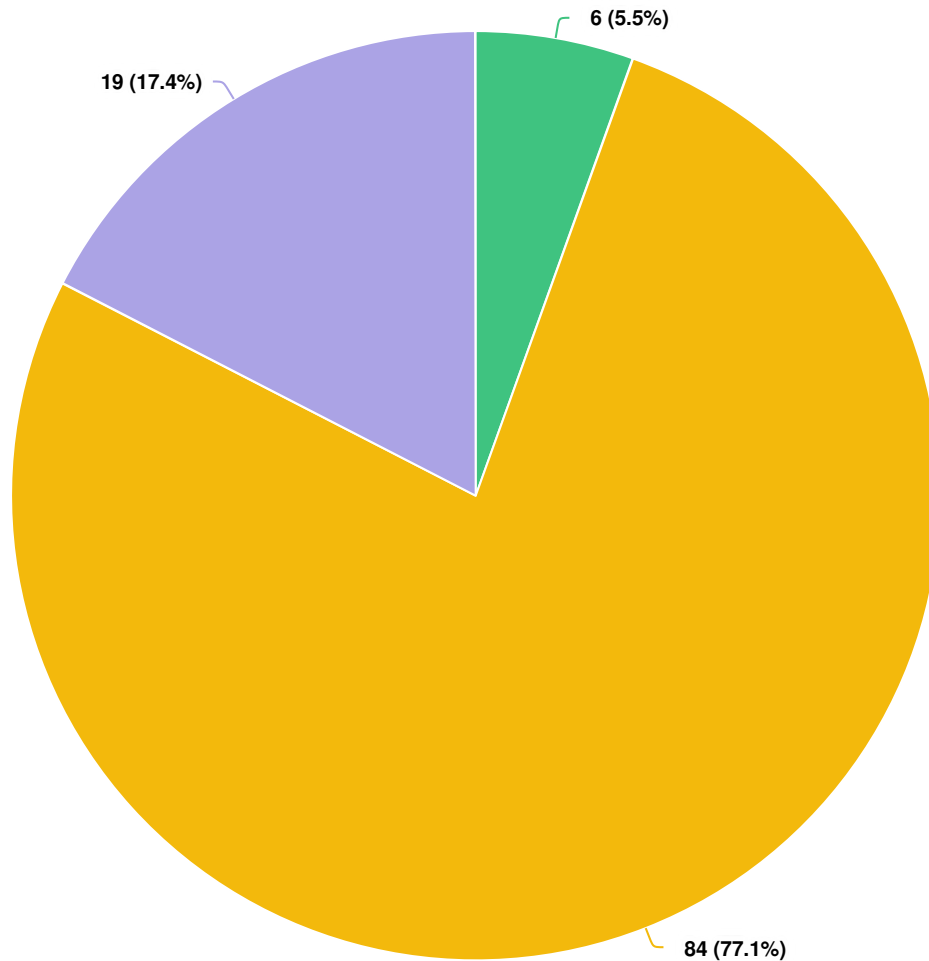
**Question options**

- Other (please specify)
  Prefer not to say
  Other - Arab
  Other White background
  White - Irish
- White - British, English, Northern Irish, Scottish or Welsh
  Other mixed background
  Black or Black British - Caribbean
- Black or Black British - African
  Asian or Asian British - Pakistani
  Asian or Asian British - Indian
- Asian or Asian British - Chinese

Optional question (107 response(s), 15 skipped)

Question type: Radio Button Question

### Do you consider yourself to be a Disabled person?



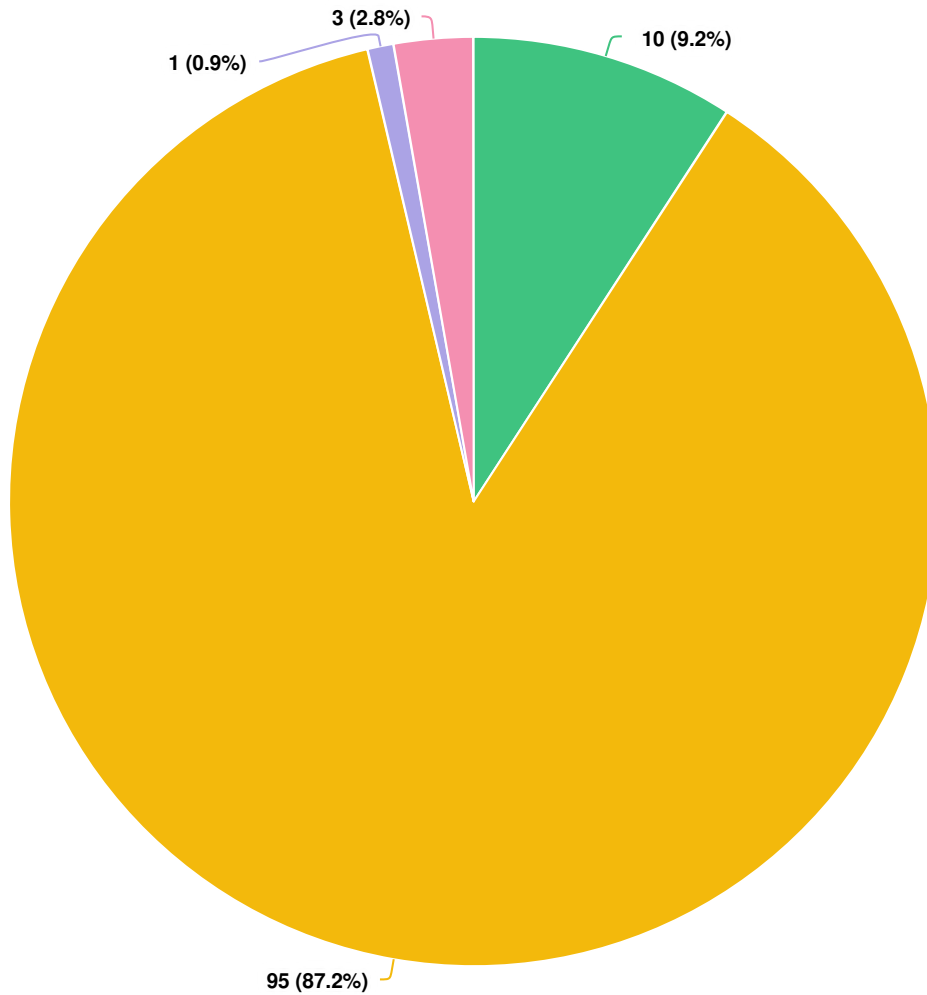
**Question options**

- Prefer not to say
- No
- Yes

Optional question (109 response(s), 13 skipped)

Question type: Radio Button Question

### Did you or do you have any difficulties accessing our services or communications?



**Question options**

- Other (please specify)
- Option 3
- No
- Yes

Optional question (109 response(s), 13 skipped)

Question type: Radio Button Question



## APPENDIX 3

### Air Quality Action Plan 2025-30: post-consultation change tracker

#### Summary

This document summarises the key changes that have been made to the draft version of the council's Air Quality Action Plan 2025-30 following the public consultation and steer from senior officers and Cabinet Members.

This is split into three:

1. A summary of the changes made to the document as a whole following public consultation
2. A granular tracker showing changes made to the action plan matrix (the second half of the AQAP)
3. A summary of the changes made to the post-consultation document following steer from Cabinet Members.

This document will be included or appended to the cover report for the AQAP, and a public facing version will also be included in the consultation response document (in a 'you said, we did' style) that will be published alongside the final AQAP.

#### 1. Key changes to the AQAP as a whole following public consultation:

- Included new one page primer at the very start of the document, to increase the AQAP's accessibility
- Included a new executive summary
- Included a new section setting out the structure of the AQAP
- Included new section on synergies between our work on air quality and our work on climate change and ecology
- Changed the ordering of the AQAP into two parts: 1. The context of air pollution in Hammersmith & Fulham; 2. The Action Plan itself
- Updates to the section on pollution sources in the borough for clarity and readability
- Introduced a new section of a checklist of actions that can be immediately taken by residents / community groups, businesses and schools to help join our coalition for clean air

#### 2. Change tracker for the Action Plan matrix of the AQAP:

Action ID	Action relates to	Summary of key changes	Justification
1	Planning: Air Quality Assessments	Added requirement for AQAs to have regard for WHO guidelines	H&F and GLA have set targets to meet WHO guidelines for AQ; this change aligns the action with our wider targets. National objectives are no longer considered to be adequate to minimise and mitigate adverse impacts of development on

			health.
2	Planning: Non Road Mobile Machinery (NRMM) enforcement	Added requirement that all NRMM used on development sites will be Stage V	Stage V is the most advanced and least polluting emissions class of NRMM. This aligns H&F with the Central Activity Zone in Central London and shows our ambition in reducing emissions from construction and development sites.
3	Planning: reducing emissions from buildings	<p>Added expectation of zero emissions to air from new developments – essentially ensuring that gas boilers are no longer a default option.</p> <p>Added requirement that use of diesel back up generators should only be by exception and that a valid strong justification for their use (over battery sources and secondary main sourced) is required.</p> <p>A number of additional elements added to build out the expectation around zero emissions to air and moving away from combustion plant e.g Gas boilers , CHP, Diesel Generators</p>	<p>This is a logical strengthening of this action given H&amp;F's ambitions for net zero and WHO Air Quality guidelines for AQ.</p> <p>While the H&amp;F local plan (and SPDs) will be updated in the lifetime of the AQAP, the National Planning Policy Framework 2023 (para 192) gives us the authority to include these requirements in our AQAP and for this to be a material consideration for planning decisions.</p>
6	Planning: green space and infrastructure	Included additional requirements for use of 'AQ positive' species and planting	Slight tightening of previous wording
7	Planning: Smoke Control Area	Added that default position that applications for any developments with wood burning / solid fuel burning will be refused	Strengthening previous wording: justification is that AQ Neutral GLA guidance suggests that use of wood burning / solid fuel burning is an immediate fail of the AQ Neutral requirements
8	Buildings: Retrofitting existing buildings	Expanded action to include quantifying AQ benefits as well as carbon benefits of major retrofitting schemes	This addition highlights the synergies between AQ and carbon benefits of retrofitting, and will help embed AQ as a KPI in retrofitting projects
9	Buildings: tree planting	Included GLA guidance on tree types of canyons	Ensuring most up to date guidance is available within the Plan
10	Buildings: support for residents	Future proofed action by referencing not just Winter Ready Homes but any	Future proofing action for lifetime of the AQAP

		subsequent projects	
12	Public Health: working with public health function	Included sub-action to include Public Health involvement earlier in AQ project initiation.  Included details of the Better Air Better Health partnership	Earlier involvement and engagement with PH colleagues will allow H&F to take a more health outcomes focused approach to project development and delivery.
13	Indoor AQ	Strengthening this action to include the various actions we may take in this area.  Included a commitment to finding alternative funding for the LHAMP project (initially funded by Defra before all funding was withdrawn)  Adding a new sub-action around ensuring indoor air quality emissions are minimised in the new Civic Campus.	Indoor air quality is a priority for the council, and this action now reflects the variety of actions and policies we may take forward.
14	Businesses and AQ	Included new actions around reporting on businesses undertaking air pollution footprinting, and exploring opportunities to support businesses with commercial kitchens to reduce associated emissions.	Wording strengthened to be more ambitious
15	AirTEXT	Strengthened the wording to include a commitment to working with healthcare partners to increase the uptake of airTEXT subscriptions	Strengthened to reflect the closer working ties we are seeking to make with healthcare organisations and partners across the borough.
16	New action: School Streets	New action to reflect this council priority	New action to reflect this council priority
18	Schools AQ work	Strengthened wording to include delivery of Mayor's Air Quality Fund money and wider School Streets Plus work.  Included new commitment to joining GLA's school filtration programme.	New details reflecting the funding we have received in this area
24	Fuel poverty	Tightened wording to reflect new projects	Updated to reflect new projects

25	Collaborating with public health and academic partners	Updated to reflect Better Air Better Health partnership	Updated to reflect Better Air Better Health partnership
26	Procurement policies	Included wording on working around circular economy and opportunities for co-working and co-benefits	Circular economy is another lever which the council has to influence council and contractor behaviour that could have a positive impact on air quality
28	Emissions from borough fleet	Included new reporting requirement on the use of car/vehicle sharing and use of cargo bikes, e-bikes etc by council services	This additional reporting requirement strengthens this action, requiring the council to report on the use of innovative technologies and policies to reduce emissions from the borough's fleet
31	Clean Air Neighbourhoods	Strengthened wording following success of CLEAN trials	Updated to reflect changes since the consultation version of the AQAP
32	Transport and AQ policies	Wording tightened to reflect forthcoming council Transport Strategy	Updated to reflect forthcoming work
35	Parking policies	Reporting indicators changed to reflect new policies	Updated to reflect forthcoming work
38	Working with GLA / TfL	Inclusion of GLA's school filtration programme as a reporting requirement	Updated to reflect forthcoming projects
39	Monitoring AQ	Strengthened to include new requirement for completing and reporting on our air quality footprint emissions.	Updated to reflect more ambitious forthcoming work

### 3. A summary of the changes made to the post-consultation document following steer from Cabinet Members

- Amendment to the title of the AQAP from the consultation version (2024-29) to a new version (2025-30) to reflect the adoption date of the Plan.
- Amendments to the main body of the text related to:
  - Further highlighting the links between air quality and health
  - Adding in narrative around achievements made in priority areas such as parking and school streets
- A strengthening of wording in actions related to a number of policy priority areas:
  - School streets (Action 16 and 18)
  - Parking policy (Action 35)
  - Bonfires and wood burning (Action 7)
- An updating of wording in actions related to policy areas that have moved forward since the public consultation
  - Added in details related to the Council's 2024 adopted Net Zero Parking Strategy

- Added in details related to the Council's forthcoming new Local Plan

ENDS

## Appendix 4 - LBHF Equality Impact Analysis Tool

### Conducting an Equality Impact Analysis

An EqIA is an improvement process which helps to determine whether our policies, practices, or new proposals will impact on, or affect different groups or communities. It enables officers to assess whether the impacts are positive, negative or unlikely to have a significant impact on each of the protected characteristic groups.

The tool has been updated to reflect the new public sector equality duty (PSED). The Duty highlights three areas in which public bodies must show compliance. It states that a public authority must, in the exercise of its functions, have due regard to the need to:

- 1. Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited under this Act;**
- 2. Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;**
- 3. Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.**

Whilst working on your Equality Impact Assessment, you must analyse your proposal against the three tenets of the Equality Duty.

## General points

1. In the case of matters such as service closures or reductions, considerable thought will need to be given to any potential equality impacts. Case law has established that due regard cannot be demonstrated after the decision has been taken. Your EIA should be considered at the outset and throughout the development of your proposal, it should demonstrably inform the decision, and be made available when the decision is recommended.
2. Wherever appropriate, the outcome of the EIA should be summarised in the Cabinet/Cabinet Member report and equalities issues dealt with and cross referenced as appropriate within the report.
3. Equalities duties are fertile ground for litigation and a failure to deal with them properly can result in considerable delay, expense and reputational damage.
4. Where dealing with obvious equalities issues e.g. changing services to disabled people/children, take care not to lose sight of other less obvious issues for other protected groups.
5. If you already know that your decision is likely to be of high relevance to equality and/or be of high public interest, you should contact the Equality Officer for support.
6. Further advice and guidance can be accessed via retained HR.

## LBHF Equality Impact Analysis Tool

Overall Information	Details of Full Equality Impact Analysis
Financial Year and Quarter	2024/5, Q1
Name and details of policy, strategy, function, project, activity, or programme	<p>Title of EIA: Air Quality Action Plan 2025-30</p> <p>Short summary: The council's Air Quality Action Plan 2025-30 (hereafter AQAP) is a statutory document produced by the council as part of its legal requirements as an Air Quality Management Area. The AQAP, which has been subject to public consultation and consultation with statutory stakeholders including the GLA, TfL, and the Environment Agency, covers a range of actions the council will take over the next five years to improve air quality across the borough.</p>
Lead Officer	<p>Name: Adam Webber                      Position: Air Quality Policy and Strategy Lead                      Email: adam.webber@lbhf.gov.uk                      Telephone No: n/a</p>
Date of completion of final EIA	20 / 05 / 24

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Section 02	Scoping of Full EIA		
Plan for completion	Timing: Resources:		
Analyse the impact of the policy, strategy, function, project, activity, or programme	Analyse the impact of the policy on the protected characteristics (including where people / groups may appear in more than one protected characteristic). You should use this to determine whether the policy will have a positive, neutral or negative impact on equality, giving due regard to relevance and proportionality.		
	Protected characteristic	Analysis	Impact: Positive, Negative, Neutral
	Age	Air pollution disproportionately affects various protected characteristic groups: this includes the elderly and the young. For example, air pollution is conclusively linked to asthma prevalence in young people, and the exacerbation of COPD	POSITIVE



	(amongst other adverse outcomes) in elderly populations.  As such, the actions in the AQAP will have a positive impact on this protected characteristic group.	
Disability	Air pollution disproportionately affects various protected characteristic groups: this includes those with pre-existing health conditions, including those that identify as Disabled. Air pollution has been conclusively linked to the exacerbation of a variety of existing health conditions.  As such, the actions in the AQAP will have a positive impact on this protected characteristic group.	POSITIVE
Gender reassignment	The actions in the AQAP will have a positive impact on the health and wellbeing of all those who live in, work in, or visit Hammersmith and Fulham. This means that one conclusion of this EIA would be to record a 'positive' impact on all groups. However, some protected characteristic groups are more disproportionately affected by air pollution than others: for this reason, with regard to relevance and proportionality, the impacts on this specific group are considered 'neutral'.	NEUTRAL
Marriage and Civil Partnership	The actions in the AQAP will have a positive impact on the health and wellbeing of all those who live in, work in, or visit Hammersmith and Fulham. This means that one conclusion of this EIA would be to record a 'positive' impact on all groups. However, some protected characteristic groups are more disproportionately affected by air pollution than others: for this reason, with regard to relevance and proportionality, the impacts on this specific group are considered 'neutral'.	NEUTRAL
Pregnancy and maternity	Air pollution disproportionately affects various protected characteristic groups: this includes those pregnant. There is an increasing body of evidence linking prenatal exposure to air pollution with fetal, infant, and child health outcomes.  As such, the actions in the AQAP will have a positive impact on this protected characteristic group.	POSITIVE
Race	Air pollution disproportionately affects various protected characteristic groups: this includes those from Black, Asian and Multi Ethnic backgrounds. There is London-wide data that conclusively shows that Black Asian and Multi Ethnic and diaspora communities in London are exposed to and live in more polluted areas.  As such, the actions in the AQAP will have a positive impact on this protected	POSITIVE

	characteristic group.	
Religion/belief (including non-belief)	The actions in the AQAP will have a positive impact on the health and wellbeing of all those who live in, work in, or visit Hammersmith and Fulham. This means that one conclusion of this EIA would be to record a 'positive' impact on all groups. However, some protected characteristic groups are more disproportionately affected by air pollution than others: for this reason, with regard to relevance and proportionality, the impacts on this specific group are considered 'neutral'.	NEUTRAL
Sex	The actions in the AQAP will have a positive impact on the health and wellbeing of all those who live in, work in, or visit Hammersmith and Fulham. This means that one conclusion of this EIA would be to record a 'positive' impact on all groups. However, some protected characteristic groups are more disproportionately affected by air pollution than others: for this reason, with regard to relevance and proportionality, the impacts on this specific group are considered 'neutral'.	NEUTRAL
Sexual Orientation	The actions in the AQAP will have a positive impact on the health and wellbeing of all those who live in, work in, or visit Hammersmith and Fulham. This means that one conclusion of this EIA would be to record a 'positive' impact on all groups. However, some protected characteristic groups are more disproportionately affected by air pollution than others: for this reason, with regard to relevance and proportionality, the impacts on this specific group are considered 'neutral'.	NEUTRAL

#### Human Rights or Children's Rights

If your decision has the potential to affect Human Rights or Children's Rights, please contact your Equality Lead for advice

Will it affect Human Rights, as defined by the Human Rights Act 1998?

Yes/ No

Will it affect Children's Rights, as defined by the UNCRC (1992)?

Yes/ No

### Section 03

#### Analysis of relevant data

Examples of data can range from census data to customer satisfaction surveys. Data should involve specialist data

	and information and where possible, be disaggregated by different equality strands.
<b>Documents and data reviewed</b>	<p><b>Baseline data:</b></p> <p>Air pollution data: The London Air Quality Network; the London Atmospheric Emissions Inventory; H&amp;F’s own annual status reports on pollution</p> <p>Health impacts of pollution data: There are two key documents with many other sources that have also been considered. The UK Government’s guidance on this matter provides a useful overview <a href="#">Health matters: air pollution - GOV.UK (www.gov.uk)</a>; the Royal College of Physician’s ‘Every Breath We Take’ report is equally exhaustive <a href="#">Every breath we take: the lifelong impact of air pollution   RCP London</a></p> <p>Specific data for protected characteristics above that are considered to receive a ‘positive’ impact from the AQAP:  Age: See general sources above  Disability: See general sources above  Pregnancy and maternity: See general sources above, in addition Royal College of Obstetricians and Gynaecologists position paper on pollution and pregnancy <a href="#">outdoor-air-pollution-and-pregnancy-rcog-position-statement.pdf</a>  Race: <a href="#">Air Pollution and Inequalities in London - update 2023   London City Hall</a></p> <p><b>Consultation data:</b> two key pieces of public consultation data informed the AQAP</p> <ol style="list-style-type: none"> <li>1. A public consultation on the AQAP itself, running for 12 weeks, with 130 respondents.</li> <li>2. An Opinium led survey on perceptions of environmental policies including air quality focused policies, with in person surveys (two, with n. of 258 and 278) and an online survey (n. 1989)</li> </ol>
<b>New research</b>	None required

<b>Section 04</b>	<b>Consultation</b>
<b>Consultation</b>	The public consultation received 130 responses, with feedback provided on all areas of the AQAP.
<b>Analysis of consultation outcomes</b>	A number of changes were made to the AQAP following the consultation feedback. This includes changes to the structure and layout of the overall Plan, to make it more accessible and user-friendly, and changes to specific actions with the ‘action plan’ section. A public consultation response document, including changes made to the AQAP following public consultation, will be published online alongside the AQAP.

<b>Section 05</b>	<b>Analysis of impact and outcomes</b>
<b>Analysis</b>	The consultation (and the Opinion survey data) showed that all groups that responded want the council to take more action on air quality. There were no direct changes to actions related to protected characteristic groups highlighted by the public consultation responses; changes made to the AQAP following the consultation will have positive impacts on all groups that share protected characteristics.

<b>Section 06</b>	<b>Reducing any adverse impacts and recommendations</b>
<b>Outcome of Analysis</b>	Changes made to the AQAP following the consultation will have positive impacts on all groups that share protected characteristics. These will be set out in detail in the public facing consultation response document.

<b>Section 07</b>	<b>Action Plan</b>
<b>Action Plan</b>	A public consultation response document, including changes made to the AQAP following public consultation, will be published online alongside the AQAP.

<b>Section 08</b>	<b>Agreement, publication and monitoring</b>
<b>Chief Officers' sign-off</b>	Name: Bram Kainth Position: Strategic Director of Environment Email: bram.kainth@lbhf.gov.uk Telephone No:
<b>Key Decision Report (if relevant)</b>	Date of report to Cabinet/Cabinet Member: 24 / 05 / 24 Key equalities issues have been included: Yes/No
<b>Opportunities Manager (where involved)</b>	Name: Yvonne Okiyo Position: Strategic lead for EDI Date advice / guidance given: 23/05/24 Email: yvonne.okiyo@lbhf.gov.uk Telephone No:





APPENDIX 5

# Air Quality Action Plan

2024 – 2029



# What is this document?

This is a two-part document which sets out Hammersmith & Fulham's Council approach for improving air quality and protecting health from exposure to air pollution in Hammersmith & Fulham.

The first part of this *Air Quality Action Plan (AQAP)* sets out why tackling air pollution is a key priority for the Council. It explains why air pollution is so harmful to our health, where pollution comes from, how it has changed in the borough over time, and what actions we have taken to date to improve the quality of the air we all breathe.

The second part is the *Action Plan* matrix, which sets out the actions and policies which will be undertaken in the next five years to reduce air pollution across the borough.

This document goes far beyond the legal requirements for councils on air quality, by committing Hammersmith & Fulham to more ambitious *WHO (2021)* air quality standards and including actions to tackle pollution from new sources not usually addressed by local authorities, such as indoor air pollution.

## Why does this document matter to you?

- Everyone is affected by air pollution – clean air is important for us all
- This *Air Quality Action Plan 2024-2029* sets out what H&F Council and our partners will do to improve air quality over the next five years
- This Plan also gives you information and suggestions for you, to help you do your bit by reducing emissions in your daily life, as well as helping you protect your own health by avoiding harmful pollution
- This means this *AQAP* is for everyone, whether you live in, work in, go to school in, or simply visit Hammersmith & Fulham.

As this is a statutory document, there is a lot of information in this *Action Plan*. The contents page on the next page can help guide you to find the information that you need.

This *AQAP* was prepared by the *Air Quality Team* of Hammersmith & Fulham Council with the support and agreement of departments across the Council. Following a public consultation, this *AQAP* has been approved by the Leader of the Council and the Cabinet of Hammersmith & Fulham Council.

This *AQAP* will be subject to an annual review, appraisal of progress and reporting to the relevant Council Committee.

Progress each year will be reported in the *Annual Status Reports* produced by Hammersmith & Fulham, as part of our statutory *London Local Air Quality Management* duties.

If you would like to contact us about this document, please get in touch with our *Air Quality Team* at:

**Air Quality**  
**Hammersmith & Fulham Council**  
**King Street**  
**Hammersmith**  
**W6 9JU**

**Email:** [AQAP@lbhf.gov.uk](mailto:AQAP@lbhf.gov.uk)

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*This document goes far beyond the legal requirements for councils on air quality, by committing Hammersmith & Fulham to more ambitious WHO (2021) air quality standards*

# Forewords

“Hammersmith & Fulham sits in the basin of the Thames Valley. On some days the air quality is perilous.

Dirty air causes cancer, strokes, heart disease and dementia. It is particularly bad for young children, causing a detrimental effect on brain development, stunted lungs and damage to developing organs. It is bad for the old, and those with pre-existing health conditions. It disproportionately affects vulnerable people, poorer people, and those from Black, Asian, and Minority Ethnic groups.

Nobody would willingly drink a glass of dirty water. Yet roughly 18 times each minute we do just that. We breathe in contaminated, poisonous air.

Pollution comes from the vehicles on our roads, the gas boilers in our buildings, the dust from construction and development work across our borough and beyond.

There is no safe level of air pollution, and that’s why we in H&F have committed to meeting the World Health Organisation 2021 guideline values for air quality by 2030 - which are far more ambitious than those set out for us by central government.

We can’t just focus on the outside world. Indoor air pollution is a newer concern – air indoors can be just as polluted as outdoors.

This action plan rises to the new challenge, committing us to tackle pollution inside our homes and offices and schools.

Tackling dirty air and our ambitions for a net zero by 2030 go hand in hand. Reducing carbon emissions, improving biodiversity and ecology across the borough, and improving the quality of our air are all key priorities for the council.

To measure the effects of the actions we’re taking, we have installed the largest hyper local *Breathe London* air quality monitoring network in London.

That has enabled us to see how pollution has dropped in the *Clean Air Neighbourhood* streets of South Fulham where commuter traffic has been removed.

Finally, we know that we cannot tackle this issue alone. Our New *Better Air Better Health* partnership brings us together with our partners in healthcare, academia and beyond. We want to show leadership, to inspire and encourage action from everyone in the borough.

Only by residents, community groups, schools, businesses, universities and hospitals working together, can we improve the air we breathe and the health and wellbeing of everyone who lives in, works in, or visits our great borough.”

**Steve Cowan**  
Leader of the council



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**Name to follow**  
Director of Public Health

and

**Name to follow**  
Better Air, Better Health partners  
(Imperial College London & Imperial NHS Trust)



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# Executive Summary

Our new *Air Quality Action Plan 2024-29* sets out Hammersmith & Fulham's vision for a borough with cleaner air, and improved health and wellbeing for all. It is part of the Council's *Climate and Ecological Strategy 2021-2030*.

This plan will help us protect the health and wellbeing of the people who live, work in and visit the borough from the effects of air pollution, and to promote healthy living by protecting children and families from filthy air.

Air pollution affects all of us before we are even born to our last years. Young or old, in good health or with existing health issues. Improving air quality is a key priority for the council as part of its commitment to improving the environment and our commitment to public health and wellbeing, and this *Air Quality Action Plan (AQAP)* sets out what we are going to do and achieve in the next five years to make our vision of a cleaner, healthier borough a reality.

As well as affecting our health, air pollution damages the economy, increasing sick days and illnesses as well as being a burden on the NHS and our social care systems.

This AQAP has been produced as part of our duty to *London Local Air Quality Management*. It builds upon our past successes and outlines the further actions we will take to improve air quality in Hammersmith & Fulham between 2024-2029.

This document fulfils our statutory obligations, but it also goes further, because air pollution can still damage our health even at very low concentrations. As a result, as a Council we are committed to meeting the *World Health Organization Air quality (2021)* guidelines for air quality by 2030 – making this *Action Plan* an ambitious document, where bold action can equal hugely positive impacts.

The purpose of this plan is to protect the health and wellbeing of the people who live, work in and visit the borough from the effects of air pollution. It also supports our aim of being the greenest local authority in the country.

## We have the following overarching goals:

- Tackling the sources of pollution that the council can control – for example from our own properties and fleet and through our planning policies, our transport polices, highways works and maintenance
- Raising residents' and businesses' awareness of what they can do to reduce their own emissions and how to avoid exposing themselves to existing pollution.
- Lobbying the government to make the changes needed to improve air quality across the country
- Working with the GLA and TfL to make the improvements needed to reduce pollution in the borough and across London

## In order to achieve this, we have the following priorities:



1. Provide the necessary infrastructure to enable more active travel, such as walking, wheeling, and cycling.



2. The development of *Clean Air Neighbourhood* projects, including tree planting, sustainable drainage systems and traffic and pollution reduction measures, where supported by residents.



3. Working collaboratively with our partners and stakeholders on innovative policies and projects. Our *Better Air, Better Health* partnership, with Imperial College London and Imperial College Healthcare NHS Trust, is one example of bringing together the public sector with world-class academics and healthcare professionals to jointly tackle the issue of air pollution in new and exciting ways.



4. Support residents and businesses to adopt car-sharing and clean vehicles, utilising H&F's dense electric vehicle charging network.



5. Reduce building emissions by replacing older boilers with clean heat networks and heat pumps, raising residents' and business' awareness of this air pollution source and how they may upgrade to cleaner zero emission heat and power sources, and using the planning system to regulate the installation of new energy plant.



6. Tackling pollution at schools, as well as journeys to and from, by making local improvements and raising awareness of cleaner walking routes.







## Abbreviations

<b>AQAP</b>	Air Quality Action Plan	<b>LAQM</b>	Local Air Quality Management
<b>AQMA</b>	Air Quality Management Area	<b>LGV</b>	Light Goods Vehicle
<b>AQO</b>	Air Quality Objective	<b>LLAQM</b>	London Local Air Quality Management
<b>BEB</b>	Buildings Emission Benchmark	<b>NICE</b>	The National Institute for Health and Excellence
<b>CAB</b>	Cleaner Air Borough	<b>NRMM</b>	Non-Road Mobile Machinery
<b>CAZ</b>	Central Activity Zone	<b>OLEV</b>	Office for Low Emission Vehicles
<b>CHP</b>	Combined Heat & Power	<b>PM10</b>	Particulate matter less than 10 micron in diameter
<b>EST</b>	Energy Saving Trust	<b>PM2.5</b>	Particulate matter less than 2.5 micron in diameter
<b>EV</b>	Electric Vehicle	<b>SPD</b>	Supplementary Planning Document
<b>GLA</b>	Greater London Authority	<b>SPG</b>	Supplementary Planning Guidance
<b>GULCS</b>	Go Ultra Low City Scheme	<b>STARS</b>	Sustainable Travel: Active, Responsible, Safe
<b>HGV</b>	Heavy Goods Vehicle	<b>TEB</b>	Transport Emissions Benchmark
<b>LAEI</b>	London Atmospheric Emissions Inventory	<b>TfL</b>	Transport for London

# Introduction and structure of this Action Plan

This report outlines the actions that Hammersmith & Fulham Council will deliver between 2024 - 2029 to reduce concentrations of pollution, and exposure to pollution; thereby positively impacting on the health and quality of life of residents and visitors to the borough.

It has been developed in recognition of the legal requirement on the local authority to work towards air quality objectives under Part IV of the Environment Act 1995 and relevant regulations made under that part and to meet the requirements of the London Local Air Quality Management statutory process <sup>1</sup>.

Air pollution is the largest environmental threat to public health in the UK, and up to 36,000 premature deaths each year are attributable to air pollution exposure – that's 20 times more than the number of deaths caused by road traffic collisions. Hammersmith & Fulham is the tenth worst local authority in England for air pollution - with 7.4% of deaths in 2022 linked to toxic air, according to Public Health England <sup>2</sup>.

Air pollution carries a huge cost for our health and social care systems; if strong action isn't taken, this is estimated at approximately £5.4bn by 2035, rising to over £18.5bn when costs for diseases and poor health with less robust evidence are included <sup>3</sup>.

Finally, air pollution damages the economy through lost productivity and poor health. Defra commissioned research concluded that air pollution costs the UK economy £2.7 billion each year .

The impacts of air pollution are severe and far-reaching, but we're not all affected equally. The risk to our health is a result of our existing health circumstances and the extent to which we are exposed to polluted air. People with health vulnerabilities or increased exposure to air pollution are therefore more likely to experience adverse health outcomes from air pollution. Air pollution also has a disproportionate and inequitable impact upon socio-economically deprived communities and Black, Asian and minority ethnic populations <sup>4</sup>.

*Air pollution is the largest environmental threat to public health in the UK, and up to 36,000 premature deaths each year are attributable to air pollution exposure – that's 20 times more than the number of deaths caused by road traffic collisions.*

<sup>1</sup> LLAQM Policy and Technical Guidance | <https://www.london.gov.uk/what-we-do/environment/pollution-and-air-quality/working-boroughs>

<sup>2</sup> Fraction of mortality attributable to particulate air pollution (new method) in H&F | Fingertips - Public Health Data 2023 | Department of Health and Social Care ([phe.org.uk](http://phe.org.uk))

<sup>3</sup> Valuing the impacts of Air Quality on Productivity | Ricardo AEA | [1511251135\\_140610\\_Valuing\\_the\\_impacts\\_of\\_air\\_quality\\_on\\_productivity\\_Final\\_Report\\_3\\_0.pdf](https://www.ricardo-aea.com/1511251135_140610_Valuing_the_impacts_of_air_quality_on_productivity_Final_Report_3_0.pdf) ([defra.gov.uk](http://defra.gov.uk))

<sup>4</sup> Greater London Authority air quality exposure and inequalities study 2023 | Air Pollution and Inequalities in London - update 2023 | London City Hall



# Hammersmith & Fulham's Air Quality Priorities



The purpose of this plan is to protect the health and wellbeing of the people who live, work in and visit the borough from the effects of air pollution. We also have the aim of being the greenest local authority.

## We have the following overarching goals:

- Tackling the sources of pollution that the council can control – for example from our own properties and fleet and through our planning policies, our transport policies, highways works and maintenance
- Raising residents' and businesses' awareness of what they can do to reduce their own emissions and how to avoid exposing themselves to existing pollution.
- Lobbying the government to make the changes needed to improve air quality across the country
- Working with the GLA and TfL to make the improvements needed to reduce pollution in the borough and across London

## In order to achieve this, we have the following priorities:

- Provide the necessary infrastructure to enable more active travel, such as walking, wheeling, and cycling.
- The development of *Clean Air Neighbourhood* projects, including tree planting, sustainable drainage systems and traffic and pollution reduction measures, where supported by residents.
- Working collaboratively with our partners and stakeholders on innovative policies and projects. Our *Better Air, Better Health* partnership, with Imperial College London and Imperial College Healthcare NHS Trust, is one example of bringing together the public sector with world-class academics and healthcare professionals to jointly tackle the issue of air pollution in new and exciting ways.
- Support residents and businesses to adopt car-sharing and clean vehicles, utilising H&F's dense electric vehicle charging network.
- Reduce building emissions by replacing older gas boilers with clean heat networks and heat pumps, raising residents' and business' awareness of this air pollution source and how they may upgrade to cleaner heat and power sources, and using the planning system to regulate the installation of new energy plant.
- Tackling pollution at schools, as well as journey's to and from, by making local improvements and raising awareness of cleaner walking routes.

## We have developed actions that can be considered under seven broad topics:

- Monitoring and other core statutory duties: maintaining monitoring networks is absolutely critical for understanding where pollution is most acute, and what measures are effective to reduce pollution. There are also a number of other very important statutory duties undertaken by boroughs, which form the basis of action to improve pollution;
- Localised solutions: where supported by residents, these seek to promote healthy living and improved air quality through *Clean Air Neighbourhood* measures including: traffic and pollution reduction trials, sustainable drainage systems, tree planting, schools streets initiatives and improved infrastructure for walking and cycling;
- Emissions from developments and buildings: it is modelled that emissions from buildings will soon overtake transport emissions as the single biggest source of NOX emissions in the borough. Tackling emissions from buildings also results in co-benefits to our work reducing carbon emissions across H&F;
- Public health and awareness raising: increasing awareness can drive behavioural change to lower emissions as well as to reduce exposure to air pollution;
- Delivery servicing and freight: vehicles delivering goods and services are usually light and heavy duty diesel-fuelled vehicles with high primary NO2 emissions;
- Borough fleet actions: our fleet includes light and heavy duty diesel-fuelled vehicles such as mini buses and refuse collection vehicles with high primary NO2 emissions. Tackling our own fleet means we will be leading by example;
- Cleaner transport: road transport is the main source of air pollution in London. We need to incentivise a change to walking, cycling and ultra-low emission vehicles (such as electric) as far as possible.

Our priorities are to tackle the sources of emissions that the council has control over, raising public awareness of air pollution, and lobbying the government to make the necessary widespread changes needed to improve air quality.

You will see in this report that we have worked hard to engage with stakeholders and communities which can make a difference to air quality in the borough. We would like to thank all those who have worked with us in the past and we look forward to working with you again as well with new partners as we deliver this new action plan over the coming years.

In this AQAP we outline how we plan to effectively use local levers to tackle air quality issues within our control.

However, we recognise that there are many air quality policy areas that are outside of our influence (such as Euro standards, national vehicle taxation policy, taxis and buses), and so we will continue to work with and lobby regional and central government on policies and issues beyond Hammersmith & Fulham council influence.





# Structure of the Hammersmith & Fulham Air Quality Action Plan 2024-29



## Chapter 1: Air Quality in Context

Why we have introduced this new *Action Plan*. This includes a section of the impacts of air pollution on health, our statutory duties on air quality, and the links between air quality and our other crucial work on climate change and ecology.



## Chapter 2: Air Quality in Hammersmith & Fulham

Where pollution in Hammersmith & Fulham comes from, how it has changed over time, and how we monitor, measure and model air pollution in the borough.



## Chapter 3: What we have achieved so far

A summary of some of the achievements and successes in improving air quality in the borough over the last five years.



## Chapter 4: The next five years - the Action Plan Matrix

The actions, outcomes, policies and projects that we are committing to undertaking during the lifetime of this Action Plan to help improve the health and wellbeing of everyone who lives in, works in, or visits Hammersmith & Fulham.



## Chapter 5: Further information

More information and links to further reading and guidance on this topic. This includes a brief summary of actions you can take right now if you are a resident, business or school.

## Chapter 1 Air Quality in context





## LONDON BOROUGH OF HAMMERSMITH & FULHAM

**Report to:** Cabinet

**Date:** 16/12/2024

**Subject:** Gas and Ancillaries Term-Service Contract (Housing)

**Report of:** Councillor Frances Umeh, Cabinet Member for Housing and Homelessness

**Report authors:** Richard Buckley, Assistant Director Residents and Buildings Safety  
Richard Shwe, Director of Housing

**Responsible Director:** Richard Shwe, Director of Housing

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### SUMMARY

Following the successful implementation of a new repairs contract, delivered within the past nine months, there is a need to review the gas and ancillary items contract for Housing which will be ending on 31 July 2025.

The current contract does allow for an extension of two years, structured as one plus one year, subject to mutual agreement by client and contractor. The contract extension would be let on the existing contract terms and conditions.

The current contractor is seeking amendments to the contract, which the Director of Housing, Assistant Director of Residents and Building Safety and Head of Mechanical and Engineering does not believe would offer value for money for residents. Taking on board officers' professional advice it would therefore be more appropriate to source a new contractor to take over from Friday, 1 August 2025.

The provision of safe gas, heating and hot water is fundamental for the Council and is a priority of the building safety compliance, it is imperative to procure a new contract. Looking at lessons learnt from the recent repairs contract re-let and feedback from the professional officers including the Director of Housing, Assistant Director of Residents and Building Safety and Head of Mechanical and Engineering it is appropriate that a new five-year contract could be procured using a mini competition option of the compliant South East Consortium (SEC) Heating and Water Hygiene Framework – Lot 1 'domestic and commercial heating'.

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### RECOMMENDATIONS

1. It is recommended to approve the procurement strategy to procure a new gas and ancillaries' contractor, using the mini competition option of the SEC domestic and commercial heating framework, for a contract term of 5 years.
- 

**Wards Affected:** All

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Our Values	Summary of how this report aligns to the <a href="#">H&amp;F Corporate Plan</a> and the H&F Values
Building shared prosperity	Designing and delivering a high-quality, responsive and value for money gas service will ensure that the Council's assets are invested in and maintained. Good quality provision of services will ensure residents feel confident and supported. We will maximise the financial and social return on investment.
Creating a compassionate and inclusive council	Residents rightfully expect to have access to safe effective heating and hot water. The Council's commitment to establishing a high-quality safe service is an important way of ensuring this. When something goes wrong in one of our properties, this is often when our residents and tenants need our support the most. We will ensure our service is responsive and personalised to meet needs.
Doing things with local residents, not to them	Residents have a significant stake in the quality of living in H&F managed homes. We are keen to invest in a safe and good quality customer experience for all residents.
Being ruthlessly financially efficient	Reprocuring for a new five-year contract using a mini competition ensures we obtain a good financially efficient and stable service that is also viable for the contractor.
Taking pride in H&F	Safe homes with efficient heating and hot water are a cornerstone in providing good homes that residents and H&F are proud of.
Rising to the challenge of the climate and ecological emergency	Gas is the primary fuel source at the moment and highest carbon emitter in housing. Ensuring efficiently maintained gas services whilst we transition to net carbon zero sources minimises the impact.

**Financial Impact**

This report is not intended to approve budgets but is seeking approval of the procurement strategy. A further report will be required to approve the appointment of a contractor and to set out the detailed financial implications. At this stage, the expectation is that the costs of the procurement will be funded from annually approved budgets.

*Danny Rochford, Head of Finance (Housing), 16 October 2024*

*Verified by Sukvinder Kalsi, Executive Director of Finance and Corporate Resources, 18 November 2024*

**Legal Implications**

The Council has a duty under the Landlord and Tenant Act 1985 to ensure the provision of heating and hot water for its tenants and to ensure that gas installations are in proper working order.

Because of the likely value of the contract the Council is obliged to undertake a procurement exercise under the Public Contracts Regulations 2015 (PCR). The use of a third-party framework is a permissible means of complying with the regulations. The SEC framework was let in accordance with the requirements of the PCR. The proposed procurement strategy is therefore compliant with the PCR.

This is a high value contract under the Council’s contract Standing Orders. The use of a suitable third-party framework in accordance with its terms is a compliant means of procuring a contract of this value. The SEC framework is suitable for the purposes of this procurement for the reasons set out in this report and also allows for mini-competitions that helps drives value from the procurement process.

The recommended decision will be a key decision under the Council’s Constitution and therefore needs to be included on the key decision list on the Council’s website.

*John Sharland, Assistant Director of Legal Services, 10 October 2024*

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**DETAILED ANALYSIS**

**Background**

1. In July 2020, H&F entered into a five-year term-service contract with Morgan Sindall for services relating to gas and ancillaries (e.g. water booster pumps, firefighting equipment, etc.), maintenance, repairs, upgrade, replacement and compliance. This contract ends on Thursday, 31 July 2025.
2. There is a provision within the contract to extend by up to two years in a one year plus one year phased extension approach.
3. Gas is currently the primary fuel for heating and hot water with over 11,000 domestic boilers and 38 communal boiler systems in housing. There is a

statutory annual requirement to undertake gas safety compliance checks and routine maintenance.

4. As a landlord, it a statutory requirement of the Council, to provide our residents' homes with efficient and effective heating and hot water system and that any fault is repaired effectively and quickly, that vulnerable residents are given priority, and that all residents are safe.
5. In addition, there are many other ancillary services provided by the contract including water pumps (enabling water provision in many blocks) and firefighting equipment etc. that must be checked, maintained, and repaired annually.
6. It is therefore essential to ensure that we always have suitable capacity and capability in place to deliver on these commissioning requirements.
7. It is common at the end of initial contract terms for contractors to seek to renegotiate before committing to the permissible contract extensions.
8. The consideration and negotiation of any proposed amendments presents negotiation and service continuity risk to the client. This is because if too much time is spent trying to reach a mutually acceptable agreement, then we lose the opportunity to source an alternative provider in a co-ordinated and timely manner that ensures quality and value for money outcomes.
9. The incumbent contractor has stated that they would require amendments to the contract to extend the contract term. The service cannot accept these amendments and therefore an extension past Thursday, 31 July 2025 is not an option.
10. We are therefore seeking approval to procure by mini competition using the compliant SEC framework, to ensure a contract is in place from Thursday, 31 July 2025, for a period of up to five years.

### **Reasons for Decision**

11. There is the option to extend the current contract with the incumbent provider by one year plus one year, however, the contract does not provide stability or assurance as the contractor can walk away if their commercial terms are not met during the current negotiation window.
12. To ensure that there is continuity of this statutory service for the next five years and that there is competition to ensure value for money for our residents, it is proposed to reprocure the service.
13. The SEC Framework has a domestic and commercial heating lot that is designed for public sector housing organisations. The contractors on the lot mainly provide their services predominantly through direct provision rather than sub-contractors and are specialists in the field.
14. Utilising the framework and running a mini competition ensures value for money and quality objectives are achieved providing certainty for H&F.

15. H&F is committed to becoming carbon net zero by 2030. The primary fuel for housing's heating systems is gas and during the period of transition and move to alternatives the existing systems must be maintained and be compliant. Renewing the contract for five years provides this stability.

### **Contract Specifications Summary**

16. At a minimum, the contract will mirror the existing requirement and includes safety compliance checks, regular servicing, maintenance, repairs and upgrades to all Domestic, Communal, District Heating and Mechanical Plant items in accordance with Gas Safety Regulations and Standards, SFG20 Statutory standards, relevant regulations and standards.
17. Performance of works will be managed and delivered to set Key Performance Indicators (KPIs) to maintain good quality and safe service levels throughout the entirety of the contract.
18. KPIs will include consistent and rapid response times, a high first-time fix rate, 100% emergency service response, high quality works, good resident satisfaction and 100% safety of works.
19. We will include ways to improve the energy efficiency of our assets, a move to carbon net zero alternatives, and minimisation of the environmental impact of repair and maintenance activities.
20. It is recommended that the contract is for a five-year term, providing financial stability and enabling best competitive price for both H&F and the contractor. A contract term of five years also provides stability whilst the pathway to alternative carbon free fuel sources is considered.

### **Procurement Route Analysis of Options**

21. **Option 1: Use an existing contract, established by the Council to provide the supplies, services, and/or works (Not recommended)**  
Our current term-service contract does allow for a 24-month extension. That said, this is not an option as the incumbent contractor has asked for significant amendments to the current contract terms and conditions. The service is not in a position to accept these amendments and therefore we need to source another contractor by July 2025.
22. **Option 2: Undertake a full regulated procurement process, advertised to the market (Not recommended)**  
As time is limited (we have several months available to us) we have ruled out an open competition. This is because for an open competition to be utilized to full effect, we would need more time than is currently available.
23. **Option 3: Procure using a compliant framework or Dynamic Purchasing System (DPS), using a direct award (Not recommended)**



Given the value of this contract, we have ruled out any form of direct award. Although direct awards are quicker for sourcing provision, we would lose the opportunity to stimulate further quality and cost competition and therefore potentially limit value for money outcomes.

**24. Option 4: Procure using a compliant framework or Dynamic Purchasing System (DPS), using a mini competition (Recommended)**

On the above bases, we have therefore decided that a mini-competition is the most appropriate route as it allows for cost/quality competition, offers a degree of due-diligence through its pre-qualification of approved suppliers and offers a quicker competition process than an open competition.

25. The service has explored several frameworks and on evaluation have chosen the South East Consortium (SEC) Heating and Water Hygiene Framework – Lot 1 ‘domestic and commercial heating’.

26. This framework has been selected on the basis that it has 13 suppliers on it (therefore offering a good degree of competition) and because the framework specification scope mirrors the needs of the service.

27. Hammersmith and Fulham has also used the SEC many times and had positive experiences during these procurements. This experience therefore provides us with a level of assurance regarding the quality of framework management.

**Market Analysis, Local Economy and Social Value**

28. This is a well-established market with many large contractors and Small and Medium-sized Enterprises (SMEs). The delivery model and commercial pricing of this service is well-known due to historic commissioning of these services and available data for benchmarking.

29. For a contract of this value and complexity, the main contractor will need significant principal designer and technical ability. Therefore, it is understood that the contract is likely to be awarded to a large contractor.

30. However, we believe that there may be opportunities for our local SMEs to act as subcontractors to the main contractor in the limited situations whereby the main contractor needs to sub-contract.

**Risk Assessment and Proposed Mitigations**

Risk	Mitigation
Unable to mutually agree an extension with the incumbent contractor.	Undertake a procurement exercise to ensure we have a contractor to step in and ensure service continuity.

<b>Risk</b>	<b>Mitigation</b>
Negotiations become protracted and we lose our commercial leverage.	Undertake the procurement in a timely manner so we have options and ensure any future contract enables the Council to maintain a strong position for negotiation.
Negotiations become protracted. We lose the opportunity to undertake a procurement that has documentation which is fit for purpose in terms of ensuring value for money and quality outcomes.	We are proactively seeking procurement strategy approval so that we can make progress on these documents as soon as possible.
Timescales to be completed by August 2025 are strained.	The service is seeking additional urgent resource to support this project so that these timelines can be met.

## Timetable

31. Estimated timetable of the competition process through to contact commencing.

<b>Action</b>	<b>Date</b>
Key Decision Entry (Strategy)	Tuesday, 15 October 2024
Contracts Assurance Board (Strategy)	Wednesday, 23 October 2024
Cabinet Sign off (Strategy)	Monday, 2 December 2024
Opportunity published on capital E-sourcing	Monday, 13 January 2025
Closing date for clarifications	Friday, 14 February 2025
Closing date for submissions	Monday, 17 February 2025
Evaluation of Mini Competition	24-Feb-2025 – 17-Mar-2025
Moderation of Mini Competition	24-Mar-2025 – 17-Apr-2025
Key Decision Entry (Award)	Monday, 17 April 2025
CAB (Award)	Wednesday, 23 April 2025
Cabinet Member (Award)	Thursday, 24 April 2025
Publish Contract Award Notice	May 2025
Contract engrossment	May 2025
Contract mobilisation and implementation	May 2025
Contract Commencement date	Friday, 1 August 2025

## Selection and Award Criteria

32. The Framework has confirmed that clients can set their own Quality/Price percentage ratios. Therefore:
- We will apply 60:40 quality: price ratio.
  - Evaluation of the Commercial (price) envelope will be based on the providers supplying a price against a notional cost model. The cost model will factor in notional work order volumes for different repairs and servicing jobs and central overhead and profit costs.
  - A suite of questions will be devised and weighted as part of the technical (quality) envelope, to assess the suppliers' ability to provide a high-quality service to the Council's customers on its behalf.
  - Social value will be allocated an evaluation weighting of 20%. This will be split equally between the quantitative offer and the method statement delivery plan.

## Contract Management

33. The contract will be managed by the Head of Mechanical and Electrical and team members through weekly operational management meetings, monthly contract meetings with senior management and annual contractual performance reviews.
34. KPIs will be established to manage safety and service performance levels for our residents, and ensure services are efficient, cost effective and provide good overall resident satisfaction.
- **Safety KPI:**
    - 100% Compliance - penalty per certificate which is down to contractor failure.
  - **Maintenance KPIs:**
    - Off heat management – Unscheduled down time – measuring the amount of time an asset is unexpectedly down.
    - Maintenance costs – monitoring costs associated per site with maintaining systems.
    - Mean time failures – calculates the average time between system failures.
  - **Repairs KPIs:**
    - 85% First time fix.
    - 100% of emergencies responded in time.
    - 90% of routine repairs responded in time, 7days - median time for routine repair to be completed, 20 days - average time to complete install.
    - No of properties over 3 appointments (multiple visits).
    - Number of properties with a 2nd order raised within a 20 day window (recall).

- **Customer Satisfaction KPI:**
    - 90% overall customer satisfaction.
  - **Social Value KPIs:**
    - For Social Value Commitment.
35. The Contract will include the yearly Consumer Price Index (CPI) increase, which understand to be necessary to maintain value, allow us to cover any increase in costs, and manage any financial risks elements. Allowance for this increase will promote fairness and mitigate risk to ensure our service level objectives are met.

### **Equality Implications**

36. We will ask to see the contractor's equalities framework to ensure that they comply with our council's equality impact assessment. These requirements relate to equality and diversity as laid out in the Equality Act 2010 by ensuring that we eliminate discrimination, harassment and victimisation.
37. In developing this contract, we will carry out an assessment to inform our approach. We will advance equality of opportunity and foster good relations between all of residents, service users and staff.

### **Risk Management Implications**

38. In addition to the risks defined above, it is advised that the contract is managed to ensure resident needs are protected through continual checks on delivery. This action will offset any environments risks and assist in preventing any resulting reputational and financial risks. Regular reports on delivery should be completed by the contractor and validated by LBH&F.

*Jules Binney, Risk and Assurance Manager, 4 October 2024*

### **Climate and Ecological Emergency Implications**

39. The gas and ancillaries contract period covers a key period of transitioning from carbon-based fuels to carbon net zero. During this period, an emphasis will be placed on maintaining and servicing assets to operate at peak efficiency to minimise gas usage until they can be replaced with a suitable alternative.
40. More specifically, the below mentioned implementations will be put in place.
41. **Renewable Energy Use:** Transition to renewable energy sources where possible – The contractor must be pro-active in providing carbon reducing upgrades when working on ageing non-efficient stock. This will be in line with H&F vision to upgrade service and reduce our services impacting on climate change aspirations.

42. Communal sites will only be upgraded with renewable systems such as a part hybrid system or full heat pump/renewable energy solution.
43. **Stakeholder Engagement:** contractors will be able to evidence strong collaboration with all major stakeholders and have the required skillsets in place to demonstrate this 'finger on the pulse, can do' approach to achieving our Net Zero aspirations. All staff members will be trained in Air source/renewable energy systems to ensure the teams are regularly up to date with new technologies.
44. **Community Involvement:** the contractor should be able to provide positive engagement within the community to promote environmental awareness to our residents/stakeholders to eliminate 'fear factors' with in depth knowledge and through previous case studies/projects.
45. A triage process will be employed to replace critical parts rather than wholesale replacement with new gas boilers until a suitable alternative can be installed.
46. The use of cloud-based intelligence management systems will be rolled out across communal boilers that serve circa 1,500 residents to optimise operational efficiency and minimise gas usage during peak demand and switch off at times of low demand. The use of cloud-based intelligence will also be explored for domestic boilers to manage systems to optimal efficiency and minimal gas usage.
47. The contractor will be required to utilise an electric vehicle fleet to minimise its carbon footprint throughout the contract.

*Hinesh Mehta, Assistant Director for Climate Change, 17 October 2024.*

### **Procurement Implications**

48. It is recommended the procuring officer works with the Procurement and Commercial team to ensure the call-off is undertaken compliantly and in accordance with the Public Contracts Regulations 2015, framework terms of use, and the Council's own Contract Standing Orders.

*Chris Everett, Category Lead – Procurement and Commercial, 21 October 2024*

### **Local Economy and Social Value Implications**

49. This procurement will dedicate an overall 20% weighting to social value.
50. Of this 20% total weighting, 10% will be dedicated to the bidder's quantitative offer. This will be evidenced and evaluated via the Themes, Outcomes, and Measures (TOMs) social value matrix. The remaining 10% will be dedicated to the bidder's qualitative offer, for which evaluation will be by consideration of a method statement response. This will be the contractor's opportunity to provide

detailed evidence of how they will achieve the commitments set out in their quantitative offer.

51. At contract award stage, we will ensure that the successful contractor's social value commitment is included in the contract as a contractual obligation to be delivered upon.
52. Clauses will be inserted in relation to the monitoring and management of social value achievement.

*Oliur Rahman, Head of Employment and Skills, 9 October 2024*

## **Consultation**

53. As this contract relates to a mixture of services and works where individual contributions are expected to exceed £100 in any one 12-month period for a service or £250 for works, this contract will be subject to S20 leaseholder consultation.
54. The projected 5-year contract duration and notional contract value of £30m will mean statutory consultation will need to be carried out under Schedule 2 of the Service Charges (Consultation Requirements) (England) Regulations 2003. A third stage of consultation will then be required under Schedule 3 before any qualifying major works are carried out.
55. The first two stages of consultation will need to be conducted either side of the procurement of the new contract. The Stage 1 Notice of Intention will include a description of why the new agreement is needed and include a description of the works and service it will provide for. It will give recipients an opportunity to submit observations but advise that alternative nominations will not be sought because Public Notice will be given. The Stage 2 Landlord's Proposal Notice will include the name of the proposed supplier, the total projected expenditure and a summary of rates, the duration, and a summary of the observations and replies received during the first phase.
56. A Stage 3 Section 20 Notice will be needed before any qualifying works are carried out to a building where an individual household's contribution could exceed £250. This will include a description of works and an estimate of the lessee's contribution.

*Ciaran Maguire, Head of Home Ownership Services, 18 October 2024*

## **LIST OF APPENDICES**

None.

# Agenda Item 6

## London Borough of Hammersmith & Fulham

**Report to:** Cabinet

**Date:** 16/12/2024

**Subject:** Revenue Budget Review 2024/25 - Month 6 (September 2024)

**Report of:** Councillor Rowan Ree, Cabinet Member for Finance and Reform

**Responsible Director:** Sukvinder Kalsi, Executive Director of Finance & Corporate Services

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### SUMMARY

The Council's Corporate Plan for 2023-26 sets out the Council's strategy for delivering on the ambitions and vision to transform its services and spend and invest money to help protect high quality essential services for its residents.

By being Ruthlessly Financially Efficient, the council will focus on its priorities to:

- Protect essential services
- Reform how the council works and
- Invest in the future

This report presents the second provisional outturn position for 2024/25 at Month 6 (September 2024), following the previous update at month 2 (May 2024). The outcomes of this review continue to reflect the extremely challenging macro-economic conditions and are based on a prudent view. The estimated financial position incorporates known and emerging budget variances and details of known risks.

Overall, there is a forecast General Fund (GF) overspend of £15.645m (7% of the Council's net budget) before the use of corporate contingencies and one-off funding. Mitigations and action plans which could reduce this forecast are set out with each Departments commentaries and work is ongoing to deliver these.

The budget for 2024/25 included £19.9m (9% of the Council's net budget) of investment to mitigate demand and inflationary price pressures but despite this investment, as with many local authorities in the country, Hammersmith and Fulham continues to experience pressures across adult social care, temporary accommodation, and Children's services. A combination of increasing complexity and acuity of need for those in care, an ageing population, and the ongoing cost of living crisis (exacerbated by rapid rises in inflation and interest rates) has placed the council's finances under severe pressure at this time.

This is against a backdrop of uncertainty in medium term financial funding and local authority overall core funding. Funding from central government for Hammersmith and Fulham has reduced by 54% in real terms<sup>1</sup> and 22% in cash terms, from £164m in 2010/11 to £128m in 2024/25<sup>2</sup>.

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<sup>1</sup> As per RPI indices - [Retail Prices Index: Long run series: 1947 to 2023: Jan 1974=100 - Office for National Statistics \(ons.gov.uk\)](https://www.ons.gov.uk/retail-prices-index/long-run-series/1947-to-2023-jan-1974=100)

<sup>2</sup> Funding includes Revenue Support Grant, Business Rates Funding Baseline, Social Care and other general grants.

The Chancellor has announced that there will be an Autumn Budget on the 30<sup>th</sup> of October which will provide an update on the public finances Ahead of this, London Councils has highlighted priorities to stabilise local authorities' finances and position them to support the government's missions.<sup>3</sup>

The structural budget deficit on the HRA has been eliminated and a balanced HRA Budget was set for 2024/25 (without the use of balances). The service continues to resolve prior year service issues, and a prudent approach has been adopted in the forecasts for 2024/25. An in-year pressure of £7.684m is forecast (mainly the residual backlog of disrepair claims/works and decanting costs whilst repairs are completed). There are mitigation measures in place to manage this projected pressure and additional details are set out in paragraphs 13 to 15 and Appendix 2.

## RECOMMENDATIONS

1. To note the General Fund financial forecast variance at Month 6 and mitigating actions to reduce the overspend forecast variance position (Table 1 and Appendix 1).
2. To note progress on delivering the 2024/25 agreed budget savings (Appendix 3)
3. To note the HRA forecast (paragraph section 13 to 15 and Appendix 2)
4. To approve the proposed budget allocations from s106 funding (Appendix 5).
5. To note and approve the budget movements (Appendix 4).

**Wards Affected:** All

H&F values	Summary of how this report aligns to the H&F Priorities
Being ruthlessly financially efficient	We need to always confirm that spend fits our council's priorities; challenge how much needs to be spent; and achieve results within agreed budgets. Finance is everyone's business, and every penny counts.
Creating a compassionate council	As the Council's resources have been reduced, we have protected the services on which the most vulnerable residents rely. This budget continues all our previous policies to support residents and proposes new spending on care packages for disabled children and additional resources to help residents through the cost-of-living crisis.
Building shared prosperity	A considerable proportion of services are delivered in partnership with local and national companies, and this will continue to promote all business sectors to the benefit of residents. In addition, there will be increased investment in the Industrial Strategy Delivery

<sup>3</sup> <https://www.londoncouncils.gov.uk/news-and-press-releases/2024/london-councils-budget-representation-2024>



	and the development and promotion of the STEAM sector strategy.
Doing things with residents, not to them	The use of co-production across the Council is embedded and all service matters are developed with the engagement of residents. The Council is continuing the REAP (Resident Experience and Access Programme) Programme to improve residents' access to the services.
Taking pride in H&F	The budget includes significant investment in public realm services especially waste collection, street cleaning and open/park spaces. Our new waste contract includes provisions to tackle fly-tipping and collection of food waste.
Rising to the challenge of the climate and ecological emergency	The Council has established a Climate Change Team, and the team has developed a Climate and Ecology Strategy (and is making a significant contribution to the international and national policy debates). It is also securing grants from national programmes to help with improvements of the thermal efficiency of Council properties and homes).

### **Financial Impact**

All the issues set out in this report are of a financial nature.

Andre Mark, Head of Finance (Strategic planning and investment), 18 of October 2024 and verified by James Newman, Assistant Director of Finance, 24 of October 2024.

### **Legal Implications**

The Council has a statutory duty under s151 of the Local Government Act 1972 to arrange for the proper administration of its financial affairs as well as a common law fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

There are no other legal implications for this report.

Verified by Jade Monroe, Chief Solicitor, Legal Services, 23 October 2024

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### **Background Papers Used in Preparing This Report - None**

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## REVENUE SUMMARY

1. A summary position of the 2024/25 GF financial position is shown in **Table 1 and 2**, with a breakdown by individual variance in **Appendix 1**.

**Table 1 – Month 6 (Sept 2024): General Fund forecast (underspends in brackets)**

Directorate	Budget	Forecast Outturn Variance
	£m	£m
People	133.697	5.735
Place	32.734	7.783
Housing Solutions	13.665	6.353
Finance and Corporate Services	14.537	0.006
<b>Total Directorates:</b>	<b>194.632</b>	<b>19.877</b>
Centrally Managed Budgets	29.062	(4.232)
<b>Total General Fund Services:</b>	<b>223.694</b>	<b>15.645</b>
Corporately held Contingencies		(9.000)
<b>Sub Total</b>		<b>6.645</b>
Release of Collection Fund surpluses		(3.200)
<b>Total</b>		<b>3.445</b>

**Table 2 – Month 6 (Sept 2024): General Fund Forecast (by expenditure type)**

Directorate	Budget	Forecast Outturn Variance
	£m	£m
Employees	145.548	0.524
Non-employees	542.633	17.406
Income	(464.487)	(2.285)
<b>Total General Fund Services</b>	<b>223.694</b>	<b>15.645</b>

2. Further management actions are required to deliver a significant downward movement in directorate overspend positions by the end of the financial year. **Potential service mitigations of £2.000m** have been identified at this stage and set out within the directorate sections below.
3. Should these and other mitigating actions not materialise, and the reported position fail to improve throughout the year through further management action, then the budget will need to be balanced using earmarked reserves. Reserves can only be used once therefore would not address any ongoing financial pressures, and any reduction in reserve balances will deteriorate the council's financial resilience for any unexpected shocks and pressures that may come.

## GENERAL FUND

### **People Directorate (Adult Social Care, Children's and Education and Public Health)**

The main variances for the People Directorate are summarised in the below table (and detailed in Appendix 1):

Service Area	Forecast Variance £000	Commentary
Travel Care and Support	374	Cost pressure exceeding contract inflation allowance in the budget, plus £0.119m travel care and support for young people placed Out of Borough.
Disabled and Children's Services	(221)	Disabled Children's placements and short breaks underspend of which £0.181m favourable on activity led underspend on The Haven staffing in-year only.
Looked After and Leaving Care Placements	(395)	Children Looked After and Care Leavers underspend including fostering activity underspend. Higher cost to lower cost block provision and placements ended.
Client Related Non Placement Spend	455	Pressures on Section 17 family support, client travel and parenting assessments.
Staffing variance in Children and Young People's services (including Performance and Improvement)	443	Children and Young Peoples Services staffing adverse including vacancy factor target £0.371m and £0.105m Performance and Improvement staffing due to agency reviewer cost.
Strategic Commissioning and Transformation	(424)	£0.187m staffing underspend on vacancies held being recruited, £0.174 where grant income is meeting expenditure and £0.084m contract underspend.
Other Children's Services Minor Variances	57	
Residential and Nursing Placements	1,741	Net increase of 18 new residents since April, partly offset by additional contributions of (£0.811m) due to the increase in residents.
Supported Living and Extra Care	2,704	Demographic pressures combined with an additional 10 supported living placements since last financial year and an increase of over 6% in unit costs over the past year.
Home Care	(75)	New home care contracts implemented
Learning Disabilities and Physical Services	659	Direct payments overspends related to 59 new residents supported since the start of the financial year.
Other Care Services and Commissioning	418	Overspends in a range of care services (£439k) offset by underspend in employee costs (£21k)
<b>Total</b>	<b>5,736</b>	

The People Department is developing mitigation plans for these pressures including reviewing care packages, maximising contributions from the NHS and identifying efficiencies in externally contracted services.

The Department will also continue to face legislative/demand/cost pressures from service providers across all service areas including placements, hospital discharges, travel support, transition services, delivery of prior year savings and operational buildings

### Dedicated Schools Grant

4. Dedicated Schools Grant (DSG) is paid in support of local authority schools' and is the main source of income for the schools' budget. It is split between central expenditure and the individual schools' budget (ISB) in conjunction with the local schools' forum.
5. Funding for the High Needs Block (HNB) continues to be under pressure with the latest forecast by the end of the financial year of a surplus of £0.400m which will go towards reducing the cumulative deficit, along with safety valve funding of £0.960m. The overall cumulative deficit is forecast to reduce to £1.356m by year end.
6. The additional Government funding forecast is subject to the council managing its DSG recovery plan as part of the grant conditions and close monitoring by the DfE (Department for Education). The council holds earmarked reserves against the cumulative deficit which is released as the deficit is managed down. This is set out in Table 3 below:

**Table 3 - High Needs Block (HNB) Deficit**

	<b>£000</b>
High Needs Block DSG deficit brought forward from prior years	2,400
In Year High Needs Block forecasted surplus less Early Years carry forward deficit	(84)
2024-25 High Needs Block Safety Valve funding (subject to monitoring and conditions)	(960)
<b>Forecast High Needs deficit after Safety Valve funding</b>	<b>1,356</b>

This service will also continue to face risks on SEND transport, transitional services and other general tuition/therapy services.

## Place Directorate

The main variances for the Place Directorate are summarised in the below table:

<b>Service Area</b>	<b>Forecast Variance £000</b>	<b>Commentary</b>
Public Realm (Waste Collection, Street Cleaning, Waste Disposal, Highways)	<b>2,565</b>	Contractual pressures relating to inflation, pay and pensions and fuel. The costs of new wheeled bin waste collection services are not expected to be immediately mitigated in full by offsetting waste disposal savings (from behavioural changes).
Parking	<b>4,063</b>	The council has waived fines and introduced business visitor permits and visitors to support the local economy. There has also been a better than anticipated change in driver behaviours leading to a reduction in traffic volumes and forecast income.  The Parking department have implemented a review of all CPZ (Controlled Parking Zones) within the borough to ensure current policies are still fit for purpose. The current camera network is also being expanded to ensure driver compliance with the Council's driver related policies.
Corporate Property and Facilities Management	<b>600</b>	Delayed savings pending review of corporate accommodation.
Other Place Budgets	<b>555</b>	Lower than budgeted income from corporate rental properties and revenue costs no longer chargeable to capital. Increasing prices for energy and water (street lighting, libraries, parks).
<b>Sub-Total</b>	<b>7,783</b>	

8. There are a number of potential risks including Corporate Property and Facilities Management (increasing repairs, maintenance and energy costs), Parking (changes in motorists habits may lead to reduction income), low uptake of new green waste subscription service, reduction in external funding for Highway projects and Planning fees. Mitigations will continue to be developed and implemented.

## **Finance and Corporate Services (including Housing Solutions)**

The main variances for Finance and Corporate Services are summarised in the below table:

<b>Service Area</b>	<b>Forecast Variance £000</b>	<b>Commentary</b>
Residents Services	<b>421</b>	Delay in the delivery of prior year employee savings targets due to increased demand and pressures on the service.
Managed Services	<b>260</b>	Shared Service Contract (Hampshire) for Finance and HR IT systems.
Democratic Services	<b>(262)</b>	Favourable variance on Registrar's fees and charges and an underspend on staffing in the coroners' service due to in year vacancies.
Assurance, Programmes and Analytics	<b>(265)</b>	Underspend due to part year staffing vacancies.
Other Budgets	<b>(148)</b>	Better than budgeted income forecast for digital advertising, and underspends across Digital services.
<b>Total</b>	<b>6</b>	

## **Housing Solutions**

The main variances for Housing Solutions summarised in the below table:

<b>Service Area</b>	<b>Forecast Variance £000</b>	<b>Commentary</b>
Bed and Breakfast	<b>6,112</b>	An additional 185 people placed in bed and breakfast (now 340 in total) at more costly marginal rates. Out of hours (OOH) placements and pre-booked accommodation numbers have increased including use of commercial hotels.  There are also cost pressures on Private Sector Leasing.
Homelessness Prevention Grant	<b>(435)</b>	One-off grant top up
Cost Avoidance Payments	<b>550</b>	Cost increase to minimise the need for more costly emergency housing solutions
Other Housing Services	<b>126</b>	
<b>Total</b>	<b>6,353</b>	

A Working Group has been established to develop a mitigation strategy to manage these pressures and the actions will include options to secure additional national grants, controls of operational expenditure, clear pathway and move on options, consideration of policy changes on discharge to private sector, nomination rights to RPs and out of borough placements.

## Centrally Managed Budgets

<b>Service Area</b>	<b>Forecast Variance £000</b>	<b>Commentary</b>
Cost of Borrowing (Net)	<b>(4,783)</b>	Interest on cash balances remains higher than budgeted due to continuing high interest rates (plus lower interest payments on outstanding loans). As a Ruthlessly Financially Efficient council, there has not been any new prudential borrowing undertaken
Levies	<b>(406)</b>	Reimbursement of concessionary fares contributions due to TfL price freeze on tube fares.
Other Corporate and Democratic Core Services	<b>957</b>	Increased cost of insurance premiums and claims
<b>Total</b>	<b>(4,232)</b>	

There continue to be risks that will need to be monitored especially interest on cash balances and also with regard to the National Pay Award (the budget for 2024/25 includes a 3% provision).

## Collection Fund

- 9 Council Tax and National Non-Domestic Rates (NNDR) income, alongside grant funding, are the main sources of the council's overall funding. Income collected from Council tax is shared with the GLA and the council is forecast to retain 67% of this income with the GLA retaining remaining share. For NNDR, this is shared between the council, the GLA and Central Government. The council is forecast to retain 30% of this income (GLA retained 33% and central government retain 37%)
- 10 Retained income from Council Tax and NNDR together are budgeted to represent 65% of the councils net budget requirement 24/25 (£141.3m) and is held within a ring-fenced account known as the Collection Fund. The overall collection fund surplus/deficit in-year is affected by the number of variables such as movements in the gross taxbase (e.g., the number of properties in the borough and for business rates the impact on business rates appeals), offsetting deductions to bills (e.g. single person discount and Council Tax support council tax and mandatory charitable relief full business rates) and the collection rate.
- 11 Any forecast surplus or deficit on the Collection Fund will not impact the council's budget until the following financial year due to accounting regulations. An estimate of the surplus or deficit on the collection fund is made annually in January and factored into the budget setting estimates the subsequent financial year. Should the outturn position be an improvement on the estimated position, then this is factored into the in-year position for the following year.
- 12 A review of the Collection Fund is being finalised with an expectation that there will be a surplus of £3.2m, which can further mitigate the service position at Month 6.

## HOUSING REVENUE ACCOUNT (HRA)

- 13 A balanced budget was set for the HRA for 2024/25 (and without the use of reserves).
- 14 The strategic operating environment of the Housing Revenue Account continues



to be challenging (as is the General Fund) with continuing legislative/demographic pressures and high interest rates.

15 The overall assessment of the current forecasts is summarised in Table 4 below.

**Table 4: Housing Revenue Account Forecast Outturn**

<b>Service Area</b>	<b>Forecast Variance £000</b>	<b>Commentary</b>
Decants	<b>1,500</b>	Additional spend on decants (whilst repairs are completed) and disturbance allowance costs
Disrepair Spend	<b>3,000</b>	Resolution of outstanding historic claims (includes tenant compensation, all legal costs and repairs)
Voids and Repairs	<b>3,000</b>	Additional investment to deliver the repairs improvement plan
Other Services	<b>184</b>	A net overall underspend across all other services
<b>Total</b>	<b>7,684</b>	

Several mitigations are being developed including the use of unallocated contingencies, spending controls, releasing reserves that may not be required (regarding the refund of water commission charges), capital programme management and potential further capitalisation.

<b>Housing Revenue Account (General Reserve)</b>	<b>£000's</b>
<b>Balance as of 31 March 2024</b>	<b>(5,376)</b>
Pressures Reported at Month 6	7,684
Mitigations (as outlined above)	(7,684)
<b>Balance as of 31<sup>st</sup> March 2025</b>	<b>(5,376)</b>

### **EQUALITIES IMPLICATIONS**

As required by Section 149 of the Equality Act 2010, the Council has considered its obligations regarding the Public Sector Equality Duty and it is not anticipated that there will be any direct negative impact on groups with protected characteristics, as defined by the Act, from the adjustments to the budgets required because of this report.

If any such adjustments might lead to a service change and/or changes in staffing structures that could have a negative impact on groups with protected characteristics, then a full Equality Impact Assessment will need to be carried out.

### **RISK MANAGEMENT IMPLICATIONS**

The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

The report recognises the significant external pressures which are expected to bear down on the Council's costs during 2024/25, including persistently high levels of inflation and increasing interest rates. Detailed risks are set out for departments in the appendices, and include areas overspends are being caused by increased demand for services (particularly social care), better than anticipated change in driver behaviours leading to a reduction in traffic volumes and forecast income, and the prospect that there is further will be further demand going forward in key services (including temporary accommodation), further



increasing pressure on budgets. It is recognised that unallocated contingency has been held and will be applied to reduce the potential overspend for the year, however, this is a short-term mitigation only. Directorates and the central Finance team will need to continue to closely monitor expenditure to ensure it remains within budget and that planned savings are delivered in full or implement alternative mitigating actions to address forecast overspends or savings targets which cannot be delivered.

The report also recognises the significant pressures facing the HRA, so while the structural budget deficit on the HRA has been eliminated and a balanced HRA Budget was set for 2024/25 (without the use of balances), a significant in year deficit is being forecast. Officers must ensure that costs and income are closely monitored and controlled and that corrective actions to protect and maintain the financial stability of the HRA are agreed and embedded.

Implications completed by: *David Hughes, Director of Audit, Fraud, Risk, and Insurance,*  
*22 October 2024*

**Appendices:**

- Appendix 1 - General Fund Revenue Monitoring by Variance
- Appendix 2 - HRA Revenue Monitoring by Variance
- Appendix 3 - Savings Delivery Tracker
- Appendix 4 – Virement Requests
- Appendix 5 – S106 Funding Allocation Proposals

**APPENDIX 1 – GENERAL FUND AND HRA MONITORING BY VARIANCE AS AT MONTH 6**

<b>Service Area</b>	<b>Total Budget</b>	<b>Actual Month 6</b>	<b>Total Forecast Variance Month 6</b>	<b>Movement from Prior Period (M2)</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>PEOPLE – Variance by Service Area</b>				
<b>Children's and Education Services</b>				
Looked After Children & Care Leavers Placements, Client Related Non-Placement & Care Management	19,976	10,137	18	(703)
Other Statutory Social Work (CYPS)	10,155	5,763	793	(1,991)
Early Intervention Services (CYPS)	2,560	1,684	(239)	(191)
Other Children and Young Peoples Services	1,249	553	(77)	(179)
Travel Care and Support	6,909	2,600	374	103
Special Educational Needs and Disability (SEND)	7,211	20,545	(240)	(32)
Other Statutory Education Services	472	1,786	12	27
Schools and Early Years Funding	4	41,185	(9)	(9)
Strategic Commissioning and Transformation	1,232	787	(78)	(98)
Other Children's & Education Services Budgets	2,537	1,410	(265)	(210)
<b>Sub-Total</b>	<b>52,304</b>	<b>86,450</b>	<b>289</b>	<b>(3,284)</b>
Non Controllable Expenditure (Corporate overheads, capital financing and other technical adjustments)	10,248			<b>0</b>
<b>Total - Children Services</b>	<b>62,552</b>	<b>86,450</b>	<b>289</b>	<b>(3,284)</b>
<b>Adult Social Care and Public Health</b>				
Residential and Nursing Placements	19,642	12,426	1,741	479
Supported Living and Extra Care	12,398	7,858	2,704	800
Home Care	20,291	5,892	(75)	(1,273)

Direct Payments	10,191	8,125	659	632
Other Care Services and Commissioning	2,797	2,690	418	696
Public Health	0	1,191	0	0
<b>Sub-Total - Social Care and Public Health</b>	<b>65,318</b>	<b>38,182</b>	<b>5,447</b>	<b>1,334</b>
Non Controllable Expenditure (Corporate overheads, capital financing and other technical adjustments)	5,828	0	0	0
<b>Total - Social Care and Public Health</b>	<b>71,146</b>	<b>38,182</b>	<b>5,447</b>	<b>1,334</b>
<b>Sub-total People</b>	<b>117,622</b>	<b>124,632</b>	<b>5,736</b>	<b>(1,950)</b>
Non Controllable Expenditure (Corporate overheads, capital financing and other technical adjustments)	16,076	0	0	0
<b>Total - People</b>	<b>133,697</b>	<b>124,632</b>	<b>5,736</b>	<b>(1,950)</b>

<b>Service Area</b>	<b>Total Budget</b>	<b>Actual Month 6</b>	<b>Total Forecast Variance Month 6</b>	<b>Movement from Prior Period (M2)</b>
<b>PLACE – Variance by Service Area</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Climate Change and Transport	985	1,714	0	0
Public Realm	32,515	10,999	2,683	214
Public Protection	6,739	2,960	221	133
Parking	(38,618)	(10,304)	4,063	(2,649)
Corporate Property and Facilities Management	6,961	4,984	697	606
Planning	240	356	0	0
Economic Development and Skills Service	60	1,459	0	0
Other Place Budgets	346	417	146	26
<b>Sub-Total</b>	<b>9,227</b>	<b>12,583</b>	<b>7,810</b>	<b>(1,671)</b>
Support Services (Corporate overheads, capital financing and other technical adjustments)	23,507	0	0	0
<b>Total</b>	<b>32,734</b>	<b>12,583</b>	<b>7,810</b>	<b>(1,671)</b>

Service Area	Total Budget	Actual Month 6	Total Forecast Variance Month 6	Movement from Prior Period (M2)
<b>HOUSING SOLUTIONS - Variance by Service Area</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Temporary Accommodation	8,463	8,886	6,274	(1,331)
Homelessness Prevention and Assessment	1,674	1,371	70	0
Supported Housing	1,396	994	0	0
Other GF Housing Budgets	504	1,184	9	(41)
<b>Sub-Total</b>	<b>12,037</b>	<b>12,435</b>	<b>6,353</b>	<b>(1,372)</b>
Non Controllable Expenditure (Corporate overheads, capital financing and other technical adjustments)	1,490	0	0	0
<b>Total</b>	<b>13,665</b>	<b>12,435</b>	<b>6,353</b>	<b>(1,372)</b>

Service Area	Total Budget	Actual Month 6	Total Forecast Variance Month 6	Movement from Prior Period (M2)
<b>FINANCE AND CORPORATE SERVICES - Variance by Service Area</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Finance	3,689	2,080	132	94
Managed Services	2,042	1,435	260	(9)
Audit, Fraud, Risk and Insurance	1,072	342	2	12
Assurance, Programmes and Analytics	4,222	2,308	(265)	(212)
Corporate Procurement	674	352	(64)	(37)
Commercial Advertising	(2,500)	(1,994)	(102)	(57)
Digital Services	13,292	9,721	(136)	(136)
Legal Services	(87)	(35)	30	30
Residents Services	6,125	4,375	421	(121)
People & Talent	2,574	1,172	(63)	(63)
Communications and Communities	949	523	(36)	14
Democratic Services, Coroners & Mortuaries	2,775	1,689	(262)	5
Members Support	328	166	7	6
Other Finance and Corporate Budgets	832	1,870	81	(351)
<b>Sub-Total</b>	<b>35,985</b>	<b>24,003</b>	<b>6</b>	<b>(825)</b>
Non Controllable Expenditure (Corporate overheads, capital financing and other technical adjustments)	(21,449)	0	0	0
<b>Total</b>	<b>14,536</b>	<b>24,003</b>	<b>6</b>	<b>(825)</b>

<b>Service Area</b>	<b>Total Budget</b>	<b>Actual Month 6</b>	<b>Total Forecast Variance Month 6</b>	<b>Movement from Prior Period (M2)</b>
<b>CENTRAL ITEMS</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Levies	10,494	4,868	(406)	(14)
Net Cost of Borrowing	(1,035)	(627)	(5,095)	860
Technical items	(378)	19,307	0	0
Other and Corporate Democratic Core Services	2,078	2,389	957	225
<b>Sub-Total</b>	<b>11,159</b>	<b>25,937</b>	<b>(4,544)</b>	<b>1,071</b>
Non Controllable Expenditure (Corporate overheads, capital financing and other technical adjustments)	3,394	3,813	312	(60)
<b>Total</b>	<b>14,554</b>	<b>29,750</b>	<b>(4,232)</b>	<b>1,011</b>
<b>Sub-Total General Fund</b>	<b>223,694</b>	<b>203,459</b>	<b>15,645</b>	<b>(4,835)</b>
<b>Corporate Contingencies and Collection Fund surpluses</b>			(12,200)	(2,408)
<b>Net General Fund</b>			<b>3,445</b>	<b>(7,243)</b>

**APPENDIX 2 – HOUSING REVENUE ACCOUNT (HRA) MONITORING BY VARIANCE AS AT MONTH 6**

<b>HRA Variance by Division</b>				
<b>Category</b>	<b>Total Budget</b>	<b>Actual Month 6</b>	<b>Total Forecast Variance Month 6</b>	<b>Movement from Prior Period (M2)</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Rental income	(83,322)	(40,286)	(0)	0
Service Charge income	(19,880)	(12,420)	(0)	0
Other Income	(3,881)	(2,201)	(0)	0
Void Rent Loss	2,040	975	(250)	(250)
Staff Capitalisation	(11,733)	(2,113)	324	585
Repairs and Voids	34,102	30,010	3,080	1,632
S2 Disrepairs Compensation	645	1,823	2,973	269
Housing Management	17,024	8,570	525	(124)
Decants	200	753	1,492	206
Estate Services	16,455	7,222	70	1
Depreciation	17,376	16,084	(1,292)	2
Interest Payable (Net)	13,947	0	815	130
Other Costs (Contingency, Finance)	10,649	2,515	(48)	(48)
Corporate Services	6,373	0	0	0
<b>Sub-Total</b>	<b>(4)</b>	<b>10,933</b>	<b>7,689</b>	<b>2,409</b>
Non Controllable Expenditure (Corporate overheads, capital financing and other technical adjustments)	4	(5)	(4)	(4)
<b>Total</b>	<b>0</b>	<b>10,928</b>	<b>7,684</b>	<b>2,404</b>



**APPENDIX 3 – MTFS SAVINGS MONITOR – UPDATE AT MONTH 6 (September 2024)**

Directorate	Previous Dept	MTFS Reference	Description	2024-25 Expected Savings (£000's)	2024-25 Forecast Savings (£000's)	Delivery RAG Rating
People	Social Care and Public Health	Social Care and Public Health -1	Review care costs with NHS (CHC) as people with very high needs are discharged from hospital.	(200)	(200)	Green
People	Social Care and Public Health	Social Care and Public Health -2	Supporting resident independence though better integration of council services with community networks	(150)	(150)	Orange
People	Social Care and Public Health	Social Care and Public Health -3	Further increased take-up of Direct Payments for choice and control for residents and increasing wellbeing and coproducing as part of the Direct Payment steering group.	(200)	(200)	Orange
People	Social Care and Public Health	Social Care and Public Health -4	Joint commissioning steering group with Economy department on implementing the Disabled People's Housing Strategy and reducing voids. This will be done through reviewing the Extra Care Homes available for residents, ensuring new builds are co-produced with disabled residents and make good Housing voids.	(200)	(200)	Green
People	Social Care and Public Health	Social Care and Public Health -5	Maximising adaptations in people's homes through use of Disabled Facilities Grant. Review Occupational Therapy service delivery across the department with a view to undertake joint care assessment. This increases a person's independence and reduces the need for longer-term care.	(200)	(200)	Orange
People	Social Care and Public Health	Social Care and Public Health -6	Better use of equipment to improve independence of residents with sensory disability.	(100)	(100)	Orange

Directorate	Previous Dept	MTFS Reference	Description	2024-25 Expected Savings (£000's)	2024-25 Forecast Savings (£000's)	Delivery RAG Rating
People	Social Care and Public Health	Social Care and Public Health -7	Improved support and information for residents and make better use of digital technologies (such as care cubed, use of resident portal, timely return of equipment).	(250)	(250)	
People	Social Care and Public Health	Social Care and Public Health -8	Review of commissioning contracts in line with the third sector strategy. This will be managed by adjusting the available contingencies within this budget (it will not affect existing contracts or the Fast Track allocations and inflation will be allocated to contracts in 2024/25).	(100)	(100)	
People	Social Care and Public Health	Social Care and Public Health -9	Reshaping the department as an all-age adults service and over a medium term neighbourhood resident focus.	(200)	(200)	
People	Social Care and Public Health	Social Care and Public Health -10	Review of Rough Sleeper Public Health Contribution to support residents with independent living.	(100)	(100)	
People	Social Care and Public Health	Social Care and Public Health -11	Review of Environmental Health Contributions to manage and support the health protection and outbreak prevention.	(100)	(100)	
People	Social Care and Public Health	Social Care and Public Health -12	Review the impact of targeted provision with underserved groups to improve community engagement.	(72)	(72)	
People	Social Care and Public Health	Social Care and Public Health -13	Review of Community Champions Programme and Reprovision of Services to align services with resident needs and support the Councils response to the cost of living.	(250)	(250)	
People	Children's Services	Children's Services-1	This proposal aligns the budget to the current profile of placements where there is joint health	(325)	(325)	

Directorate	Previous Dept	MTFS Reference	Description	2024-25 Expected Savings (£000's)	2024-25 Forecast Savings (£000's)	Delivery RAG Rating
			funding. There will be no impact on children and young people.			
People	Children's Services	Children's Services-2	Reform care support via a targeted line by line review to identify efficiency opportunities to secure high quality packages at optimal cost, including capitalising on opportunities for external funding to invest in creating our own provision	(100)	(100)	
People	Children's Services	Children's Services-3	Through collaboration with Housing, to enable care leavers to transition into the Housing Pathway earlier, with increased floating support to ensure the transition is successful.	(100)	(100)	
People	Children's Services	Children's Services-4	It is proposed to align the budgets to current expenditure following the recommission. There is no proposed change to delivery	(137)	(137)	
People	Children's Services	Children's Services-5	Embedding long-term holiday food provision offer using the council's bulk purchasing power to more effectively procure long-term holiday food	(900)	(900)	
Place	The Environment	The Environment-1	Non-residential fees and charges	(200)	(200)	
Place	The Environment	The Environment-2	Use of alternative funding (through developers contributions)	(200)	(200)	
Place	The Environment	The Environment-3	Further efficiencies from rollout of wheeled bins	(250)	(250)	
Place	The Environment	The Environment-4	Resident Experience and Access Programme (REAP) enabled savings	(250)	(250)	
Place	The Environment	The Environment-5	Introduction of garden waste subscription service (this assumes sign up of 10,000 properties)	(650)	(650)	
Place	The Economy	The Economy-1	New fee flexibilities and cost reductions from fewer volumes	(350)	(350)	

Directorate	Previous Dept	MTFS Reference	Description	2024-25 Expected Savings (£000's)	2024-25 Forecast Savings (£000's)	Delivery RAG Rating
Place	The Economy	The Economy-2	Review of expenditure (6% reduction)	(200)	0	Red
Housing	The Economy	The Economy-3	Efficient commissioning of Temporary Accommodation	(100)	(100)	Green
Housing	The Economy	The Economy-4	Review of Housing Solutions team	(150)	(150)	Green
Housing	The Economy	The Economy-5	Acquisition of housing for Temporary Accommodation	(200)	(200)	Green
Place	The Economy	The Economy-6	Corporate Accommodation savings	(400)	0	Red
Corporate	Corporate	Corporate-1	An increase in digital advertising rental income.	(150)	(150)	Green
Corporate	Corporate	Corporate 2	Reduction in Internal Audit budget for contracted out audit days.	(50)	(50)	Green
Corporate	Corporate	Corporate 3	Reduction in LBHF share of the Hampshire Finance System costs.	(200)	0	Red
Corporate	Corporate	Corporate 4	Reduction in costs arising from the network and telephony procurement strategy and contract award.	(125)	(125)	Green
Corporate	Corporate	Corporate 5	Remove the need for server licencing and reduce support costs for smaller applications following migration to Microsoft Azure platform.	(60)	(60)	Green
Corporate	Corporate	Corporate 6	Additional income from contract based on RPI.	(80)	(80)	Green
Corporate	Corporate	Corporate-8	An organisational review of the senior chief officer structures of the Council	(250)	(90)	Orange
Corporate	Corporate	Corporate-9	Discontinuing annual contribution to reserves and utilising in year revenue resources	(275)	(275)	Green
Corporate	Corporate	Corporate-10	Discontinuing annual contribution to reserves and utilising in year revenue resources	(245)	(245)	Green
		<b>Overall Total</b>		<b>(8,069)</b>	<b>(7,109)</b>	

## APPENDIX 4 – Virements AT MONTH 6 (September 2024)

	Opening Budget (£m)	In-year growth (£m)	Redirected resources across departments (£m)	Technical adjustments (£m)	Budget as at Month 6 (£m)
<b>Place</b>	<b>28.28</b>	0.04	-	4.41	<b>32.73</b>
<b>People</b>	<b>136.01</b>	-	(2.69)	0.38	<b>133.70</b>
<b>Finance and Corporate</b>	<b>19.92</b>	-	(5.66)	0.27	<b>14.53</b>
<b>Housing Solutions</b>	<b>13.66</b>	-	-	0.01	<b>13.67</b>
<b>Central Items</b>	<b>19.13</b>	1.92	8.35	(0.34)	<b>29.06</b>
<b>Corporate Budget</b>	<b>(217.00)</b>	(1.96)	-	(4.73)	<b>(223.69)</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Explanations of budget virements to date:

### In-Year Growth

- Local Government Finance Settlement additional funding – £1.94m
- Draw down of prior year grant funding from reserves – £0.04m

### Redirected Resources Across Departments

- Transfer of third sector investment fund services from People to Finance and Corporate Services following restructure – £2.69m
- Transfer of concessionary fares budget to Central Items – £8.35m

### Technical Adjustments

- Distribution of Chief Officer pay award provision – £0.34m
- Capital financing - Depreciation and amortisation charges - £4.73m

### Technical adjustments to be approved

- Draw down of Homelessness Prevention funding from reserves - £0.14m

In addition to the above virements, there are budget movements within departmental control totals which require Cabinet approval. These are mainly due to realignment of budgets across subjective (type of spend) categories or across teams but have a net nil impact on the control totals. These are as follows:

- Realignment of budgeted grant funding in Housing Solutions - £2.338m

**APPENDIX 5 – S106 FUNDING ALLOCATION PROPOSALS**

<b>S106 Purpose</b>	<b>Proposal for Allocation</b>	<b>Amount (m)</b>
Central Hammersmith Regeneration Area Fulham Regeneration Area South Fulham Regeneration Area	Funding towards the Law Enforcement Team and Gangs Unit	2.314
Arts & Cultural Projects	Delivery of the Civic Campus Cultural Programme and priority actions within the H&F Cultural Strategy.	0.450
Borough Wide Community Benefits	Mitigate impact of temporary relocation for Avonmore school	0.250
Economic Development	Local employment training and local procurement activities to be delivered in 2025/26	3.180
Environmental Improvements	Energy Efficiency Grants for low-income residents and SMEs.	0.450
<b>Total</b>		<b>6.644</b>

# Agenda Item 7

## London Borough of Hammersmith & Fulham

**Report to:** Cabinet

**Date:** 16/12/2024

**Subject:** Capital Programme Monitor and Budget Variations 2024/25 (Quarter 2)

**Report of:** Councillor Rowan Ree, Cabinet Member for Finance and Reform

**Responsible Director:** Sukvinder Kalsi, Executive Director of Finance & Corporate Services

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### SUMMARY

The Council's Corporate Plan for 2023-26 sets out the Council's strategy for delivering on the ambitions and vision to transform its services and spend and invest money to help protect high quality essential services for its residents.

A key value is Building Shared Prosperity, and the Council's overall financial strategy includes significant capital investment in the infrastructure of the Borough and this in turn supports the delivery of the Council's key priorities and strategies. These are:

- build a better future for children and young people
- foster inclusive, sustainable economic growth for everyone
- build more affordable, accessible, safe and sustainable housing
- deliver high quality housing services

All capital programmes are complex and involve considerable local community engagement, procurement, and planning considerations. The capital expenditure forecast for the second quarter 2024/25 is £274.1m and includes:

- £81m investment in acquiring and building new affordable housing and supported accommodation in the Borough
- £80.8m maintaining the existing council homes to ensure compliance and building affordable new homes for residents
- £14.4m ensuring the safety of Hammersmith Bridge and progressing the stabilisation work
- £12.9m investment in transport infrastructure
- £11.3m spend on public realm and protection, climate change initiatives and waste collection
- £4.1m investment in school maintenance and decarbonisation schemes and SEN sufficiency provision
- £3.7m investment in disabled facilities adaptation works and social care capital projects

Work is also continuing to complete the Civic Campus development that will re-open the iconic town hall to the public, which will rejuvenate and regenerate an important part of the Borough, providing a vibrant entertainment, arts, business, education, and social destination featuring world-class architecture.

The details of the forecast capital programme for the financial year 2024/25 (including the financing of the programme for the year) and the future years are set out in the report.

**RECOMMENDATIONS**

1. To note the overall forecast of £274.1m for 2024/25 capital expenditure which is a net decrease of £20m in comparison to the first quarter forecast of £294.1m.
2. To approve the updated four-year capital programme for 2024-2028 of £643m, as detailed in Appendix 1. This is a net increase of £66.6m in comparison to the four-year programme of £576.4m approved at Full Council in February 2024.
3. To approve an additional budget envelope of £1.45m for various General Fund capital schemes, funded from reserves (£1.3m), and borrowing (£0.150m) as detailed in paragraph 3 of the report.
4. To note the revenue impact of any additional borrowing, as outlined in the Economic and Strategic Overview section.
5. To approve £22.767m of s106 funding allocations for various capital schemes, as detailed in Appendix 5. The specific projects will be added to the capital programme once the programme of works has been identified and the schemes’ budgets are approved.
6. To delegate to the Strategic Head of Regeneration & Development ,in consultation with the Executive Director for Finance, the use of any unspent Right to Buy 1-4-1 receipts at risk of repayment to the Ministry of Housing, Communities and Local Government (MHCLG) to acquire homes on the open market without use of any additional borrowing, as described in paragraph 4 of this report.
7. To note the prudential indicators presented in Appendix 4, as per Prudential Code requirements.

**Wards Affected:** All

The capital programme contains schemes and projects which are directly linked to the Council’s priorities.

<b>Our Values</b>	<b>Summary of how this report aligns to the H&amp;F Values</b>
Being ruthlessly financially efficient	<p>All capital investment decisions are required to be underpinned by a robust business case that sets out the full costs, funding and risks and any expected financial return alongside the broader outcomes including economic and social benefits.</p> <p>This report provides detailed analysis of the Council’s capital programme financial position and highlights</p>



	potential risks and their impact on the Council's resources.
Building shared prosperity	We need to always confirm that spend fits our council's priorities; challenge how much needs to be spent; and achieve results within agreed budgets. Finance is everyone's business, and every penny counts. The council will continue to invest in our ambitious housing development programme and work through the planning system to enable 3,000 new energy-efficient 50% genuinely affordable homes to be built.
Creating a compassionate council	As the council's resources have been reduced, we have protected the services on which the most vulnerable residents rely.
Doing things with local residents, not to them	A significant proportion of services are delivered in partnership with local and national companies, and this will continue to promote all business sectors to the benefit of residents. The proposals will implement the Disabled People's Housing Strategy, working in co- production with disabled residents.
Taking pride in H&F	The strategy proposals include significant investment in public realm services, to maintain world-class parks, open spaces, and cemeteries, making sure that parks are a safe space for residents. The proposals also are continuing to invest in CCTV so that residents feel secure in their homes and on the streets.
Rising to the challenge of the climate and ecological emergency	The council has approved a Climate and Ecology Strategy and action plan to deliver its target of net zero greenhouse gas emissions in the borough by 2030. It has been shaped by the work of the resident-led Climate and Ecological Emergency Commission, who worked closely with the Council's Climate Unit and was devised by ten cross-departmental officer working groups.

## Financial Impact

This report and its contents are wholly of a financial nature.

Andre Mark, Head of Finance (Strategic Planning and Investment), 18 of October 2024

## Legal Implications

There are no direct legal implications in relation to this report. Legal advice will be sought for each Procurement within the programme which will need to comply with the Council's Contract Standing Orders and Financial Regulations.

Jade Monroe, Chief Solicitor, 23 October 2024

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## Background Papers Used in Preparing This Report

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report:

- Capital Programme 2024-28 (published February 2024)  
[Four Year Capital Programme.pdf \(lbhf.gov.uk\)](#)
- 

## ECONOMIC AND STRATEGIC OVERVIEW

The macro-economic picture is still one of relative uncertainty despite an improving picture. The previous environment of the highest interest rates and inflation seen for a generation has had a significant impact on the cost of materials, labour, and funding costs.

Inflation has come down to 1.7% as at September 2024 after being consistently above the Government target of 2% throughout the previous 2 financial years. The rate of inflation has remained relatively consistent in this financial year, and it is hoped this will provide more stability to cost pressures experienced over previous periods.

The headline Bank of England interest rate remains high (currently 5% compared to 0.25% in December 2021) however it has reduced by 0.25% in recent months and there are indications that further reductions may be forthcoming as the inflationary pressures subside.

For the Council, the interest rate regarding long-term borrowing from the Public Works Loans Board (PWLB - where most of the external borrowing is sourced) now stands at 5.3% for General Fund borrowing and 4.7% for HRA borrowing. This is compared to 1.5% in December 2021 (so borrowing is now more than 3 times more expensive than at December 2021).

The Council's underlying need to borrow (Capital Financing Requirement - CFR) to support the capital programme is forecast to increase by £331m over the next 4 years (£63.6m regarding the headline General Fund CFR and £268.3m regarding the Housing Revenue Account). CFR in relation to self-financing schemes and finance leases is expected to reduce by £31m, mainly due to anticipated loan repayments due to the Council in 2024/25 and 2025/26.

For illustrative purposes it is currently estimated that the increase of £63.6m in the General Fund CFR will result in an estimated additional revenue budget requirement of £5.4m<sup>1</sup> per annum by 2027/28.

These potential revenue implications will need to be reflected in the Council's Treasury Management Strategy and its overall Medium Term Financial Strategy.

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<sup>1</sup> Current cost of borrowing rate of 8.44% calculated using the latest discounted certainty PWLB interest rate of 5.2% and minimum revenue provision (MRP) of 3.24%. MRP on new developments is charged at 2%.

## CAPITAL PROGRAMME 2024/25 – Q2 OVERVIEW

- The updated Quarter 2 2024/25 capital programme is summarised in Table 1. The programme forecast for the year has decreased by £20m to £274.1m in comparison to the first quarter. All the variations are detailed in Appendix 1.

**Table 1 – LBHF Capital Programme 2024/25 with proposed Q2 variations**

	2024/25 Original Budget (Full Council) £'000	Adjustment to Approved Budget / Slippages £'000	Revised Budget 2024/25 £'000	2024/25 Forecast (Q2) £'000	2024/25 Actual spend to date £'000	Slippages / Reprofiling from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Variances £'000
<b>CAPITAL EXPENDITURE</b>									
People	7,915	3,730	11,645	7,740	2,164	(3,080)	(825)	-	(3,905)
Place (General Fund)	100,049	6,700	106,749	104,965	24,435	(4,310)	4,777	(2,251)	(1,784)
Finance & Corporate	7,587	(4,671)	2,916	2,051	478	(865)	-	-	(865)
Housing (General Fund)	-	-	-	2,251	-	-	-	2,251	2,251
<b>Sub-total (General Fund)</b>	<b>115,551</b>	<b>5,759</b>	<b>121,310</b>	<b>117,007</b>	<b>27,077</b>	<b>(8,255)</b>	<b>3,952</b>	<b>-</b>	<b>(4,303)</b>
Place (HRA)	72,538	13,564	86,102	78,555	21,787	(7,547)	-	-	(7,547)
Housing (HRA)	75,570	11,073	86,643	78,517	24,758	(8,126)	-	-	(8,126)
<b>Sub-total (HRA)</b>	<b>148,108</b>	<b>24,637</b>	<b>172,745</b>	<b>157,072</b>	<b>46,545</b>	<b>(15,673)</b>	<b>-</b>	<b>-</b>	<b>(15,673)</b>
<b>Total Expenditure</b>	<b>263,659</b>	<b>30,396</b>	<b>294,055</b>	<b>274,079</b>	<b>73,622</b>	<b>(23,928)</b>	<b>3,952</b>	<b>-</b>	<b>(19,976)</b>
<b>CAPITAL FINANCING</b>									
<b>Specific/External Financing:</b>									
Use of specific resources (grant/section106/receipts)	76,864	17,961	94,825	93,761	40,052	(4,876)	3,812	-	(1,064)
Borrowing-General Fund	53,081	(9,933)	43,148	38,606	11,656	(4,692)	150	-	(4,542)
Self-financing borrowing - General Fund	29,914	3,745	33,659	33,659	3,093	-	-	-	-
Borrowing -HRA	103,800	18,623	122,423	108,053	18,820	(14,360)	(10)	-	(14,370)
<b>Total Capital Financing</b>	<b>263,659</b>	<b>30,396</b>	<b>294,055</b>	<b>274,079</b>	<b>73,622</b>	<b>(23,928)</b>	<b>3,952</b>	<b>-</b>	<b>(19,976)</b>

- Details of the main departmental spend areas and the analysis of variance to the 24/25 are set out below.

**CAPITAL PROGRAMME 2024/25 – DEPARTMENTAL SPEND FORECAST AND VARIANCE ANALYSIS (QUARTER 2)**

**PLACE**

<b>Programme</b>	<b>2024/25 Original Budget (Full Council)</b> <b>£'000</b>	<i>Adjustment to Approved Budget / Slippages</i> <b>£'000</b>	<b>Revised Budget 2024/25 (Q1)</b> <b>£'000</b>	<b>2024/25 forecast (Q2)</b> <b>£'000</b>	<b>2024/25 Actual spend to date</b> <b>£'000</b>	<b>Total Variances</b> <b>£'000</b>	<b>Variance Analysis</b>
Development Programme	40,867	(3,279)	37,588	30,961	8,171	<b>(6,627)</b>	£6.8m slippage mainly due to Lille Road and Farm Lane cashflow forecast adjustments. £0.15m additional budget request with regards to Mund Street refurbishment
Regeneration Capital Schemes	36,033	17,653	53,686	52,916	14,208	<b>(770)</b>	Budget reprofiling to 2025/26 with regards to Old Laundry Yard scheme
Planning and Corporate Property	8,694	3,305	11,999	7,878	1,925	<b>(4,121)</b>	£1.9m budget for Carnwath Road slippage to future years, £2.3m budget transfer to Housing for supported accommodation acquisition.
Civic Campus	57,116	(1,278)	55,838	53,166	13,083	<b>(2,672)</b>	Slippage with regards to Hammersmith Town Hall due to project delays
Climate Change and Transport	11,670	(2,479)	9,191	14,554	2,156	<b>2,085</b>	£1.1m additional budget for Neighbourhood Improvements transport schemes and £1m brought forward budget from future years to reflect the latest forecast for Highways projects
Hammersmith Bridge	8,809	5,619	11,528	14,428	4,040	-	
Public Realm	8,296	173	8,469	11,123	1,713	<b>2,654</b>	Additional budget of £3.4m required to purchase new waste collection vehicles. £0.8m slippage across Parks & Leisure and the Kings Coronation Youth Fund schemes
Public Protection	1,102	550	1,652	1,772	927	<b>120</b>	£0.12m additional budget for additional works to the control room, to be funded by Westminster Council.
<b>Total Expenditure</b>	<b>172,587</b>	<b>20,264</b>	<b>192,851</b>	<b>183,520</b>	<b>46,223</b>	<b>(9,331)</b>	

## PEOPLE

Programme	2024/25 Original Budget (Full Council)	Adjustment to Approved Budget / Slippages	Revised Budget 2024/25 (Q1)	2024/25 forecast (Q2)	2024/25 Actual spend to date	Total Variances	Variance Analysis
	£'000	£'000	£'000	£'000	£'000	£'000	
Children's Services	7,915	42	7,957	4,052	1,628	(3,905)	Slippage of Schools Window Replacement schemes due to commence in 2025/26. School maintenance grant has been spent directly by the schools resulting in the reduction in the Council's capital budget.
Adult Social Care	-	3,688	3,688	3,688	536	-	
<b>Total People Expenditure</b>	<b>7,915</b>	<b>3,730</b>	<b>11,645</b>	<b>7,740</b>	<b>2,164</b>	<b>(3,905)</b>	

## HOUSING

Programme	2024/25 Original Budget (Full Council)	Adjustment to Approved Budget / Slippages	Revised Budget 2024/25 (Q1)	2024/25 forecast (Q2)	2024/25 Actual spend to date	Total Variances	Variance Analysis
	£'000	£'000	£'000	£'000	£'000	£'000	
HRA Asset Management and Compliance Programme	75,570	11,073	86,643	78,517	24,758	(8,126)	Slippage based on updated completion timelines for schemes.
Single homelessness and rough sleeping supported accommodation	-	-	-	2,251	-	2,251	Budget transfer from Place dept for acquisition of supported accommodation as approved by Cabinet in January 2024.

## FINANCE AND CORPORATE SERVICES

Programme	2024/25 Original Budget (Full Council)	Adjustment to Approved Budget / Slippages	Revised Budget 2024/25 (Q1)	2024/25 forecast (Q2)	2024/25 Actual spend to date	Total Variances	Variance Analysis
	£'000	£'000	£'000	£'000	£'000	£'000	
IT & Digital Services	7,587	(4,671)	2,916	2,051	478	(865)	Slippage to 2025/26 due to delays in device replacement roll out.

3. An additional budget of £1.45m has been requested in quarter 2. The below attached table details schemes requiring additional budget approval and their financing:

<b>Scheme/project</b>	<b>Budget requested £m</b>	<b>Funded by</b>
Mund Street	0.15	General Fund Borrowing
Neighbourhood Improvements	1.30	Parking Reserve
<b>Total</b>	<b>1.45</b>	

4. The Council retained £3.026m of Right to Buy 1-4-1 receipts in 2019/20 which, under the current guidance, need to be spent by 31 March 2025. The Council aims to utilise all of the receipts in full in its development programme as any unspent receipts would be repayable to the MHCLG with accrued interest. However, the current cash flow forecast for the development programme indicates potential slippages in some of the schemes funded from 1-4-1 receipts. The slippages are mainly due to Lillie Road scheme's longer than anticipated procurement process, contract formalisation, and preparation of the site for handover. As a result, it is estimated that £1.1m of Right to Buy receipts will not be spent in this financial year on this project hence the need for an authority to utilise these receipts to acquire properties on the open market before the end of the financial year.

#### **FOUR YEAR CAPITAL PROGRAMME OVERVIEW**

5. Budget Council in February 2024 approved a four-year capital programme for 2024/25 to 2027/28 of £576.4m. The revised programme now stands at £643.1m. The movement (a net increase) of £66.6m is summarised in the below table:

<b>Budget Movement Summary for 2024/25-2027/28 capital programme</b>	<b>General Fund</b>	<b>HRA</b>	<b>Total</b>
	<b>£'m</b>	<b>£'m</b>	<b>£'m</b>
<b>Four-year capital programme budget approved at Full Council in February 2024</b>	<b>143.6</b>	<b>432.8</b>	<b>576.4</b>
2023/24 approved adjustments including carry forward of unspent budgets	22.9	30.1	<b>53.0</b>
Additional budgets approved at Q2	13.7	-	<b>13.7</b>
<b>Revised four -year capital programme as at 2024/25 Q2</b>	<b>180.2</b>	<b>462.9</b>	<b>643.1</b>

6. Detail of the four-year capital programme, including proposed Q2 variations, is presented in Appendix 1.

#### **General Fund CFR and MRP**

7. The General Fund (GF) mainstream programme cuts across the departments and represents schemes which are funded from Council resources (capital receipts or borrowing). It is the area of the programme where the Council has the greatest

discretion. The mainstream programme forecast for 2024/25 is £47m which represents a net decrease of £1.9m in comparison to the previous quarter. The mainstream programme and quarter 1 movements are summarised in Appendix 2.

8. The mainstream programme does not include self-financing schemes (where the net General Fund revenue borrowing costs are nil). Whilst these will have an impact on the Council's CFR, it is assumed that all Minimum Revenue Payment (MRP) and interest costs will be fully reimbursed through grant contributions, the charging of a state-aid compliant interest rate, the loan repayment, commercial income, or reduction in revenue costs (e.g. lease rental payments). CFR for these schemes is forecast to increase by £1.6m (£33.7m new expenditure less £32.1m loan repayments) to £89.8m in 2024/25. Appendix 3 details the self-financing schemes and their movements.
9. The additional borrowing forecast for 2024/25 is currently assumed to be internal borrowing, i.e. funded temporarily via our own cash balances, thereby negating the need to borrow externally and the related cost of borrowing. This is particularly advantageous currently given Public Works Loans Board (PWLB) rates are above 5%, which is more than the opportunity cost of the return from investing cash balances. Internal borrowing is however by its nature a finite option and must be considered alongside other strategic priorities for the use of cash balances (such as use of earmarked reserves and the council's investment strategy). This is considered within the overall borrowing strategy, which is constructed across key strands including our capital programme, treasury management strategy and revenue strategy.
10. The below attached table 3 summaries the Councils' CFR <sup>2</sup>(Capital Financing Requirement) and MRP <sup>3</sup>(Minimum Revenue Provision) forecast movements for the four-year programme:

**Table 3 - CFR and MRP forecast movements 2024/25-2027/28 (as at Q2)**

	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m
Budgeted MRP (approved at Full Council)	3.02	6.29	6.31	5.24
Forecast MRP (as at Q2 2024/25)	2.72	4.75	5.88	5.87
Forecast closing GF CFR (Full Council)	317.78	317.58	315.70	313.48
Forecast closing GF CFR (as at Q2 2024/25)	300.50	299.56	298.11	296.32
Forecast closing HRA CFR (Full Council)	466.57	534.74	540.14	596.63
Forecast closing HRA CFR (as at Q2 2024/25)	456.40	559.87	566.52	616.69

## CAPITAL PROGRAMME RISKS

11. The following risks have been identified within the current capital programme:

<sup>2</sup> Capital Financing Requirement (CFR) – measurement of the Council's underlying need to borrow for capital purpose. Increase in CFR puts additional pressures on revenue budgets.

<sup>3</sup> Minimum Revenue Provision (MRP)- minimum amount by statute which a Council must charge to its revenue budget each year, to set aside a provision for repaying external borrowing (loans). This is an annual revenue expense in a Council's budget and is reflected in the Medium-Term Financial Strategy (MTFS). The MRP will, over time, reduce the CFR.

12. **Pre-development costs:** The capital programme includes several affordable housing schemes totalling £24.6m (GF £9.7m and HRA £14.9m) that are still in predevelopment stages. Of this £11.3m was spent by 31 March 2024 (GF £6.1m, HRA £5.2m). Should these schemes not fully progress there is a risk that some, or all, of the expenditure may need to be written off to revenue. As mitigation against this risk the Development Board (chaired by the Executive Director-Place) is providing a gateway and governance process for these schemes before commitment of funds. An earmarked revenue reserves totalling £8.6m (£5m GF and £3.6m HRA) have been also set aside as further mitigation.
13. **Self-financing:** £63m of the self-financing schemes is in relation to acquisition of Civic Campus commercial units. The financing of the borrowing costs for this scheme is highly sensitive to market changes and therefore there is a risk that, in the current economic climate, anticipated rental income targets might be lower than forecast and will not be sufficient to cover the associated borrowing costs, currently estimated at £4.5m per annum based on 2% MRP and a 5.2% interest rate.
14. **Capital receipts:** There are currently no forecast General Fund capital receipts and therefore the Council will rely on borrowing to finance capital programmes in future years. However, the Council's Property Transformation team is systematically reviewing all assets as part of asset management best practice and as part of the wider accommodation strategy. As part of this programme of work, surplus assets may be identified that cannot be re-purposed for other uses and that could be sold for a capital receipt to support the capital programme. Any decisions on asset disposals will be the subject of a future report.
15. **The Civic Campus** continues to be delayed due to the impact of the site incident in May 2022. Principal delays concern the completion of the steel structure of the glass box extension, and the consequences of sustained water ingress and damage in the Town Hall requiring repair and restoration. Works are closely monitored by the Client Management Team (CMT) which has been expanded to bring in further specialist technical and legal advisers. Analysis of the build programme with specialist programme planners is underway to establish an updated programme. The Health & Safety Executive (HSE) report on the site incident is still awaited, and the Council is making representations to the HSE regarding this continued delay and its impact on the conclusion of the outstanding insurance claim.
16. **Right to Buy funding (retained receipts):** The Council has retained £20.4m of RTB 1-4-1 receipts which need to be spent within five years from the date of retention on eligible expenditure in respect of building new affordable housing schemes. £3.7m of these receipts is due to be spent by 31 March 2025. Should these receipts not be spent in a timely basis, the Council will have to repay them back to the Ministry of Housing, Communities and Local Government (MHCLG) with interest which would be an additional cost to the HRA.
17. **Capital programme affordability:** As with any capital programme, there are associated risk with affordability of the programme in relation to timing and size of capital receipts, prudential borrowing limits and the repayment of any debt incurred (via MRP and interest payments). The MTFS is updated regularly to review and report on these risks to allow for senior officers and members to



undertake any reassessment of the approved capital programme and pipeline proposals.

## **REASONS FOR DECISION**

18. This report reports the quarter 1 position to Cabinet and seeks revisions to the Capital Programme which require the approval of Cabinet in accordance with the Council's financial regulations.

## **EQUALITY IMPLICATIONS**

19. There are no direct equalities implications in relation to this report. This paper is concerned entirely with financial management issues and, as such, the recommendations relating to an increase in capital allocations, will not impact directly on any group with protected characteristics, under the terms of the Equality Act 2010.

## **RISK MANAGEMENT**

20. In the initial stages of any development, major capital projects will have significant uncertainties. For example, these may relate to the planning process, the views and interest of residents and stakeholders who must be consulted, ground conditions, or the costs of rectifying or demolishing existing buildings (e.g. the cost of asbestos removal). Construction companies and developers contracting with the Council which experience financial instability, particularly an issue following Covid-19 pandemic pressures, Brexit and the war in Ukraine and the impact of cost inflation. They may not be able to raise sufficient finance to cash flow operations, any potential insolvency process could lead to a costly process of changing suppliers without any guarantee of remaining within overall budget, the Council could suffer direct financial loss, and any defects or other issues may not be resolvable as anticipated. To mitigate the Council carefully considers the financial robustness of any contractor and requests appropriate financial standing assurance and support wherever possible.
21. Large scale capital projects can operate in environments which are complex, turbulent, and continually evolving. Effective risk identification and control within such a dynamic environment is more than just populating a project risk register or appointing a project risk officer. Amplifying the known risks so that they are not hidden or ignored, demystifying the complex risks into their more manageable sum of parts, and anticipating the slow emerging risks which can escalate rapidly are all necessary components of good capital programme risk management.
22. The impact to councils of the Grenfell Tower fire is yet to be fully established. It is certain that many councils are/will be undertaking property reviews to determine the levels of improvements required to ensure fire safety arrangements within their buildings meet both the expectations of the residents and that they comply with building regulations and other statutory duties.
23. The Fire Safety Act 2021 (the Act) received Royal Assent on 29 April 2021 and commenced on 16 May 2022. The Act amended the Regulatory Reform (Fire Safety) Order 2005 (the Fire Safety Order). The Act confirms that responsible persons (RPs) for multi-occupied residential buildings must assess, manage, and put in place measures to reduce the risk of fire for the structure and external walls

of the building, including cladding, balconies and windows, and entrance doors to individual flats that open into common parts.

24. The Dame Judith Hackitt independent review of fire safety, following the Grenfell tragedy, recognises that High Rise Residential Buildings (10 Storeys and above) are a special risk where layers of fire protection must be put in place to reduce the risk to as low as reasonably possible, however reducing the risk for all residential accommodation is fundamental. This process is on-going and must be continually reviewed at least annually. The Building Safety Act 2022 has placed additional requirements on existing building owners and on those who are constructing new buildings. Oversight is provided by the Building Safety Regulator.
25. All works must comply with the Construction (Design and Management) Regulations. The Council must appoint a Principal Designer and Principal Contractor with the necessary and demonstrable expertise and competence.
26. Proposals set out in this report seek to comply with the Council's legal duties.
27. The report sets out the ongoing economic uncertainty, including the impact of high interest rate, and identifies actions which will, in part, mitigate this risk.

*Implications verified by: David Hughes, Director of Audit, Fraud, Risk and Insurance, 24 August 2024*

## **VAT IMPLICATIONS**

28. The Council needs to carefully consider its VAT partial exemption calculation and the risk of breaching the partial exemption threshold. Capital projects represent the bulk of this risk. A breach would likely cost the Council between £2-£3m per year whilst in breach. Finance officers are working closely with departments to ensure that partial exemption risks are considered as part of significant capital projects.

*Implications verified by: Joanna Monaghan, Principal Accountant (Taxation), Corporate Finance, 28 August 2024*

## **LIST OF APPENDICES:**

- Appendix 1 – Detailed capital budget, spend and variation analysis by department
- Appendix 2 – GF Mainstream Capital Programme 2024-28
- Appendix 3 – Self-financing schemes
- Appendix 4 – Summary of Prudential Indicators
- Appendix 5- Proposed S106 allocations for future capital schemes

Appendix 1 – Detailed capital budget, spend and variation analysis by department

SUMMARY CAPITAL PROGRAMME 2024/25-2027/28

	2024/25 Original Budget (Full Council) £'000	Adjustment to Approved Budget / Slippages £'000	Revised Budget 2024/25 £'000	2024/25 Forecast (Q2) £'000	2024/25 Actual spend to date £'000	Slippages / Reprofiling from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Variances £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total Budget (All years) £'000
<b>CAPITAL EXPENDITURE</b>													
People	7,915	3,730	11,645	7,740	2,164	(3,080)	(825)	-	(3,905)	7,421	5,040	4,114	24,315
Place (General Fund)	100,049	6,700	106,749	104,965	24,435	(4,310)	4,777	(2,251)	(1,784)	32,840	5,636	6,270	149,711
Finance & Corporate	7,587	(4,671)	2,916	2,051	478	(865)	-	-	(865)	1,662	-	-	3,713
Housing (General Fund)	-	-	-	2,251	-	-	-	2,251	2,251	-	-	-	2,251
<b>Sub-total (General Fund)</b>	<b>115,551</b>	<b>5,759</b>	<b>121,310</b>	<b>117,007</b>	<b>27,077</b>	<b>(8,255)</b>	<b>3,952</b>	<b>-</b>	<b>(4,303)</b>	<b>41,923</b>	<b>10,676</b>	<b>10,384</b>	<b>179,990</b>
Place (HRA)	72,538	13,564	86,102	78,555	21,787	(7,547)	-	-	(7,547)	67,978	32,564	9,968	189,065
Housing (HRA)	75,570	11,073	86,643	78,517	24,758	(8,126)	-	-	(8,126)	68,403	52,974	74,082	273,976
<b>Sub-total (HRA)</b>	<b>148,108</b>	<b>24,637</b>	<b>172,745</b>	<b>157,072</b>	<b>46,545</b>	<b>(15,673)</b>	<b>-</b>	<b>-</b>	<b>(15,673)</b>	<b>136,381</b>	<b>85,538</b>	<b>84,050</b>	<b>463,041</b>
<b>Total Expenditure</b>	<b>263,659</b>	<b>30,396</b>	<b>294,055</b>	<b>274,079</b>	<b>73,622</b>	<b>(23,928)</b>	<b>3,952</b>	<b>-</b>	<b>(19,976)</b>	<b>178,304</b>	<b>96,214</b>	<b>94,434</b>	<b>643,031</b>
<b>CAPITAL FINANCING</b>													
<b>Specific/External Financing:</b>													
Use of specific resources (grant/section106/receipts)	76,864	17,961	94,825	93,761	40,052	(4,876)	3,812	-	(1,064)	45,318	84,429	39,496	263,004
Borrowing-General Fund	53,081	(9,933)	43,148	38,606	11,656	(4,692)	150	-	(4,542)	29,507	5,136	4,776	78,025
Self-financing borrowing - General Fund	29,914	3,745	33,659	33,659	3,093	-	-	-	-	-	-	-	33,659
Borrowing -HRA	103,800	18,623	122,423	108,053	18,820	(14,360)	10	-	(14,370)	103,479	6,649	50,162	268,343
<b>Total Capital Financing</b>	<b>263,659</b>	<b>30,396</b>	<b>294,055</b>	<b>274,079</b>	<b>73,622</b>	<b>(23,928)</b>	<b>3,952</b>	<b>-</b>	<b>(19,976)</b>	<b>178,304</b>	<b>96,214</b>	<b>94,434</b>	<b>643,031</b>

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Place - HRA schemes	Current Year Programme									Future Years Budgets			Total Budget (All years) £'000
	2024/25 Original Budget (Full Council) £'000	Adjustment to Approved Budget / Slippages £'000	2024/25 Revised Forecast (Q1) £'000	2024/25 Forecast (Q2) £'000	2024/25 Actual spend to date £'000	Variance analysis			2025/26 Budget £'000	2026/27 Budget £'000	2027/28 Budget £'000		
						Adjustment to Approved Budget / Slippages £'000	Additions/ (Reductions) £'000	Transfers £'000				Total Variances £'000	
<b>Scheme Expenditure Summary</b>													
<b>Development Programme</b>													
Homes & Communities Strategy	1,378	-	1,378	-	-	(1,378)	-	-	(1,378)	1,378	-	-	1,378
White City Estate Regeneration	958	(62)	896	746	396	(150)	-	-	(150)	365	-	-	1,111
Becklow Gardens	295	(10)	285	650	200	365	-	-	365	806	153	-	1,609
Barclay Close	205	7	212	550	165	338	-	-	338	285	-	-	835
Jepson House	525	3	528	800	216	272	-	-	272	1,200	1,128	-	3,128
The Grange	475	(1)	474	650	172	176	-	-	176	960	49	-	1,659
Hartopp & Lannoy	20,512	(512)	20,000	19,500	6,267	(500)	-	-	(500)	23,900	3,495	-	46,895
Farm Lane	4,960	40	5,000	3,000	93	(2,000)	-	-	(2,000)	10,800	3,337	-	17,137
Lillie Road	9,564	(3,064)	6,500	2,600	82	(3,900)	-	-	(3,900)	9,000	11,000	580	23,180
<b>Subtotal Development Programme</b>	<b>38,872</b>	<b>(3,599)</b>	<b>35,273</b>	<b>28,496</b>	<b>7,591</b>	<b>(6,777)</b>	-	-	<b>(6,777)</b>	<b>48,694</b>	<b>19,162</b>	<b>580</b>	<b>96,932</b>
<b>Regeneration Capital Schemes</b>													
Stanhope Joint Venture	3,522	(2,491)	1,031	1,031	12	-	-	-	-	400	9,388	9,388	20,207
Old Laundry Yard	415	708	1,123	353	58	(770)	-	-	(770)	653	653	-	1,659
Education City	29,729	(4,729)	25,000	25,000	7,572	-	-	-	-	18,000	3,361	-	46,361
Property Acquisition for Affordable Housing	-	9,631	9,631	9,631	-	-	-	-	-	-	-	-	9,631
New Homes for Refugees	-	14,044	14,044	14,044	6,554	-	-	-	-	-	-	-	14,044
<b>Subtotal Regeneration Capital Schemes</b>	<b>33,666</b>	<b>17,163</b>	<b>50,829</b>	<b>50,059</b>	<b>14,196</b>	<b>(770)</b>	-	-	<b>(770)</b>	<b>19,053</b>	<b>13,402</b>	<b>9,388</b>	<b>91,902</b>
<b>Planning and Corporate Property</b>													
Nourish Project (Good Growth Fund)	-	-	-	-	-	-	-	-	-	231	-	-	231
<b>Subtotal Planning and Corporate Property</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>231</b>	<b>-</b>	<b>-</b>	<b>231</b>
<b>Total Place -HRA Schemes</b>	<b>72,538</b>	<b>13,564</b>	<b>86,102</b>	<b>78,555</b>	<b>21,787</b>	<b>(7,547)</b>	-	-	<b>(7,547)</b>	<b>67,978</b>	<b>32,564</b>	<b>9,968</b>	<b>189,065</b>
<b>Capital Financing Summary</b>													
<b>Specific/External or Other Financing</b>													
Grants and Contributions from Private Developers (includes S106)	2,299	(1,278)	1,021	1,021	12	-	-	-	-	631	6,000	6,000	13,652
Capital Grants and Contributions from GLA Bodies	300	9,012	9,312	9,312	2,634	-	-	-	-	-	-	-	9,312
RtB GLA Ringfence and Affordable Housing Grants	7,168	432	7,600	7,600	6,184	-	-	-	-	545	3,388	3,388	14,921
<b>Sub-total - Specific or Other Financing</b>	<b>9,767</b>	<b>8,166</b>	<b>17,933</b>	<b>17,933</b>	<b>8,830</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,176</b>	<b>9,388</b>	<b>9,388</b>	<b>37,885</b>
<b>Mainstream Financing (Internal Council Resource)</b>													
Capital Receipts (HRA)	7,374	(3,674)	3,700	3,700	-	-	-	-	-	5,842	46,278	-	55,820
1-4-1 capital receipts	1,909	(260)	1,649	967	-	(682)	-	-	(682)	2,674	123	-	3,764
<b>Sub-total - Mainstream Funding</b>	<b>9,283</b>	<b>(3,934)</b>	<b>5,349</b>	<b>4,667</b>	<b>-</b>	<b>(682)</b>	<b>-</b>	<b>-</b>	<b>(682)</b>	<b>8,516</b>	<b>46,401</b>	<b>-</b>	<b>59,584</b>
<b>HRA Borrowing</b>	<b>53,488</b>	<b>9,332</b>	<b>62,820</b>	<b>55,955</b>	<b>12,957</b>	<b>(6,865)</b>	<b>-</b>	<b>-</b>	<b>(6,865)</b>	<b>58,286</b>	<b>(23,225)</b>	<b>580</b>	<b>91,596</b>
<b>Total Capital Financing</b>	<b>72,538</b>	<b>13,564</b>	<b>86,102</b>	<b>78,555</b>	<b>21,787</b>	<b>(7,547)</b>	<b>-</b>	<b>-</b>	<b>(7,547)</b>	<b>67,978</b>	<b>32,564</b>	<b>9,968</b>	<b>189,065</b>

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Place- General Fund Schemes	2024/25 Revised Budget	Adjustment to Approved Budget / Slippages	2024/25 Revised Forecast (Q1)	2024/25 Forecast (Q2)	2024/25 Actual spend to date	Adjustment to Approved Budget / Slippages	Additional / (Reductions)	Transfers	Total Variances	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budget (All years)
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Scheme Expenditure Summary</b>													
<i>Civic Campus</i>													
Hammersmith Town Hall Refurbishment	27,202	(5,023)	22,179	19,507	5,335	(2,672)	-	-	(2,672)	15,319	-	-	34,826
Acquisition of commercial units	29,264	(2,532)	26,732	26,732	3,649	-	-	-	-	-	-	-	26,732
Commercial Units- Cinema Fit Out	-	1,750	1,750	1,750	-	-	-	-	-	-	-	-	1,750
JV Partnership Loan (Civic Campus)	650	4,527	5,177	5,177	4,099	-	-	-	-	-	-	-	5,177
<b>Sub-total -Civic Campus</b>	<b>57,116</b>	<b>(1,278)</b>	<b>55,838</b>	<b>53,166</b>	<b>13,083</b>	<b>(2,672)</b>	<b>-</b>	<b>-</b>	<b>(2,672)</b>	<b>15,319</b>	<b>-</b>	<b>-</b>	<b>68,485</b>
<i>Development Programme</i>													
Mund Street	1,645	392	2,037	2,187	446	-	150	-	150	973	360	-	3,520
Community Schools Programme	350	(72)	278	278	134	-	-	-	-	-	-	-	278
<b>Sub-total -Development Programme</b>	<b>1,995</b>	<b>320</b>	<b>2,315</b>	<b>2,465</b>	<b>580</b>	<b>-</b>	<b>150</b>	<b>-</b>	<b>150</b>	<b>973</b>	<b>360</b>	<b>-</b>	<b>3,798</b>
<i>Regeneration Capital Schemes</i>													
West Kensington & Gibbs Green Public Realm	510	490	1,000	1,000	12	-	-	-	-	500	500	500	2,500
WMC JV Exit Costs	1,857	-	1,857	1,857	-	-	-	-	-	-	-	-	1,857
<b>Sub-total- Regeneration Capital Schemes</b>	<b>2,367</b>	<b>490</b>	<b>2,857</b>	<b>2,857</b>	<b>12</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>4,357</b>
<i>Planning and Corporate Property</i>													
Planned Maintenance/DDA Programme	6,580	(162)	6,418	6,966	1,660	-	-	548	548	5,463	2,400	2,400	17,229
Divestment in local supported housing	-	548	548	-	-	-	-	(548)	(548)	-	-	-	-
Carnwath Road	1,870	-	1,870	-	-	(1,870)	-	-	(1,870)	1,870	-	-	1,870
North End Road - Good Growth Fund	244	668	912	912	265	-	-	-	-	-	-	-	912
Single homelessness and rough sleeping supported accommodation	-	2,251	2,251	-	-	-	-	(2,251)	(2,251)	-	-	-	-
<b>Sub-total -Planning and Corporate Property</b>	<b>8,694</b>	<b>3,305</b>	<b>11,999</b>	<b>7,878</b>	<b>1,925</b>	<b>(1,870)</b>	<b>-</b>	<b>(2,251)</b>	<b>(4,121)</b>	<b>7,333</b>	<b>2,400</b>	<b>2,400</b>	<b>20,011</b>
<b>Total Expenditure</b>	<b>70,172</b>	<b>2,837</b>	<b>73,009</b>	<b>66,366</b>	<b>15,600</b>	<b>(4,542)</b>	<b>150</b>	<b>(2,251)</b>	<b>(6,643)</b>	<b>24,125</b>	<b>3,260</b>	<b>2,900</b>	<b>96,651</b>
<b>Capital Financing Summary</b>													
<i>Specific/External or Other Financing</i>													
Capital Grants from Central Government		194	194	194	-	-	-	-	-	-	-	-	194
Grants and Contributions from Private Developers (includes S106)	1,036	252	1,288	1,288	300	-	-	-	-	500	500	500	2,788
Community Infrastructure Levy (CIL)	7,200	3,077	10,277	10,277	5,335	-	-	-	-	-	-	-	10,277
Capital Grants and Contributions from GLA Bodies	20	1,654	1,674	312	242	-	-	(1,362)	(1,362)	-	-	-	312
<b>Sub-total - Specific or Other Financing</b>	<b>8,256</b>	<b>5,177</b>	<b>13,433</b>	<b>12,071</b>	<b>5,877</b>	<b>-</b>	<b>-</b>	<b>(1,362)</b>	<b>(1,362)</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>13,571</b>
GF Borrowing	61,916	(2,340)	59,576	54,295	9,723	(4,542)	150	(889)	(5,281)	23,625	2,760	2,400	83,080
<b>Total Borrowing</b>	<b>61,916</b>	<b>(2,340)</b>	<b>59,576</b>	<b>54,295</b>	<b>9,723</b>	<b>(4,542)</b>	<b>150</b>	<b>(889)</b>	<b>(5,281)</b>	<b>23,625</b>	<b>2,760</b>	<b>2,400</b>	<b>83,080</b>
<b>Total Capital Financing</b>	<b>70,172</b>	<b>2,837</b>	<b>73,009</b>	<b>66,366</b>	<b>15,600</b>	<b>(4,542)</b>	<b>150</b>	<b>(2,251)</b>	<b>(6,643)</b>	<b>24,125</b>	<b>3,260</b>	<b>2,900</b>	<b>96,651</b>

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Place- General Fund Schemes	2024/25 Revised Budget	Adjustment to Approved Budget / Slippages	2024/25 Revised Forecast (Q1)	2024/25 Forecast (Q2)	2024/25 Actual spend to date	Adjustment to Approved Budget / Slippages	Additions/ (Reductions)	Transfers	Total Variances	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budget (All years)
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Scheme Expenditure Summary</b>													
<b>Climate Change and Transport</b>													
Footways and Carriageways	150	97	247	247	66	-	-	-	-	150	150	150	637
Transport For London Schemes	-	1,277	1,277	1,360	247	-	83	-	83	-	-	-	1,360
Other Highways Capital Schemes	6,520	(528)	5,992	7,994	1,813	994	1,008	-	2,002	1,250	-	994	10,238
Green Investment Projects	5,000	(3,325)	1,675	1,675	31	-	-	-	-	3,245	-	-	4,920
<b>Sub-total- Climate Change and Transport</b>	<b>11,670</b>	<b>(2,479)</b>	<b>9,191</b>	<b>11,276</b>	<b>2,156</b>	<b>994</b>	<b>1,091</b>	<b>-</b>	<b>2,085</b>	<b>4,645</b>	<b>150</b>	<b>1,144</b>	<b>17,215</b>
<b>Hammersmith Bridge</b>													
Hammersmith Bridge Stabilisation Works	4,688	5,914	10,602	10,602	3,792	-	-	-	-	-	-	-	10,602
Hammersmith Bridge Pre Restoration Works	4,121	(295)	3,826	3,826	247	-	-	-	-	-	-	-	3,826
<b>Sub-total- Hammersmith Bridge</b>	<b>8,809</b>	<b>5,619</b>	<b>14,428</b>	<b>14,428</b>	<b>4,040</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,428</b>
<b>Public Realm</b>													
Footways and Carriageways	1,880	254	2,134	2,134	363	-	-	-	-	1,880	1,880	1,880	7,774
Column Replacement	406	(10)	396	396	116	-	-	-	-	346	346	346	1,434
Other Highways Capital Schemes	453	295	748	748	270	-	-	-	-	700	-	-	1,448
Waste Collection and Disposal Projects	3,381	(315)	3,066	6,482	191	-	3,416	-	3,416	-	-	-	6,482
Kings Coronation Youth Fund	597	20	617	155	49	(462)	-	-	(462)	462	-	-	617
Parks Projects	1,359	(71)	1,288	1,138	724	(150)	-	-	(150)	532	-	-	1,670
Leisure Centre Capital Investment	220	-	220	70	-	(150)	-	-	(150)	150	-	-	220
<b>Sub-total- Public Realm</b>	<b>8,296</b>	<b>173</b>	<b>8,469</b>	<b>11,123</b>	<b>1,713</b>	<b>(762)</b>	<b>3,416</b>	<b>-</b>	<b>2,654</b>	<b>4,070</b>	<b>2,226</b>	<b>2,226</b>	<b>19,645</b>
<b>Public Protection</b>													
Public CCTV	1,102	550	1,652	1,772	927	-	120	-	120	-	-	-	1,772
<b>Sub-total- Public Protection</b>	<b>1,102</b>	<b>550</b>	<b>1,652</b>	<b>1,772</b>	<b>927</b>	<b>-</b>	<b>120</b>	<b>-</b>	<b>120</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,772</b>
<b>Total Expenditure</b>	<b>29,877</b>	<b>3,863</b>	<b>33,740</b>	<b>38,599</b>	<b>8,835</b>	<b>232</b>	<b>4,627</b>	<b>-</b>	<b>4,859</b>	<b>8,715</b>	<b>2,376</b>	<b>3,370</b>	<b>53,060</b>
<b>Capital Financing Summary</b>													
<b>Specific/External or Other Financing</b>													
Capital Grants from Central Government	-	3,258	3,258	3,257	321	-	(1)	-	(1)	-	-	-	3,257
Grants and Contributions from Private Developers (includes S106/S278)	5,675	567	6,242	6,800	2,124	819	(271)	10	558	2,364	-	994	10,158
Capital Grants/Contributions from Non-departmental public bodies	320	528	848	671	649	(287)	120	(10)	(177)	287	-	-	958
Capital Grants and Contributions from GLA Bodies	124	1,377	1,501	1,563	255	-	62	-	62	-	-	-	1,563
<b>Sub-total - Specific or Other Financing</b>	<b>6,119</b>	<b>5,730</b>	<b>11,849</b>	<b>12,291</b>	<b>3,349</b>	<b>532</b>	<b>(90)</b>	<b>-</b>	<b>442</b>	<b>2,651</b>	<b>-</b>	<b>994</b>	<b>15,936</b>
<b>Mainstream Financing (Internal Council)</b>													
Capital Receipts	-	3,381	3,381	6,798	-	-	3,417	-	3,417	-	-	-	6,798
Use of Reserves	2,679	(1,042)	1,637	2,787	554	(150)	1,300	-	1,150	182	-	-	2,969
<b>Sub-total - Mainstream Funding</b>	<b>2,679</b>	<b>2,339</b>	<b>5,018</b>	<b>9,585</b>	<b>554</b>	<b>(150)</b>	<b>4,717</b>	<b>-</b>	<b>4,567</b>	<b>182</b>	<b>-</b>	<b>-</b>	<b>9,767</b>
<b>Borrowing</b>	<b>21,079</b>	<b>(4,206)</b>	<b>16,873</b>	<b>16,723</b>	<b>4,932</b>	<b>(150)</b>	<b>-</b>	<b>-</b>	<b>(150)</b>	<b>5,882</b>	<b>2,376</b>	<b>2,376</b>	<b>27,357</b>
<b>Total Capital Financing</b>	<b>29,877</b>	<b>3,863</b>	<b>33,740</b>	<b>38,599</b>	<b>8,835</b>	<b>232</b>	<b>4,627</b>	<b>-</b>	<b>4,859</b>	<b>8,715</b>	<b>2,376</b>	<b>3,370</b>	<b>53,060</b>

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

People	Current Year Programme									Future Years Budgets			
	2024/25 Original Budget (Full Council) £'000	Adjustment to Approved Budget/ Slippages £'000	2024/25 Revised Forecast (Q1) £'000	2024/25 Forecast (Q2) £'000	2024/25 Actual spend to date £'000	Variance analysis			Total Variances £'000	2025/26 Budget £'000	2026/27 Budget £'000	2027/28 Budget £'000	Total Budget (All years) £'000
						Adjustment to Approved Budget/ Slippages £'000	Additions/ (Reductions) £'000	Transfers £'000					
<b>Scheme Expenditure Summary</b>													
<b>Children's Services</b>													
SEN sufficiency	2,500	(2,000)	500	300	-	(200)	-	-	(200)	3,011	3,334	2,607	9,252
Carer Housing Adaptations	-	480	480	480	368	-	-	-	-	-	-	-	480
Basic Need Placement Sufficiency	291	925	1,216	991	972	-	(225)	-	(225)	69	221	-	1,281
Windows & decarbonisation	3,201	5	3,206	26	23	(2,880)	(300)	-	(3,180)	2,880	-	-	2,906
Family Hub Transformation Project	-	64	64	64	18	-	-	-	-	-	-	-	64
School Maintenance Programme	1,923	568	2,491	2,191	247	-	(300)	-	(300)	1,461	1,485	1,507	6,644
<b>Subtotal Children's Services</b>	<b>7,915</b>	<b>42</b>	<b>7,957</b>	<b>4,052</b>	<b>1,628</b>	<b>(3,080)</b>	<b>(825)</b>	<b>-</b>	<b>(3,905)</b>	<b>7,421</b>	<b>5,040</b>	<b>4,114</b>	<b>20,627</b>
<b>Adults Social Care</b>													
Extra Care New Build project (Adults' Personal Social Services Grant)	-	957	957	957	-	-	-	-	-	-	-	-	957
Disabled Facilities Grant	-	1,519	1,519	1,519	372	-	-	-	-	-	-	-	1,519
Transforming Care (Winterbourne Grant)	-	300	300	300	-	-	-	-	-	-	-	-	300
Social Care Capital Projects	-	912	912	912	164	-	-	-	-	-	-	-	912
<b>Subtotal Adults Social Care</b>	<b>-</b>	<b>3,688</b>	<b>3,688</b>	<b>3,688</b>	<b>536</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,688</b>
<b>Total Expenditure</b>	<b>7,915</b>	<b>3,730</b>	<b>11,645</b>	<b>7,740</b>	<b>2,164</b>	<b>(3,080)</b>	<b>(825)</b>	<b>-</b>	<b>(3,905)</b>	<b>7,421</b>	<b>5,040</b>	<b>4,114</b>	<b>24,315</b>
<b>Capital Financing Summary</b>													
<b>Specific/External or Other Financing</b>													
Capital Grants from Central Government	7,915	3,121	11,036	7,131	1,796	(3,080)	(825)	-	(3,905)	7,421	5,040	4,114	23,706
<b>Sub-total - Specific or Other Financing</b>	<b>7,915</b>	<b>3,121</b>	<b>11,036</b>	<b>7,131</b>	<b>1,796</b>	<b>(3,080)</b>	<b>(825)</b>	<b>-</b>	<b>(3,905)</b>	<b>7,421</b>	<b>5,040</b>	<b>4,114</b>	<b>23,706</b>
<b>Mainstream Financing (Internal Council Resource)</b>													
General Fund Revenue Account (revenue funding)	-	48	48	48	-	-	-	-	-	-	-	-	48
Use of Reserves	-	432	432	432	368	-	-	-	-	-	-	-	432
<b>Sub-total - Mainstream Funding</b>	<b>-</b>	<b>480</b>	<b>480</b>	<b>480</b>	<b>368</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>480</b>
Borrowing	-	129	129	129	-	-	-	-	-	-	-	-	129
<b>Total Capital Financing</b>	<b>7,915</b>	<b>3,730</b>	<b>11,645</b>	<b>7,740</b>	<b>2,164</b>	<b>(3,080)</b>	<b>(825)</b>	<b>-</b>	<b>(3,905)</b>	<b>7,421</b>	<b>5,040</b>	<b>4,114</b>	<b>24,315</b>

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Housing	Current Year Programme									Future Years Budgets			Total Budget (All years) £'000
	2024/25 Original Budget (Full Council) £'000	Adjustment to Approved Budget / Slippage £'000	2024/25 Revised Forecast (Q1) £'000	2024/25 Forecast (Q2) £'000	2024/25 Actual spend to date £'000	Variance analysis			2025/26 Budget £'000	2026/27 Budget £'000	2027/28 Budget £'000		
						Adjustment to Approved Budget / Slippages £'000	Additional / (Reductions) £'000	Transfers £'000				Total Variance £'000	
<b>Scheme Expenditure Summary</b>													
<b>HRA Asset Management and Compliance Programme</b>													
Major Refurbishment Works	7,773	4,000	11,773	21,810	12,172	3,058	-	6,979	10,037	11,604	6,679	6,026	46,119
Fire Safety Compliance Programme	5,064	1,267	6,331	5,550	1,716	(622)	-	(159)	(781)	5,035	5,375	5,110	21,070
Fire Safety Complex Schemes	15,185	357	15,542	4,955	2,846	(9,853)	-	(734)	(10,587)	18,091	-	10,119	33,165
Lift Schemes	4,192	559	4,751	2,906	-	(2,845)	-	1,000	(1,845)	2,912	1,404	1,079	8,301
Heating Schemes	6,922	(332)	6,590	3,025	31	(3,934)	-	369	(3,565)	6,975	7,000	5,635	22,635
Safety Works – Electrical	5,382	491	5,873	4,100	1,421	(605)	-	(1,168)	(1,773)	4,933	5,100	5,100	19,233
Safety Works	7,924	-	7,924	1,952	581	8,731	-	(14,703)	(5,972)	6,285	14,369	17,489	40,095
Void Works	3,200	-	3,200	10,975	1,071	(1)	-	7,776	7,775	1,201	1,200	1,400	14,776
Other Capital Improvements	2,265	4,216	6,481	6,476	1,047	(896)	-	891	(5)	1,757	895	1,148	10,276
Capitalised salaries	11,000	(75)	10,925	10,065	2,037	(860)	-	-	(860)	4,600	3,300	1,986	19,951
Capitalised repairs	4,070	-	4,070	4,070	1,614	-	-	-	-	3,500	3,500	3,982	15,052
Climate Emergency and Other future works	2,593	590	3,183	2,633	222	(299)	-	(251)	(550)	1,510	4,152	15,008	23,303
Single homelessness and rough sleeping supported accommodation	-	-	-	2,251	-	-	-	2,251	2,251	-	-	-	2,251
<b>HRA Asset Management and Compliance Programme</b>	<b>75,570</b>	<b>11,073</b>	<b>86,643</b>	<b>80,768</b>	<b>24,758</b>	<b>(8,126)</b>	<b>-</b>	<b>2,251</b>	<b>(5,875)</b>	<b>68,403</b>	<b>52,974</b>	<b>74,082</b>	<b>276,227</b>
<b>Capital Financing Summary</b>													
<b>Specific/External or Other Financing</b>													
Capital Grants from Central Government	2,593	1,750	4,343	3,588	-	(755)	-	-	(755)	755	-	-	4,343
Contributions from leaseholders	3,100	-	3,100	3,110	-	-	10	-	10	2,700	2,700	2,700	11,210
Grants and Contributions from Private Developers (includes S106)	-	1,029	1,029	1,029	-	-	-	-	-	-	-	-	1,029
Capital Grants and Contributions from GLA Bodies	-	-	-	1,362	-	-	-	1,362	1,362	-	-	-	1,362
<b>Sub-total – Specific or Other Financing</b>	<b>5,693</b>	<b>2,779</b>	<b>8,472</b>	<b>9,089</b>	<b>-</b>	<b>(755)</b>	<b>10</b>	<b>1,362</b>	<b>617</b>	<b>3,455</b>	<b>2,700</b>	<b>2,700</b>	<b>17,944</b>
<b>Mainstream Financing (Internal Council)</b>													
Capital Receipts (HRA)	2,200	657	2,857	2,857	2,857	-	-	-	-	2,200	2,200	3,000	10,257
Major Repairs Reserve (MRR) / Major Repairs	17,600	(1,519)	16,081	16,081	16,081	-	-	-	-	17,800	18,200	18,800	70,881
<b>Sub-total – Mainstream Funding</b>	<b>19,800</b>	<b>(862)</b>	<b>18,938</b>	<b>18,938</b>	<b>18,938</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>20,400</b>	<b>21,800</b>	<b>81,138</b>
Borrowing(HRA)	50,077	9,156	59,233	51,852	5,820	(7,371)	(10)	-	(7,381)	44,948	29,874	49,582	176,256
Borrowing (GF)	-	-	-	889	-	-	-	889	889	-	-	-	889
<b>Total Capital Financing</b>	<b>75,570</b>	<b>11,073</b>	<b>86,643</b>	<b>80,768</b>	<b>24,758</b>	<b>(8,126)</b>	<b>-</b>	<b>2,251</b>	<b>(5,875)</b>	<b>68,403</b>	<b>52,974</b>	<b>74,082</b>	<b>276,227</b>



Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Finance and Corporate Services	Current Year Programme								Future Years Budgets			Total Budget (All years) £'000	
	2024/25 Original Budget (Full Council) £'000	Adjustment to Approved Budget / Slippages £'000	2024/25 Revised Forecast (Q1) £'000	2024/25 Forecast (Q2) £'000	2024/25 Actual spend to date £'000	Variance analysis			2025/26 Budget £'000	2026/27 Budget £'000	2027/28 Budget £'000		
						Adjustment to Approved Budget / Slippages £'000	Additions/ (Reductions) £'000	Transfers £'000					Total Variances £'000
<b>Scheme Expenditure Summary</b>													
Invest to Save - Flexible Use of Capital Receipts	3,597	(3,597)	-	-	-	-	-	-	-	-	-	-	
Investment in Digital Infrastructure	-	229	229	229	94	-	-	-	-	-	-	229	
Tech-tonic 2 Device refresh	3,990	(1,560)	2,430	1,617	286	(813)	-	-	(813)	1,610	-	-	3,227
Business Intelligence Infrastructure	-	257	257	205	98	(52)	-	-	(52)	52	-	-	257
<b>Total Expenditure</b>	<b>7,587</b>	<b>(4,671)</b>	<b>2,916</b>	<b>2,051</b>	<b>478</b>	<b>(865)</b>	<b>-</b>	<b>-</b>	<b>(865)</b>	<b>1,662</b>	<b>-</b>	<b>-</b>	<b>3,713</b>
<b>Capital Financing Summary</b>													
<b>Mainstream Financing (Internal Council Resource)</b>													
Capital Receipts	3,597	(1,280)	2,317	1,576	341	(741)	-	-	(741)	1,417	-	-	2,993
Use of Reserves	3,755	(3,755)	-	-	-	-	-	-	-	-	-	-	-
<b>Sub-total - Mainstream Funding</b>	<b>7,352</b>	<b>(5,035)</b>	<b>2,317</b>	<b>1,576</b>	<b>341</b>	<b>(741)</b>	<b>-</b>	<b>-</b>	<b>(741)</b>	<b>1,417</b>	<b>-</b>	<b>-</b>	<b>2,993</b>
Borrowing (GF)	-	229	229	229	94	-	-	-	-	-	-	-	229
Borrowing (HRA)	235	135	370	246	43	(124)	-	-	(124)	245	-	-	491
<b>Total Capital Financing</b>	<b>7,587</b>	<b>(4,671)</b>	<b>2,916</b>	<b>2,051</b>	<b>478</b>	<b>(865)</b>	<b>-</b>	<b>-</b>	<b>(865)</b>	<b>1,662</b>	<b>-</b>	<b>-</b>	<b>3,713</b>

## Appendix 2 – General Fund Mainstream Capital Programme 2024-28 with proposed 2024/25 Q2 variations

	Revised Budget (Q1)	Total Variations	2024/25 Forecast (Q2)	Indicative Budget 2025/26	Indicative Budget 2026/27	Indicative Budget 2027/28	Total Budget (All years)
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Approved Expenditure</b>							
<b>Ad Hoc Schemes:</b>							
Social Care Capital projects [People]	129	-	129	-	-	-	129
Business Intelligence Infrastructure [F&C]	257	(52)	205	52	-	-	257
Investment in Digital Infrastructure [F&C]	229	-	229	-	-	-	229
Tech-ionic 2 Device refresh [F&C]	2,060	(689)	1,371	1,365	-	-	2,736
WMC JV Exit Costs [Place]	1,857	-	1,857	-	-	-	1,857
Carnwath Road [Place]	1,870	(1,870)	-	1,870	-	-	1,870
Hammersmith Bridge Strengthening [Place]	4,797	-	4,797	-	-	-	4,797
Hammersmith Bridge Pre Restoration Works [Place]	6,731	-	6,731	-	-	-	6,731
Green Investment Projects [Place]	1,920	-	1,920	3,245	-	-	5,165
Public CCTV [Place]	998	356	1,354	-	-	-	1,354
North End Road - Good Growth Fund [Place]	601	-	601	-	-	-	601
Leisure Centre Capital Investment [Place]	220	(150)	70	150	-	-	220
Divestment in local supported housing [Place]	548	(548)	-	-	-	-	-
Mund Street Refurbishment [Place]	-	1,336	1,336	-	-	-	1,336
Single homelessness and rough sleeping supported accommodation [Housing]	889	-	889	-	-	-	889
Corporate Planned Maintenance Programme [Place]	6,418	548	6,966	5,463	2,400	2,400	17,229
Waste Collection and Disposal Projects [Place]	3,381	3,101	6,482	-	-	-	6,482
Footways and Carriageways [Place]	1,671	(40)	1,631	2,030	2,030	2,030	7,721
Column Replacement [Place]	396	-	396	346	346	346	1,434
Parks Programme & Libraries [Place]	140	-	140	-	-	-	140
Hammersmith Town Hall Refurbishment [Place]	11,902	(2,672)	9,230	15,319	-	-	24,549
Community Schools Programme [Place]	770	(492)	278	-	-	-	278
Mund Street [Place]	1,063	(694)	369	973	360	-	1,702
<b>Total Mainstream Programmes</b>	<b>48,847</b>	<b>(1,866)</b>	<b>46,981</b>	<b>30,924</b>	<b>5,136</b>	<b>4,776</b>	<b>87,817</b>
<b>Financing</b>							
Capital Receipts	5,698	2,676	8,374	1,417	-	-	9,791
Increase/(Decrease) in Borrowing	43,149	(4,542)	38,607	29,507	5,136	4,776	78,026
<b>Total Financing</b>	<b>48,847</b>	<b>(1,866)</b>	<b>46,981</b>	<b>30,924</b>	<b>5,136</b>	<b>4,776</b>	<b>87,817</b>

## Appendix 3 – Self-financing schemes

**Table 2 - Self-financing schemes and loans CFR movements 2024/25-2027/28 (Quarter 2 forecast)**

	Revised Budget (Q1)	Total Variations	2024/25 Forecast (Q2)	Indicative Budget 2025/26	Indicative Budget 2026/27	Indicative Budget 2027/28	Total Budget (All years)
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Approved Expenditure</b>							
<i>Ad Hoc Schemes:</i>							
Acquisition of commercial units (Civic Campus) [Place]	26,732		26,732	-	-		26,732
Commercial Units- Cinema Fit Out [Place]	1,750		1,750	-	-		1,750
JV Partnership Loan (Civic Campus) [Place]	5,177		5,177	-	-		5,177
<b>Total Mainstream Programmes</b>	<b>33,659</b>	<b>-</b>	<b>33,659</b>	<b>-</b>	<b>-</b>		<b>33,659</b>
<b>Financing</b>							
Increase/(Decrease) in Borrowing	33,659	-	33,659	-	-		33,659
<b>Total Financing</b>	<b>33,659</b>	<b>-</b>	<b>33,659</b>	<b>-</b>	<b>-</b>		<b>33,659</b>

The current self-financing schemes include:

- £25m equity loan to the Civic Campus programme
- £10m development financing to WKSR LLP
- £63m investment in acquisition of Civic Campus commercial units
- £1.75m Civic Campus Cinema Fit Out

## Appendix 4 – Summary of Prudential Indicators

The Prudential Code requires local authorities to set up and monitor several prudential indicators to ensure that all their capital expenditure, investments and borrowing decisions are prudent and sustainable. In doing so the local authorities will consider their arrangements for the repayment of debt (including through MRP or loans fund repayments) and consideration of risk and the impact, and potential impact, on the authority’s overall fiscal sustainability. Indicators for prudence are required to be set over a minimum three-year rolling period. They should also be set in line with a capital strategy and asset management plan that is sustainable over the longer term. Where statutorily ringfenced resources such as the HRA or police fund exist, the indicators of prudence should be set separately for these areas.

As the Council’s S151 officer, the Executive Director of Finance and Corporate Services has responsibility to ensure that appropriate prudential indicators are set and monitored and that any breaches are reported to members. The Executive Director of Finance and Corporate Services has confirmed that the PIs set out below are all expected to be complied with in 2024/25 and it is not envisaged at this stage that there will be any difficulty in achieving compliance with the suggested indicators for future years.

Prudential Indicator	2023/24 Actual			2024/25 Forecast			2025/26 Forecast			2026/27 Forecast		
	GF	HRA	Total	GF	HRA	Total	GF	HRA	Total	GF	HRA	Total
Capital Expenditure	£102.1m	£82.7m	£184.8m	£115.8m	£157.1m	£272.8m	£41.9m	£136.4m	£178.3m	£10.7m	£85.5m	£96.2m
Capital Financing Requirement (CFR)	£265.71m	£348.38m	£614.0m	£300.5m	£456.4m	£756.9m	£299.6m	£559.9m	£859.4m	£298.1m	£566.5m	£864.6m
Ratio of Financing Costs to Net Revenue Streams	2.85%	25.62%		2.82%	35.42%		2.80%	38.44%		2.80%	38.44%	
Ratio of Commercial/Service Investment Income to Net Revenue Stream	1.80%	2.71%		1.80%	0.07%		1.79%	3.34%		1.79%	3.34%	
Net Debt vs CFR			£141m underborrowed			£317m underborrowed			£474m underborrowed			£517m underborrowed
Authorised Limit for External Debt			£700m			£850m			£920m			£920m
Operational Debt Boundary			£640m			£790m			£860m			£860m
Limit on surplus funds invested for more than 364 days (non-specified investments)			£120m			£120m			£120m			£120m
Maturity structure of borrowing			Upper limit under 12 months:15% Lower limited 10 years and above:100%			Upper limit under 12 months:15% Lower limited 10 years and above:100%			Upper limit under 12 months:15% Lower limited 10 years and above:100%			Upper limit under 12 months:15% Lower limited 10 years and above:100%

## Appendix 5- Proposed S106 allocations for future capital schemes

<b>S106 Purpose</b>	<b>Proposal for Allocation</b>	<b>Amount (m)</b>
Borough Wide Community Benefits	Improvements to parks	0.399
Community Facilities	New community hub at the White City Central development	0.863
Community Facilities	Improvements to sports facilities and playgrounds	0.395
Economic Development	Public Realm Improvement projects for Hammersmith Town centre	0.21
Environmental Improvements	Climate and ecology initiatives identified through the H&F Climate & Ecology Strategy, prioritising Council's own property estate or match funding bids.	2.7
Parks, Leisure & Outdoor Sports Facilities	Open space improvements	0.657
Transport and Public Realm	Highways and Transport projects	5.359
Transport and Public Realm	Public Realm Improvement projects for Hammersmith Town centre	0.092
Transport and Public Realm	SLT Finance to advise on the release of S106 funding to TfL. If funds are to be released, SLT Finance to recommend the transfer from S106 interest to make up the shortfall of full funds due.	0.086
Central Hammersmith Regeneration Area	Public Realm Improvement projects for Hammersmith Town centre	3.486
South Fulham Riverside Regeneration Area	To deliver initiatives within Park's programme	1.32
White City Regeneration Area	To support the Shepherd's Bush Green bid proposal.	0.35
White City Regeneration Area	New community hub at the White City Central development	6.85
<b>Total</b>		<b>22.767</b>

**Report to:** Cabinet

**Date:** 16/12/2024

**Subject:** LBHF Companies Update

**Report of:** Councillor Rowan Ree, Cabinet Member for Finance and Reform

**Report author:** Waheeda Soomro, Commercial Manager

**Responsible Director:** Sukvinder Kalsi, Executive Director Finance & Corporate Services

### SUMMARY

The London Borough of Hammersmith & Fulham has several companies registered at Companies House. This report provides an update on the status of these companies.

### RECOMMENDATIONS

1. To note that Appendices 1-6 are not for publication on the basis that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information) as set out in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).
2. To note the status of the companies.

**Wards Affected:** None

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	When the companies do well it benefits the borough and ultimately our residents
Creating a compassionate council	Setting up companies can enable the council to manage issues that affect residents more innovatively
Doing things with local residents, not to them	Enables the Council as shareholder to influence delivery against resident priorities through innovation and commercial approaches.
Being ruthlessly financially efficient	On occasion companies can assist the council in operating efficiently and securing better outcomes for the borough.

<b>Our Values</b>	<b>Summary of how this report aligns to the H&amp;F Values</b>
Taking pride in H&F	Company business often supports improvements to the borough
Rising to the challenge of the climate and ecological emergency	Ensuring that we as a shareholder or partner highlight the council's commitment to climate and ecological emergency in the work companies deliver.

## **Financial Impact**

Please see Exempt Appendix 6 for finance comments.

*Prepared by James Newman, AD Finance, 19 September 2024*

*Verified by Sukvinder Kalsi via email, Executive Director Finance and Corporate Services, 16 October 2024*

## **Legal Implications**

This report sets out the status of 5 companies owned by the Council and is for noting only.

There are no direct legal implications arising from this report.

*Angela Hogan, Chief Solicitor (Contracts and Procurement) 9 September 2024*

## **Background Papers Used in Preparing This Report**

None

## **DETAILED ANALYSIS**

### **Proposals and Analysis of Options**

1. The council presently has 3 active limited companies and is part of 2 Joint Ventures.
2. Cabinet now receives bi-annual updates on the position of the companies. This fulfils the function of the council as a shareholder or joint venture partner in these companies, enhancing transparency and oversight.
3. Cabinet on 7 October 2024 received a separate detailed report about the Civic Campus and this also links in with two companies relating to West King Street Renewal LLP and H&F Housing Developments Ltd.

4. Council departmental directors and appropriate officers engage with relevant companies as required for the business of the companies. Regular updates are presented to the internal Commercial Board on activities of companies and the LLP, and then reported to SLT.
5. Each company has their own legal advice and accountancy support. LLP programme arrangements are in place to track the risk and delivery of the developments. The director arrangements have been refreshed and training is provided to support directors working on the Joint Ventures.
6. Director training is due to be delivered to current and prospective company directors and LLP representatives.
7. LBHF companies have been constituted for a purpose and once that purpose is fulfilled action is taken accordingly in relation to their direction of travel.
8. An overview of the companies' status on Companies House, purpose and direction of travel is as follows:

<b>Company</b> (Companies House link)	<b>Purpose &amp; direction of travel</b>
<b>Active</b>	
H&F Housing Developments LTD <a href="https://find-and-update.company-information.service.gov.uk/company/07811156">https://find-and-update.company-information.service.gov.uk/company/07811156</a>	Development of building projects. See Appendix 1 Keep as is
HFS Developments 2 Limited <a href="https://find-and-update.company-information.service.gov.uk/company/10286958">https://find-and-update.company-information.service.gov.uk/company/10286958</a>	Development of building projects, buying, and selling of own real estate. See Appendix 3 Keep as is
LBHF Ventures Limited <a href="https://find-and-update.company-information.service.gov.uk/company/10222097">https://find-and-update.company-information.service.gov.uk/company/10222097</a>	Management consultancy, public administration activities, support to performing arts and other information service activities. Exploring options for next steps
<b>LLP</b>	
HFS Developments LLP <a href="https://find-and-update.company-information.service.gov.uk/company/OC392278">https://find-and-update.company-information.service.gov.uk/company/OC392278</a>	Joint Venture to optimise provision of affordable housing in the borough. See Appendix 4
West King Street Renewal LLP <a href="https://find-and-update.company-information.service.gov.uk/company/OC430982">https://find-and-update.company-information.service.gov.uk/company/OC430982</a>	Joint Venture for the development and sale of 204 properties. See Appendix 2 Keep as is

9. Further details about the workings of these companies can be found in Exempt Appendices 1 – 6.



## **Risk Management Implications**

There are no risks associated with this report.

*Jules Binney, Risk and Assurance Manager, 10 September 2024*

## **LIST OF APPENDICES**

Exempt Appendix 1 provides further details on H&F Housing Developments Limited

Exempt Appendix 2 provides further details on West King Street Renewal LLP

Exempt Appendix 3 provides further details on HFS Developments 2 Limited

Exempt Appendix 4 provides further details on HFS Development LLP

Exempt Appendix 5 provides further details on LBHF Ventures Limited

Exempt Appendix 6 – Financial Implications

**Report to:** Cabinet

**Date:** 16/12/2024

**Subject:** Digital Advertising Hoarding Overview

**Report of:** Councillor Rowan Ree, Cabinet Member for Finance and Reform

**Report author:** Joanna McCormick – Assistant Director – Procurement and Commercial

**Responsible Director:** Sukvinder Kalsi - Executive Director Finance & Corporate Services

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### SUMMARY

Hammersmith and Fulham Council holds a number of digital advertising hoarding leases around the Borough. The leases held between H&F and media providers outline the length of the term and the rental agreement along with other necessary stipulations. This report gives an overview of all current digital advertising sites and an update on future planned sites.

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### RECOMMENDATIONS

1. To note that Appendices 1-5 are not for publication on the basis that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information) as set out in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).
  2. To note the lease status and marketing position of current advertising sites.
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**Wards Affected:** (All)

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<b>Our Values</b>	<b>Summary of how this report aligns to the H&amp;F Values</b>
Building shared prosperity	When leases are agreed with marketing partners it benefits the borough and ultimately our residents
Creating a compassionate council	Creating advertising spaces can enable the council to manage issues that affect residents more innovatively.
Doing things with local residents, not to them	Enables the Council as digital advertising landlords to influence advertising and income generation against resident priorities through innovation and commercial approaches.

Being ruthlessly financially efficient	Digital advertising creates many income generating opportunities within a successful market with little expenditure for the council.
Taking pride in H&F	Ensuring advertising hoardings have green walls, where possible, to provide natural and vibrant structures within the community.
Rising to the challenge of the climate and ecological emergency	Ensuring that we as a landlords highlight the council's commitment to climate and ecological emergency in our digital advertising leases. Whilst developing an approach for the council to reduce promotion within high-carbon products and services at its sites including advertising sites.

## Financial Impact

Comments on the financial performance and implications for the council's advertising hoarding sites for both the General Fund and the Housing Revenue Account (HRA) are held in the exempt appendix 5.

*GF- Alex Pygram, Head of Finance, Corporate Services, 23 September 2024*

*HRA - Madhav Acharya, Finance Manager, Corporate Finance, 24 September 2024*

*HRA Verified by -Danny Rochford, Head of Finance, Housing, 24 September 2024*

*GF Verified by - James Newman, AD Finance, 30 September 2024*

## Legal Implications

This report asks that the Cabinet notes the position in respect of the letting of sites for advertising across the borough. There are no procurement issues since the arrangements are land transactions/leases and therefore not covered by the Public Contracts Regulations 2015.

*Angela Hogan, Chief Solicitor (Contracts and Procurement), 24 September 2024*

The erection of Digital Advertising Hoardings would require 'advertising consent' from the Council, as the local planning authority, to display the advertisement. It would also need the consent from the Council, as landowner, to erect the hoarding. If the hoarding is on the highway, it would also require a highway license to erect the hoarding on the highway. Separate planning permission is not required providing there is advertising consent.

The advertising control system is governed by the Town and Country Planning Act 1990 and the Town and Country Planning (Control of Advertisements) (England) Regulations 2007. In granting consent, the local planning authority can only consider amenity and public safety taking into account the development plan and any other relevant factors. It can consider whether the design and cumulative impact of the advertisements impact on the amenity of

the area, but it cannot control its content. Consents usually last for 5 years but can be granted for longer or shorter periods.

The council can, as landowner, control the content of the advertisements if hoardings are located on Council land.

If the hoarding is to be erected by a third party on council owned land the council can grant a lease for a charge or rent under the Landlord and Tenant Act 1954, subject to such terms as it thinks fit, including the content of such advertisements. Such leases are granted usually for 12 – 15 years.

The highway authority has power under sections 115B and section 115E of the Highways Act 1980 to license the erection structures, for certain specified purposes and to permit advertising on such structures subject to conditions and to charge a small fee to recover its costs pursuant to section 115F. The Council as highway authority can also grant a licence to erect scaffolding or hoarding on the highway under section 169 of the Highways Act 1980 in connection with construction works to adjoining land. These hoardings could also be used for advertising purposes.

*Mrinalini Rajaratnam- Chief Solicitor Planning and Property, 30 September 2024*

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## **Background Papers Used in Preparing This Report**

**None**

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## **DETAILED ANALYSIS**

### **Proposals and Analysis of Options**

1. The council has a number of active, proposed, and agreed advertising sites.
2. Digital Advertising sites generate income for LBHF via payment agreements over a fixed term lease.
3. Out of home media has encountered a number of market pressures in recent years, this has had a major impact on income generation for H&F. The decrease in income may be attributed to the increase in internet advertising and reduction in footfall for high street shopping, although more recently this has seen a slow and steady rise.
4. H&F Climate Change team are looking into the environmental impact of hoardings and producing an advertising policy for the council to adopt. Primarily focusing on restrictions on advertising fossil fuel-derived products. This will have an unknown impact on income generation. For context and reference following consultants' advice, a restriction on sugar related advertising resulted in a 20% reduction in income for another local authority. The potential impact of a new advertising policy will be outlined when the policy is brought forward.

5. During marketing exercises media providers are asked to sign our West London Alliance Low Carbon Charter, requiring them to support H&F initiatives to tackle climate change. This Charter does not carry a fee to providers. This programme is enabling H&F to be ruthlessly financially efficient whilst ensuring we are rising to the challenge of the climate and ecological emergency. (Exempt Appendix 1)
6. Digital advertising consultants reviewed potential sites in 2022 around the Borough for possible development (Exempt Appendix 3 and 4).
7. The commercial team have taken management of the digital advertising portfolio in house after the contract with consultants expired. Bringing this in house potentially offers a saving to the council.
8. Advertisement Consent would be required for each digital advert. The council as a Local Planning Authority is required to determine Advertisement Consent applications in the interests of amenity and public safety, including highway safety. Tenants and leaseholders would be notified by Housing in advance of any Advertisement Consent application being submitted for a digital advert on HRA land. Planning would carry out a public consultation on each Advertisement Consent application received. Any applications with a recommendation for approval from Planning Officers would need to be reported to the Planning Applications & Development Control Committee for their determination.
9. LBHF are now exploring other options for advertising in the Out of Home Media Market, including small digital site and bus shelters. If a business case is identified, appropriate approval will be sought.

<b>Site and fund (GF/HRA)</b>	<b>HRA/GF site</b>	<b>Leaseholder name on lease</b>	<b>Lease end date</b>
<b>Existing sites</b>			
Hammersmith Twin Towers (South of A4 Hammersmith Flyover)	GF	Global	29/06/2027
Hammersmith Twin Towers (North of A4 Hammersmith Flyover)	GF	Global	29/06/2027
245 Hammersmith Road (outside L'Oréal)	GF	Ocean	25/06/2034
Woodstock Grove (facing Holland Park Roundabout) - GF joint site with TfL	GF	JCDecaux	6/04/2034
Walham Green Court -	HRA	Daylite LED Media	05/07/2034

Barton House	HRA	Daylite LED Media	01/12/2037
Linacre Court (facing A4 Talgarth Road) -	HRA	JCDecaux	01/06/2026
Falkland House, Edith Villas (facing A4 West Cromwell Rd)	HRA	Outdoor Media Management / UK Billboards	30/04/2028
<b>Void sites</b>			
Bentworth Park (facing A40 Westway)	GF	N/A	Removed
Imperial Road (Paper & Paste)	GF	Clear Channel	Removed

GF – General Fund

HRA – Housing Revenue Account

### **Risk Management Implications**

There are no identified risks associated with this initiative.

*Jules Binney, Risk and Assurance Manager, 24 September 2024*

### **Climate and Ecological Emergency Implications**

The Commercial team is currently working with Legal and the Climate team to establish a Fossil Fuel Advertising Policy, which will limit advertising of fossil fuel-derived products and services.

Advertising in the UK was responsible for 208 million tonnes of CO2 in 2022 – 32% of the emissions of every single person in this country. This is due to the uplift in sales generated by advertising, particularly for the most polluting products such as flights and cars ([Adfree Citites](#)).

The Climate Unit recommends implementing a H&F ethical policy prohibiting the advertising and sponsorship of fossil-derived products and services, unhealthy food (HFSS) and e-cigarettes & vapes to align with our climate and ecology strategy and public health messaging. The policy will further support the Council by securing H&F additional Council Climate Action Scorecard points with a policy in place.

The H&F Public Health team and Climate Unit have been working together to draft and develop a joint low carbon / junk food advertising and sponsorship policy which is a year one priority in the H&F Food Plan. The Food Plan actions will be reviewed in January 2025 for implementation.

Several Councils in the UK have already adopted policies in favour of healthier and/or low carbon advertising and sponsorship including but not limited to Bristol, Luton, Haringey, Merton, Tower Hamlets, Newham, Barnsley, Brighton, Southwark, Edinburgh, Somerset, Cambridgeshire County and Sheffield. TfL, Sheffield Council and others, all with policies in place prohibiting the advertising and sponsorship of specified items, have confirmed that the policies did not lead to revenue generation loss, and some have led to revenue generation opportunities.

*Laura Humphreys, Circular Economy Lead, 27 September 2024*

*Verified by: Hinesh Mehta, Assistant Director, 14 October 2024*

## **Property**

The paper sets out how Hammersmith & Fulham Council plan to continue with current leases and to grow the advertising hoarding portfolio over the next 12 months. Corporate Property will support the Council's commercial team to sustain and grow income by supporting with the lease arrangements.

*Jonathan Skaife, Assistant Director, Corporate Property Services. 27 September 2024*

## **LIST OF APPENDICES**

Exempt Appendix 1 – West London Low Climate Commitment Charter

Exempt Appendix 2 – Breakdown of existing sites

Exempt Appendix 3 – Breakdown of potential new sites and direction of travel

Exempt Appendix 4 – Map of potential new sites

Exempt Appendix 5 - Financial impact

## NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Authority hereby gives notice of Key Decisions which the Cabinet, Cabinet Members or Chief Officers intend to consider. The list may change from the date of publication as further items may be entered.

## NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Authority also hereby gives notice in accordance with paragraph 5 of the above Regulations that it may meet in private to consider Key Decisions going to a Cabinet meeting which may contain confidential or exempt information.

Reports relating to Cabinet key decisions which may be considered in private are indicated in the list of Cabinet Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the Cabinet decision should instead be made in the public at the Cabinet meeting. If you want to make such representations, please e-mail Katia Neale on [katia.neale@lbhf.gov.uk](mailto:katia.neale@lbhf.gov.uk). You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

## KEY DECISIONS PROPOSED TO BE MADE BY THE AUTHORITY FROM DECEMBER 2024 UNTIL APRIL 2025

The following is a list of Key Decisions which the Authority proposes to take from December 2024. The list may change over the next few weeks.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £300,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website at least on a monthly basis.

**NB: Key Decisions will generally be taken by the Executive at the Cabinet, by a Cabinet Member or by a Chief Officer.**

*If you have any queries on this Key Decisions List, please contact  
Katia Neale on 07776 672 956 or by e-mail to [katia.neale@lbhf.gov.uk](mailto:katia.neale@lbhf.gov.uk)*



## **Access to Key Decision reports and other relevant documents**

Key Decision reports and documents relevant to matters to be considered at the Authority by Cabinet only, will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the Cabinet meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

## **Decisions**

All Key Decisions will be subject to a 3-day call-in before they can be implemented, unless called in by Councillors.

## **Making your Views Heard**

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet related to Cabinet Key Decisions only. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

## **LONDON BOROUGH OF HAMMERSMITH & FULHAM CABINET**

<b>Leader of H&amp;F</b>	<b>Councillor Stephen Cowan</b>
<b>Deputy Leader (with responsibility for Children and Education)</b>	<b>Councillor Alexandra Sanderson</b>
<b>Cabinet Member for Adult Social Care and Health</b>	<b>Councillor Bora Kwon</b>
<b>Cabinet Member for Social Inclusion and Community Safety</b>	<b>Councillor Rebecca Harvey</b>
<b>Cabinet Member for the Economy</b>	<b>Councillor Andrew Jones</b>
<b>Cabinet Member for Housing and Homelessness</b>	<b>Councillor Frances Umeh</b>
<b>Cabinet Member for Finance and Reform</b>	<b>Councillor Rowan Ree</b>
<b>Cabinet Member for Climate Change and Ecology</b>	<b>Councillor Wesley Harcourt</b>
<b>Cabinet Member for Public Realm</b>	<b>Councillor Sharon Holder</b>
<b>Cabinet Member for Enterprise and Skills</b>	<b>Councillor Zarar Qayyum</b>

*Key Decisions List No. 142 (published 5 December 2024)*

## KEY DECISIONS LIST – FROM DECEMBER 2024

**The list also includes decisions proposed to be made by future Cabinet meetings**

*Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).*

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be made by	Earliest date the decision will be made and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents publication
<b>CABINET MEMBER AND OFFICER DECISIONS</b>				
<b>Finance</b>				
Deputy Leader (with responsibility for Children and Education)	December 2024	<b>Short Term Lease for the School House at Hurlingham Academy</b>  The report requests approval for consent for Hurlingham Academy to enter into a short term lease of the School House (caretakers lodge).	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Palace & Hurlingham	
			Contact officer: Daryle Mathurin Tel: 07816 661199 Daryle.Mathurin@lbhf.gov.uk	
Deputy Leader (with responsibility for Children and Education)	December 2024	<b>Breakfast Support Provider to Address Food Poverty in Schools</b>  Deliver of expert advice and support to establish hunger focused breakfast provision in schools as well as food deliveries.	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
			Contact officer: Marcus Robinson  Marcus.RobinsonCHS@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				3-day call-in.
Executive Director of Place	December 2024	<p><b>Refurbished Town Hall - Level 06 Fit-Out</b></p> <p>The Council is seeking to tender for works to fit-out the new bar and restaurant area on Level 06 of the refurbished Town Hall. Works are likely to include, floor and wall finishes, lighting, kitchen and bar counter.</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Deputy Leader (with responsibility for Children and Education)	December 2024	<p><b>GLA funding for Primary School Universal Free School Meals</b></p> <p>The Mayor for London announced £130 million of one-off funding to ensure all school children at publicly funded primary schools in London can receive free school meals for the academic year beginning in September 2023.</p> <p>The funding allocation for Hammersmith &amp; Fulham is funding for schools to implement the meal provision for children in Key Stage 2 who are not otherwise eligible for free school meals.</p>	Deputy Leader (with responsibility for Children and Education)	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy	December 2024	<p><b>Article 4 Direction</b></p> <p>Direction to remove permitted development rights for commercial premises to change use to residential in identified commercial</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
		areas within the borough.	Contact officer: David Gawthorpe  David.Gawthorpe@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Finance and Reform	December 2024	<b>Smart Building and Environmental Technologies 2023</b>  The council has ambitions to invest in technology to support climate and environmental targets within offices. Facilities are needed to monitor and manage energy and power usage and operate technically efficient buildings whilst providing powerful utilization data.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	December 2024	<b>Council Tax Single Person Discount Review</b>  In line with recommendations from DLUHC, the Council conducts a yearly review of the Single Persons Discount (SPD) which has been granted to residents previously under Section.11 Council Tax (Discount and Disregard) LGFA 1993. This review is to establish whether the resident is still eligible for the discount, which is a 25% reduction on the council tax charge.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				the start of the 3-day call-in.
Cabinet Member for the Economy	December 2024	<p><b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Block B Restaurant</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	
Executive Director of Place	December 2024	<p><b>Instruction to H&amp;F Developments Ltd to grant cinema lease to successful operator</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd, acts upon the instruction of the council in matters relating to commercial leases at the Civic Campus.</p> <p><b>PART OPEN PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
		disclosing the information.		
Executive Director of Place	December 2024	<b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Block C cafe</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Executive Director of Place	December 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block C retail unit</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Executive Director of Place	December 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus convenience store to successful operator</b>  The Council's nominee company, H&F Housing Developments Ltd	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five
	Reason: Expenditure/Income over £5m &		Ward(s): Hammersmith Broadway	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	policies or new income, reserves use, overspend over £300K	<p>acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Contact officer: Philippa Cartwright</p> <p>Philippa.Cartwright@lbhf.gov.uk</p>	<p>working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
Executive Director of Place	<p>December 2024</p> <p>Reason: Expenditure/ income over £5m &amp; policies or new income, reserves use, overspend over £300K</p>	<p><b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 1st floor office</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.</p>	<p>Cabinet Member for the Economy</p> <p>Ward(s): Hammersmith Broadway</p> <p>Contact officer: Philippa Cartwright</p> <p>Philippa.Cartwright@lbhf.gov.uk</p>	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
Executive Director of Place	<p>December 2024</p> <p>Reason: Expenditure/ income over £5m &amp;</p>	<p><b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 2nd floor office</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd</p>	<p>Cabinet Member for the Economy</p> <p>Ward(s): Hammersmith Broadway</p>	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five</p>

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	policies or new income, reserves use, overspend over £300K	acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Contact officer: Philippa Cartwright  Philippa.Cartwright@lbhf.gov.uk	working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Place	December 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 3rd floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Executive Director of Place	December 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 4th floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	



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				3-day call-in.
Executive Director of Place	December 2024	<p><b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 5th floor office</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Executive Director of Place	December 2024	<p><b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 6th floor office</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	December 2024	<p><b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Block B 7th floor office</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five
	Reason: Expenditure/Income - Revenue		Ward(s): Hammersmith Broadway	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	between £500,000 and £5m and Capital between £1.5m and £5m	acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Contact officer: Philippa Cartwright  Philippa.Cartwright@lbhf.gov.uk	working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for the Economy	December 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B ground floor office / reception</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	December 2024	<b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Affordable Start-up Unit 2</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				3-day call-in.
Cabinet Member for the Economy	December 2024	<p><b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Affordable Start-up Unit 1</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	
Executive Director of Finance and Corporate Services	December 2024	<p><b>Acquisition of freehold properties</b></p> <p>Acquisition of freehold properties under the Refugee Housing Programme / Local Authority Housing Fund Round 2.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s):	
Cabinet Member for the Economy	December 2024	<p><b>Civic Campus Cinema Decision</b></p> <p>Cabinet Member for the Economy to make a decision on entering into an agreement for the cinema lease at the Civic Campus.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five
	Reason: Expenditure/ Income - Revenue		Ward(s): Hammersmith Broadway	

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	between £500,000 and £5m and Capital between £1.5m and £5m		Contact officer: Philippa Cartwright  Philippa.Cartwright@lbhf.gov.uk	working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Social Inclusion and Community Safety	December 2024	<b>LET FPN fine increase</b>  Amendments to fixed penalty notice charges to be issued by Law Enforcement Team	Cabinet Member for Social Inclusion and Community Safety	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Public Realm	December 2024	<b>Approval for a 10 year lease on 27 Bulwer street W12 8AR</b>  We are seeking approval for a 10 year lease in the north of the borough to house our parking on street enforcement team. the search for a suitable property has been on going for the last 18 months. This property is highly suitable for our operation and will be funded from the existing parking budgets.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Shepherds Bush Green	

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				3-day call-in.
Cabinet Member for Public Realm	December 2024	<b>Registration and Mortuary (Fees and Charges)</b>  To agree the introduction of new service charge categories and approve the proposed uplifted fees and charges from 1 April 2024.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Place	December 2024	<b>Decision to acquire a property under the Refugee Housing Programme</b>  Decision to acquire leasehold properties in the borough.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Executive Director of Place	December 2024	<b>Delivering affordable homes - acquisition of freehold properties</b>  Acquisition of freehold properties in the borough.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at
	Reason: Expenditure/Income		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	above £300K - Revenue up to £500k and Capital up to 1.5m		Contact officer: Joe Coyne  joe.coyne@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Deputy Leader (with responsibility for Children and Education)	December 2024	<b>LD Supported Accommodation at Emlyn Gardens</b>  To provide supported accommodation for up to 8 residents to live independently.	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): White City	
Cabinet Member for Public Realm	December 2024	<b>Suspensions Fees &amp; Charges Uplift</b>  Uplift of Suspensions Fees & Charges to reflect current requirements.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				the start of the 3-day call-in.
Cabinet Member for Public Realm	December 2024	<b>Traffic Orders Fees &amp; Charges Uplift</b>  Uplift of Traffic Orders Fees & Charges to reflect current requirements.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Executive Director of Place	December 2024	<b>Decision to acquire properties to support refugee resettlement - D</b>  This decision is one of several key decisions to enable the council to purchase properties to support refugee resettlement in line with the aims of the Refugee Housing Programme.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Place	December 2024	<b>Decision to acquire properties to support refugee resettlement - E</b>  This decision is one of several key decisions to enable the council to	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at
	Reason: Expenditure/ Income -		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	Revenue between £500,000 and £5m and Capital between £1.5m and £5m	purchase properties to support refugee resettlement in line with the aims of the Refugee Housing Programme.	Contact officer: Joe Coyne  joe.coyne@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Place	December 2024	<b>Decision to acquire properties to support refugee resettlement - F</b>  This decision is one of several key decisions to enable the council to purchase properties to support refugee resettlement in line with the aims of the Refugee Housing Programme.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	December 2024	<b>Local Electric Vehicle Infrastructure (LEVI) Grant Acceptance</b>  Acceptance of the indicative LEVI grant allocation of £7.4m on behalf of the sub-regional partnership. Creation of associated income and expenditure accounts and administering of funds on behalf of the partnership as the lead authority.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at
	Reason: Budg/pol framework		Ward(s):	



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				the start of the 3-day call-in.
Deputy Leader (with responsibility for Children and Education)	December 2024	<p><b>Semi-independent living (SIL) accommodation for children looked after, care leavers and young people experiencing homelessness</b></p> <p>Recommissioning of SIL support contract. Leases for Council owned buildings will be included and the remaining accommodation will be provided by the supplier.</p>	Deputy Leader (with responsibility for Children and Education)	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of People	December 2024	<p><b>Approve spend for windows related works at Langford Primary</b></p> <p>Approve spend for H&amp;S related windows works at Langford Primary School</p>	Deputy Leader (with responsibility for Children and Education)	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Sands End	
Deputy Leader (with responsibility for Children and Education)	December 2024	<p><b>Extension to Olive House Extra Care Contract</b></p> <p>The decision is to extend the Olive House Extra Care Contract for one year, with the option to extend for</p>	Deputy Leader (with responsibility for Children and Education)	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at</p>
	Reason: Expenditure/Income -		Ward(s): Sands End	

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	Revenue between £500,000 and £5m and Capital between £1.5m and £5m	another year.  The service is based on a core and flexi model which fits around resident's needs. This extension will provide a consistent and sustainable Extra Care Service for resident of the borough, which promotes independent living, enabling them to remain in their own home for as long as possible and reduces the need for more expensive residential care.	Contact officer: Jessie Ellis  Jessie.Ellis@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Public Realm	December 2024	<b>Linford Christie Stadium Athletics Track Refurbishment</b>  Refurbishment of athletics track and installation of new LED floodlights.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): College Park and Old Oak	
Executive Director of Place	December 2024	<b>Appointment of Employer's Agent for Construction Works</b>  Appointment of Employer's Agent for existing construction contract	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	

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				the start of the 3-day call-in.
Deputy Leader (with responsibility for Children and Education)	December 2024	<b>Supported Living Provision</b>  Contract for the provision of supported living services for H&F residents.	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness, Cabinet Member for Social Inclusion and Community Safety	December 2024	<b>Domestic Abuse Housing Services Policy</b>  Hammersmith & Fulham Housing Department is required to have a domestic abuse policy as part of the Social Housing Act 2023. Our Domestic Abuse Policy relates to Hammersmith & Fulham tenants and survivors of domestic abuse who apply to Hammersmith & Fulham homelessness service, and sets out how we will identify and respond to domestic abuse.	Cabinet Member for Social Inclusion and Community Safety, Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	December 2024	<b>Third Sector Investment Fund</b>  A decision, with delegated authority from Cabinet in consultation with the Cabinet Member for Social Inclusion and	Cabinet Member for Social Inclusion and Community Safety	A detailed report for all decisions going to <b>Cabinet</b> will be available at
	Reason: Expenditure/Income over		Ward(s): All Wards	

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	£5m & policies or new income, reserves use, overspend over £300K	Community Safety, to award grants to voluntary and community sector organisations in line with the Third Sector Investment Strategy agreed by Cabinet on 15 July 2024.	Contact officer: Stefan Robinson  stefan.robinson@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Housing and Homelessness	December 2024	<b>Council housing policy updates</b>  Decision to approve updated council housing policies, following a review of the council housing policy framework.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Budg/pol framework		Ward(s): All Wards	
Cabinet Member for Social Inclusion and Community Safety	April 2025	<b>Decision on the renewal of the Public Space Protection Orders - Use of amplifiers</b>  Prohibit the use of amplifiers in public spaces in Hammersmith Town Centre, Shepherds Bush, and an area of White City.	Cabinet Member for Social Inclusion and Community Safety	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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				the start of the 3-day call-in.
<b>Corporate</b>				
Executive Director of Place	December 2024	<b>Contract for the supply and installation of air to water source heat pump system</b>  We are proposing to let and award a contract for the supply and installation of air to water source heat pump system (s) at 105 Greyhound Road, W6 8NL and the Public Mortuary at 200 Townmead Road, SW6 2RE.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): Sands End	
Cabinet Member for Housing and Homelessness	December 2024	<b>Variations to Housing Repairs Contract</b>  Contract variation to existing housing repairs contract	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason:		Ward(s): All Wards	
Cabinet Member for Public Realm	December 2024	<b>Parking Bailiff Enforcement Procurement Strategy</b>  This decision will be to sign off on the procurement strategy relating to the bailiff enforcement contract	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at
	Reason: Expenditure/		Ward(s): All Wards	

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	Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m	for outstanding Penalty Charge Notice (PCN) debt.	Contact officer: Gary Hannaway, Bram Kainth Tel: 020 8753, Tel: 07917790900 gary.hannaway@lbhf.gov.uk , bram.kainth@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Deputy Leader (with responsibility for Children and Education)	December 2024  Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m	<b>Procurement Strategy for Community Schools Programme Refurbishment Works</b>  To refurbish Lena Gardens and Mund St. sites to serve as decant locations for schools in the Community Schools Programme	Deputy Leader (with responsibility for Children and Education)  Ward(s): Avonmore; Addison; Brook Green; Ravenscourt  Contact officer: Anthony Mughan  Anthony.Mughan@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Finance and Corporate Services	December 2024  Reason: Affects 2 or more wards	<b>Community Schools Programme – Variation to the appointment of Design Team (BPTW)</b>  Variation to existing contract for Design Team services (encompassing architectural design services) for the Community Schools Programme.	Cabinet Member for the Economy  Ward(s): Avonmore; Ravenscourt  Contact officer: Patrick Vincent  Patrick.Vincent@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be

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				published at the start of the 3-day call-in.
Deputy Leader (with responsibility for Children and Education)	December 2024	<p><b>Direct Award of Contract for Minterne Gardens Extra Care Service</b></p> <p>The decision is to agree that the Contract with Housing 21 will start from February 2023 until 31st March 2027.</p> <p>The decision is to agree that the total value of the four-year Housing 21 Minterne Gardens contract is expected to be £3,919,566.</p> <p>The service is based on a core and flexi model which fits around resident's needs. This contract will provide a consistent and sustainable Extra Care Service for resident of the borough, which promotes independent living, enabling them to remain in their own home for as long as possible and reduces the need for more expensive residential care.</p>	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): White City; Wormholt  Contact officer: Johan van Wijgerden Tel: 07493864829 Johan.vanwijgerden@lbhf.gov.uk	
Cabinet Member for Housing and Homelessness	December 2024	<p><b>Procurement Strategy/Contract Award approval to Cablesheer to support with housing voids and repairs</b></p> <p>We are looking for both procurement strategy and contract award approval to direct award a 3 year contract to Cablesheer. The contract will instruct work orders to Cablesheer to support our term-service patch contractors with housing voids and repairs.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer</b>
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and		Ward(s): All Wards  Contact officer: Nick Marco-Wadey Tel: 07988490264 Nick.Marco-Wadey@lbhf.gov.uk	

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	£5m	This direct award will be through a compliant Construction Framework (The national framework partnership). The contract value will be for a maximum value of £4,500,000 over a 36 month duration. The contract will apportion the spend equally at £1,500,000 per annum.		<b>Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Housing and Homelessness	December 2024	<p><b>Approval to extend our roofing contract by 12 months.</b></p> <p>We seek approval to extend our existing contract with our roofing subcontractor. This contract currently supports our DLO by carrying out roofing repairs and maintenance works, on behalf of H&amp;F Maintenance, our Direct Labour Organisation ('the DLO'). The DLO has responsibility for carrying out repairs to communal areas for most of our council housing stock. Due to the specialist nature of roofing works the DLO requires a subcontractor to carry out roofing repairs and maintenance works on its behalf.</p> <p>We initially procured this provider under a JCT measured term contract from the 16th of May 2022 until the 15th of May 2024. The original contract award allowed for a 12 month extension of the contract until the 15th of May 2025.</p> <p>We are seeking approval to action this extension of the contract until the 15th of May 2025.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	



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Executive Director of Place	December 2024	<p><b>Alternative Ecological Mitigation at Wormwood Scrubs Contractors Procurement</b></p> <p>This report is seeking permission for the council to approach the market and procure contractors for the implementation of the Alternative Ecological Mitigation (AEM) Masterplan capital works and 10 Year Management and Maintenance Plan (MMP) for Wormwood Scrubs.</p>	Cabinet Member for Public Realm	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): College Park and Old Oak	
Deputy Leader (with responsibility for Children and Education)	December 2024	<p><b>Day Opportunities Direct Award Contract</b></p> <p>The purpose of this report is to approve a Direct Award to both Nubian Life and the Alzheimer's Society to the total value of £564,887. For both services, the contract ends on the 31st March 2023 and to ensure service continuity as well as planning a co-production project and tender in order that on the 1 June 2024 a revised service will be put in place.</p>	Deputy Leader (with responsibility for Children and Education)	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of People	December 2024	<p><b>Procurement Strategy for Temporary Classroom Unit at Woodlane High School</b></p> <p>Provision of 20 additional temporary spaces at Woodlane High Schools</p>	Deputy Leader (with responsibility for Children and Education)	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting.</p>
	Reason: Expenditure/ Income above £300K - Revenue up to £500k		Ward(s): All Wards	

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	and Capital up to 1.5m			<b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Housing and Homelessness	December 2024	<p><b>Direct Award via the Southeast Consortium Framework for a Windows installation/replacement contractor</b></p> <p>We are seeking approval to compliantly direct award a 3 year, £3,000,000 windows installation and replacement contract via the Southeast Consortium Framework.</p> <p>This contract will provide the council with the additional capacity required to support our increasing work order demand within the repairs service.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Place	December 2024	<p><b>Procurement of a Marquee for the refurbished Hammersmith Town Hall</b></p> <p>The Council is seeking to procure a marquee for the outdoor area of the rooftop bar and restaurant on Level 06 of the refurbished Town Hall</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	

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Cabinet Member for the Economy	December 2024	<b>Procurement and Installation of Audio Visual Equipment, Desk Booking and Smart Technology within the refurbished Town Hall</b>  The Council is seeking to tender for works to procure and install the following: - Audio Visual equipment - Desk Booking technology - Smart technology	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	
Executive Director of Place	December 2024	<b>Procure joinery works in relation to large Furniture and Fixtures at the refurbished Town Hall</b>  The Council is seeking to tender a joinery package for the provision of two large reception desks and a bar counter at the refurbished Town Hall	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	December 2024	<b>Fulham Library &amp; Macbeth Centre Roof Replacement</b>  Roof Replacement works	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Fulham Reach	

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				<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Deputy Leader (with responsibility for Children and Education)	December 2024	<p><b>GLA funding for Primary School Universal Free School Meals</b></p> <p>The Mayor for London announced £130 million of one-off funding to ensure all school children at publicly funded primary schools in London can receive free school meals for the academic year beginning in September 2023.</p> <p>The funding allocation for Hammersmith &amp; Fulham is funding for schools to implement the meal provision for children in Key Stage 2 who are not otherwise eligible for free school meals..</p>	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Place	December 2024	<p><b>Procurement of a works contract for Commercial office block lobby fit-out (Civic Campus)</b></p> <p>The existing build contract is for shell and core only. Work is required to fit-out the lobby area.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	

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				3-day call-in.
Executive Director of Place	December 2024	<p><b>Procurement of furniture for Ground to floor 5 of the Civic Campus</b></p> <p>As part of the transition of the workforce to the Civic Campus, furniture is required in order to allow the workforce to continue to deliver the services it currently does.</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Executive Director of Place	December 2024	<p><b>Approval to award contract for 6th Floor Terrace Landscaping Works (Civic Campus)</b></p> <p>The refurbishment of the Civic Campus building is currently underway. A contract is required to procure for the work on the roof garden, which will be on the 6th floor terrace.</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Executive Director of Finance and Corporate Services	December 2024	<p><b>Contract award for provision of disrepair and void works</b></p> <p>Contract award for the provision of disrepair works</p>	Cabinet Member for Housing and Homelessness	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at</p>
	Reason: Expenditure/ Income		Ward(s): All Wards	

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	above £300K - Revenue up to £500k and Capital up to 1.5m		Contact officer: Emma Lucas Tel: 07827883247 Emma.Lucas@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Finance and Corporate Services	December 2024  Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m	<b>Procurement Strategy for Garage Refurbishment</b>  Approval for the strategy to procure a contractor to deliver the Phase 3 programme of refurbishment works to garages on housing land.	Cabinet Member for Housing and Homelessness  Ward(s): All Wards  Contact officer: Emma Lucas Tel: 07827883247 Emma.Lucas@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Deputy Leader (with responsibility for Children and Education)	December 2024  Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m	<b>Procurement Strategy for Voucher Payment Solution</b>  Procurement Strategy for the provision of closed loop supermarket vouchers	Deputy Leader (with responsibility for Children and Education)  Ward(s): All Wards  Contact officer: Marcus Robinson  Marcus.RobinsonCHS@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at

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				the start of the 3-day call-in.
Cabinet Member for Finance and Reform	December 2024	<p><b>CONTRACT EXTENSION FOR VARIABLE DATA PRINTING SERVICES</b></p> <p>The Council's four-year contract for variable data print services ended on 30 November 2021. This contract included printing and mailing communications for several Council services, including revenues and benefits, housing and electoral services. These services continue to go through a programme of transformation, with a focus on improved digital delivery. A new two-year contract (with the option to extend for a further two years) was recommended to ensure short-term stability of service as this transformation is embedded and services focus on Covid recovery.</p> <p>The contract was awarded to the current supplier, (Financial Data Management Ltd) who had performed well throughout the contract and continues to actively support the council in the delivery of a wide range of business-critical services. As such, and to ensure ongoing service delivery, an extension of a further 2 years as per the terms of the contract awarded in Nov 2021, is considered to be the most efficient and economically advantageous solution. The extension of the contract will be on the same terms and conditions as the current contract, where costs are incurred based on actual service volumes. This provides for the opportunity to reduce printing and mailing costs as the Council expands its' programme of digitalisation across these service areas/</p>		A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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Cabinet Member for Housing and Homelessness	December 2024	<b>Procurement Strategy for Housing Lift Modernisation of Barton and Jepson House</b>  To maintain the lift service, it has been recommended that works to modernise the lift should be carried out. This will both improve the reliability of the lifts and reduce future running costs.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Public Realm	December 2024	<b>Smart Transport - Traffic Data Procurement</b>  To procure Smart Transport to handle the Parking departments on-street data collection needs.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	December 2024	<b>Short-Term Contract Variation to Council Repairs Contract (LOT 3)</b>  This report is seeking approval to temporarily vary the Mears Central Repairs contract. This variation will involve allowing for additional temporary supervisory and administrative	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and		Ward(s): All Wards	



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	Capital between £1.5m and £5m	support as well as an enhancement on the current contract rates.  The variation will involve cost changes totalling up to £680,000. This will be a temporary variation for a 17-week period.		<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Strategic Director, Chief Operating Officer, Corporate Services	December 2024	<b>Extension of call off contract for the Portal, E forms &amp; CRM system</b>  To approve the award to Granicus-Firmstep Limited of a two-year permitted extension to the existing call off contract. The total value of the contract to date is £850k. The estimated minimum value of this 2-year extension is £340k.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for the Economy	December 2024	<b>Procurement and award of consultancy contract</b>  Procurement and award of a contract under a call-off procedure from "Yorkshire Purchasing Organisation 001141 Managing Consultancy and Professional Services Framework" to Reed Specialist Recruitment trading as Consultancy+ for the provision of professional consultancy services in relation to leisure and recreational infrastructure.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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Executive Director of Finance and Corporate Services	January 2025	<b>Major Refurbishment of Derwent Court W6</b>  Award of contract to carry out major refurbishment works to 1-10 Derwent Court W6. Works include new roof covering, new windows and doors, and general fabric repairs and redecoration.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Ravenscourt	
Cabinet Member for Public Realm	December 2024	<b>Pan London Contract on the Future of Micro-mobility</b>  Authority to negotiate terms, agree charges and enter into contracts related to e-bike hire and e-scooter hire contracts .	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Public Realm	December 2024	<b>Leisure Contract Variation</b>  Leisure Contract Variation	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital		Ward(s): All Wards	

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	between £1.5m and £5m			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Finance and Reform	December 2024	<p><b>Digital Advertising Hoardings Overview</b></p> <p>An update on the status of the advertising portfolio</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Public Realm	December 2024	<p><b>Procurement of Toxicology Provision for West London Coroner's Court</b></p> <p>This report seeks approval to procure a 3-year contract, with the option to extend for up to 2 further years for toxicology services. The toxicology contract is to be awarded by the London Borough of Hammersmith and Fulham on behalf of the West London Coroner's Service.</p>	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Executive Director of People	December 2024	<b>Direct Award Report of Spot Contract to Living With Equal Opportunities</b>	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m	<p>This is a decision to directly award a 2-year spot contract worth £340 000 to Living With Equal Opportunities (LWEO) in order to regularise existing arrangements starting 1st October 2024 to 30th September 2026</p> <p>The reason for this decision is to ensure that residents have access to a responsive and good quality service in an area with insufficient local provision and to allow time for commissioners to coproduce a new model for day opportunities to be tendered for in 2025/6.</p> <p>A timeline and plan is in place the co-production and governance around a new service model to take place by the end of this contract extension.???</p> <p>2 years also provides enough time to monitor the contract and terminate it if it is found to be underperforming</p> <p>A waiver will go to Contract Assurance Board.</p> <p>A strategy paper for a reprourement will be presented in 2025.</p>	<p>Ward(s): All Wards</p> <p>Contact officer: Lydia Sabatini</p> <p>Lydia.Sabatini@lbhf.gov.uk</p>	
Cabinet Member for Housing and Homelessness	December 2024	<b>Award of contract for White City major refurbishment Phase 1 incorporating works to Batman Close, Davis House, Evans House, Mackay House, White City estate W12</b>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member</b>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use,	<p>This report seeks approval to award a contract for the major refurbishment of eleven blocks forming part of the White City estate W12.</p>	<p>Ward(s): White City</p> <p>Contact officer: Vince Conway Tel: 020 8753 1915 Vince.Conway@lbhf.gov.uk</p>	

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	overspend over £300K	The scheme was included in the Procurement Strategy approved by December 22 Cabinet, which identified sites for investment during the period 2023-2025.		<b>Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Public Realm	December 2024	<b>Procurement Strategy for Professional Services</b>  Professional services for civil and traffic engineering design, project management and community engagement	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	December 2024	<b>Pilot for Drainage Planned Preventative Maintenance to housing stock</b>  This Procurement Strategy recommends a 12-month contract award for up to £400,000 in value. This contract is required for the service to understand the cost/benefit feasibility of a boroughwide PPM strategy relating to soil stack descaling and associated repair works. This pilot will be undertaken at the White City Estate.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

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Cabinet Member for Public Realm	December 2024	<b>Highway Asset Management Strategy</b>  Highway Asset Management Strategy outlines how the highway will be managed in the future.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
	Contact officer: Ian Hawthorn Tel: 020 8753 3058 ian.hawthorn@lbhf.gov.uk			
Executive Director of People	December 2024	<b>Direct Award to Jontek for the Careline Alarm Receiving Centre Platform</b>  Hammersmith & Fulham (H&F) Careline is a critical emergency alarm receiving service, safeguarding approximately 3,000 residents, primarily comprising elderly and vulnerable individuals within the borough. Jontek's platform, Answerlink, is the current provider of the Careline Alarm Receiving Centre Platform (ARC) used by H&F Careline to manage and respond to calls and emergency alerts from residents, including telecare.  The decision is to direct award to Jontek to provide Answerlink.	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards  Contact officer: Jessie Ellis Jessie.Ellis@lbhf.gov.uk	
Executive Director of People	December 2024	<b>Direct Award Report of Statutory Advocacy Services to Libra Partnership</b>  Direct award of contract for two years	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date
	Reason: Expenditure/Income above £300K - Revenue		Ward(s): All Wards  Contact officer: Lydia Sabatini	

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	up to £500k and Capital up to 1.5m		Lydia.Sabatini@lbhf.gov.uk	of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of People	December 2024	<b>Direct Award Report of Carers Services to Carers Network</b>  2 year direct award	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Deputy Leader (with responsibility for Children and Education)	December 2024	<b>Procurement Strategy for Fulham Bilingual School Windows</b>  The report sets out the procurement strategy for works to repair or, were necessary, replace windows at Fulham Bilingual School.	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Parsons Green & Sandford	

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Deputy Leader (with responsibility for Children and Education)	December 2024	<b>Procurement Strategy for Langford Window Upgrade</b>  The report sets out the proposed procurement strategy for works to repair where possible, or replace if necessary, the windows at Langford Primary School	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Sands End	
Cabinet Member for Public Realm	December 2024	<b>Purchase of vehicles for waste, recycling, and street cleansing contract</b>  Purchase of fleet for waste collection services	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	December 2024	<b>Land and Property Based IT CMS</b>  Award to Idox Software limited of 24 months contract under the Crown Commercial Service Vertical Application Solutions (CCS VAS) call off framework for the provision of Land and property case management system	Councillor Rowan Ree	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital		Ward(s): All Wards	



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	between £1.5m and £5m			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Finance and Corporate Services	December 2024	<b>Global Custody Services, Award of Contract - Pension Fund</b>  Contract award for supplier of asset servicing to LBHF pension fund through LGPS framework.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Adult Social Care and Health	December 2024	<b>Tier 2 Weight Management Procurement Strategy</b>  Public Health wish to commission a Tier 2 Weight Management Service.	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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Cabinet Member for Adult Social Care and Health	November 2024	<b>Direct award of the contracts for mental health supported housing services</b>  To approve 2 year direct awards for 5 mental health supported housing contracts in order work with our health colleagues to address the insufficiency of the supply compared to the demand for the services	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	December 2024	<b>Contract Award Report – Consultancy Services Framework Engineering Surveys</b>  Direct Award to Ingleton Wood LLP using Hammersmith and Fulham Consultancy Framework Lot 5	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	December 2024	<b>Procurement strategy and award of contract for the major refurbishment of various void properties</b>  Major refurbishment of 6 void properties including structural works and extension and reconfiguration to 1 property	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital		Ward(s): Wormholt; College Park and Old Oak; White City	

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	up to 1.5m		Tel: 020 8753 1915 Vince.Conway@lbhf.gov.uk	<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Finance and Corporate Services	December 2024  Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m	<b>Phase 3 LED lighting contract for block communal lighting</b>  We have recently completed phase 1 and phase 2 of the LED lighting programme for block communal lighting. To keep on track with our LED lighting programme time and specification delivery targets, we now need to embark on phase 3 of the LED programme in Q4 of 2024.  This will involve LED lighting upgrades to the following properties: 22 Housing Blocks, 28 Tenants Resident Association Halls and 83 plant rooms which Contains Boilers, Pumps etc. We estimate that the cost of this work will be around £1,200,000.  We recommend the approval of a compliant contract direct award to Openview Security Solutions Limited via the Fusion 21 'Building Safety and Compliance' Framework. The contract will be for £1,200,000.'	Cabinet Member for Housing and Homelessness  Ward(s): All Wards  Contact officer: Nick Marco-Wadey Tel: 07988490264 Nick.Marco-Wadey@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Public Realm	December 2024  Reason: Affects 2 or more wards	<b>Cashless Parking Solution Procurement</b>  Carry out a procurement exercise for the councils Pay & Display mobile operator.	Cabinet Member for Public Realm  Ward(s): All Wards  Contact officer: Oscar Turnerberg Tel: 074 9854 2978 oscar.turnerberg@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member</b>

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				<b>Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Finance and Corporate Services	December 2024  Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m	<b>Award of contract for spandrel panel replacement and associated works on four high-rise blocks</b>  This report seeks approval to award a works contract to enable the continuation of a programme to replace insulated panels forming part of the external walls of residential buildings, either fixed to masonry or incorporated into window frames.	Cabinet Member for Housing and Homelessness  Ward(s): Ravenscourt; Lillie; Fulham Reach; Sands End  Contact officer: Vince Conway Tel: 020 8753 1915 Vince.Conway@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Finance and Corporate Services	December 2024  Reason: Affects 2 or more wards	<b>Water Hygiene and legionella Management Services</b>  Contract for the provision of water hygiene and legionella management services in the Council's domestic and communal water systems. The contract will encompass remedial works resulting from regular testing and risk assessments. This is a 12-month contract with a value of up to £600,000.	Cabinet Member for Housing and Homelessness  Ward(s): All Wards  Contact officer: Mara Akrivelli  Mara.Akrivelli@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.

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Cabinet Member for Adult Social Care and Health	December 2024	<b>Direct Award of Floating Support Services to Hestia</b>  Hestia provide homelessness prevention services which need to be directly awarded while a recommission is undertaken.	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Adult Social Care and Health	13 Jan 2025	<b>Careline Alarm Receiving Centre Platform</b>  The IT platform that Careline staff are using to receive and respond to alarms.	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Public Realm	2 Jan 2025	<b>Contract Award of the On Street Residential Chargepoint Scheme (ORCS 4) Grant</b>  Award of a contract to deliver 23 on-street fast electric vehicle charging points.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

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				<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Housing and Homelessness	15 Jan 2025	<b>Extension and Modification of Asbestos Term-Service Contract</b>  In relation to our term-service contract for asbestos which is due to expire on the 27th of September 2025 we are seeking approval to: 1) Extend the contract by 24 months. This extension is allowed in line with the contract provisions. 2) Modify the overall contract sum for the entire 7 year term from £2,250,000 to £2,470,173.84.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	9 Jan 2025	<b>Electrical Term-Service Contract</b>  We seek approval to:  1) Mutually terminate the term-service contract with AJS Ltd. Effective immediately on governance clearance. 2) Award the reserve contract to Openview Security Solutions Ltd. Effective immediately on governance clearance. 3) Award Openview the contract for its full term (with extensions) until the 31st of July 2027. This will be for a maximum contract value of £4,900,000	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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<b>CABINET - 16 December</b>				
Cabinet	16 Dec 2024	<p><b>H&amp;F Air Quality Action Plan 2024-2029</b></p> <p>Statutory Air Quality Action Plan for 5 year period, required as whole of H&amp;F is within an Air Quality Management Area. Action Plan has been approved by GLA and DEFRA and now needs to be formally adopted.</p>	Cabinet Member for Climate Change and Ecology	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	16 Dec 2024	<p><b>Procurement for Gas maintenance and repair Term-Service Contractor</b></p> <p>The gas and ancillary items contract for Housing will end in July 2025. The current contract allows for an extension of two years, structured as one plus one year, subject to mutual agreement by client and contractor. The extensions are to be let on existing contract terms and conditions; however, the incumbent contractor is now seeking amendments to these terms. On this basis, we need to source a new contractor to take over from Friday, 1st August 2025.</p> <p>Given the level of uncertainty, the short timeframe, and that the provision of safe gas heating and hot water is fundamental for safety and wellbeing outcomes, it is</p>	Cabinet Member for Housing and Homelessness	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

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		necessary to reprocur a new five-year contract. We are proposing to do this using the mini competition option of the compliant South East Consortium (SEC) Heating & Water Hygiene Framework – Lot 1 ‘domestic and commercial heating’.		
Cabinet	16 Dec 2024  Reason: Affects 2 or more wards	<b>Revenue Budget Review 2024/25 - Month 6 (September 2024)</b>  To note the Council's forecast position.	Cabinet Member for Finance and Reform  Ward(s): All Wards  Contact officer: Sukvinder Kalsi  Sukvinder.Kalsi@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	16 Dec 2024  Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	<b>Capital Programme Monitor &amp; Budget Variations, 2024/25 (Second Quarter)</b>  This report reports the quarter 2 position to Cabinet and seeks revisions to the Capital Programme which require the approval of Cabinet in accordance with the Council's financial regulations.	Cabinet Member for Finance and Reform  Ward(s): All Wards  Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.



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Cabinet	16 Dec 2024	<b>LBHF Companies Update</b>  Overview Report of LBHF Companies activities.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Contact officer: Waheeda Soomro Tel: 07776 672 927 Waheeda.Soomro@lbhf.gov.uk				
Cabinet	16 Dec 2024	<b>Digital Advertising Hoardings Overview</b>  Overview and update on Digital Advertising Hoardings - for information.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Contact officer: Joanna McCormick Tel: 0741207694 Joanna.Mccormick@lbhf.gov.uk				
<b>CABINET - 13 January</b>				
Cabinet	13 Jan 2025	<b>Council Tax Support Scheme 24/26</b>  The Council has a statutory duty to set the council tax each year and this report is part of this process. The Council can only vary or set council tax discounts or higher	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date
	Reason: Expenditure/ Income over £5m & policies or		Ward(s): All Wards	
Contact officer: Kirsty Brooksmith				

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	new income, reserves use, overspend over £300K	amounts as legally empowered to do so. The relevant regulations and legislation are the Local Government Finance Act 1992, the Local Authorities (Calculation of Council Tax Base) Regulations 2012, and the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003, as amended in 2012. The Council Tax base has been calculated in accordance with the relevant Acts and regulations.	Tel: 07785531091 Kirsty.Brooksmith@lbhf.gov.uk	of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	13 Jan 2025  Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	<b>Council Tax Base and Collection Rate 2025/26 and Delegation of the Business Rate Estimate</b>  This report is a statutory requirement that sets the Council Tax base for the purposes of the 2025/26 revenue budget.	Cabinet Member for Finance and Reform  Ward(s): All Wards  Contact officer: Jamie Mullins Tel: 020 8753 1650 Jamie.Mullins@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	13 Jan 2025  Reason: Affects 2 or more wards	<b>EHC Personal Budgets Policy</b>  The Personal Budget Policy sets out H&F's person-centered approach intended to give parents, carers and young people more flexibility, choice and control over the support they use and enables them to make their own decisions as a family about what works best for them in relation to the Education provision specified in the child or young person's Education, Health and Care Plan.	Cabinet Member for Children and Education (expired July 2024)  Ward(s): All Wards  Contact officer: Roisin Conroy, Joe Gunning Tel: 07387099855, Tel: 07769672031 Roisin.conroy@lbhf.gov.uk, Joe.Gunning@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at

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				the start of the 3-day call-in.
Cabinet	13 Jan 2025	<b>Tree Strategy Adoption</b>  Adaption of Key Strategy for the borough.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

**CABINET - 10 February**

Cabinet	10 Feb 2025	<b>Retrofit Strategy</b>  The Retrofit Strategy will provide H&F with a detailed understanding of the required approach to achieve net zero carbon emissions by 2030 on the HRA stock.  <b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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Cabinet	10 Feb 2025	<b>Refurbishment of void properties to expand supported housing provision</b>  This decision requests approval of a number of recommendations that will enable the council to invest in the refurbishment of three void properties so as to achieve an important expansion of its domestic abuse refuge provision.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards  Contact officer: Joe Coyne, Mo Goudah  joe.coyne@lbhf.gov.uk, mo.goudah@lbhf.gov.uk	
Cabinet	10 Feb 2025	<b>Redevelopment of White City Central</b>  Redevelopment of the central area in the White City Estate	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): White City  Contact officer: Matthew Rumble  matt.rumble@lbhf.gov.uk	
Cabinet	10 Feb 2025	<b>Hartopp &amp; Lannoy Appropriation</b>  A report seeking approval to appropriate the land known as Hartopp & Lannoy Land for planning purposes to facilitate the redevelopment of the land and engage powers under Section 203 of the Housing and Planning Act 2016.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use,		Ward(s): Munster  Contact officer: Labab Lubab Tel: 020 8753 4203 Labab.Lubab@lbhf.gov.uk	

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	overspend over £300K			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	10 Feb 2025  Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	<b>Edith Summerskill House Redevelopment</b>  Enabling decision for the redevelopment of Edith Summerskill House including approval of a grant funding agreement to support the provision of 133 new homes all of which to be genuinely affordable housing.	Cabinet Member for Finance and Reform  Ward(s): Lillie  Contact officer: Matthew Rumble, Mo Goudah  matt.rumble@lbhf.gov.uk, mo.goudah@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	10 Feb 2025  Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	<b>CAPITAL PROGRAMME MONITOR &amp; BUDGET VARIATIONS, 2024/25 (THIRD QUARTER)</b>  This report reports the quarter 3 position to Cabinet and seeks revisions to the Capital Programme which require the approval of Cabinet in accordance with the Council's financial regulations.	Cabinet Member for Finance and Reform  Ward(s): All Wards  Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.

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Cabinet	10 Feb 2025	<p><b>FOUR YEAR CAPITAL PROGRAMME 2025/26 AND CAPITAL STRATEGY 2025/26</b></p> <p>This report sets out an updated four-year capital expenditure and resource forecast and a capital programme and strategy for 2025/26 to 2028/29</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	10 Feb 2025	<p><b>REVENUE BUDGET AND COUNCIL TAX LEVELS 2025/26</b></p> <p>To approve the Revenue Budget and Council Tax levels for 2025.26</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	10 Feb 2025	<p><b>Pay Policy Statement</b></p> <p>The Council is required to prepare a pay policy statement for each financial year that sets out the Council's approach to recognising and rewarding its employees in a fair, consistent, and equitable manner.</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use,		Ward(s): All Wards	

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	overspend over £300K		Lucy.Robinson@lbhf.gov.uk	<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	10 Feb 2025  Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	<b>School Budget (Dedicated Schools Grant) 2025/26</b>  To approve the schools budget funding formula for allocating resources to H&F schools for the financial year 2025/26	Deputy Leader (with responsibility for Children and Education)  Ward(s): All Wards  Contact officer: Tony Burton  tony.burton@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	10 Feb 2025  Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	<b>Early Years Dedicated Schools Grant budget for the financial year 2025/26</b>  To approve the Early Years Dedicated Schools Grant budget for the financial year 2025/26	Deputy Leader (with responsibility for Children and Education)  Ward(s): All Wards  Contact officer: Tony Burton  tony.burton@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.

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Cabinet	10 Feb 2025	<b>H&amp;F Suicide Prevention Strategy, 2024-27</b>  This decision is to adopt a new suicide prevention strategy for H&F for 2024-27	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	10 Feb 2025	<b>Western Riverside Waste Authority Strategy</b>  H&F are one of the four constituent councils within WRWA. The report details provides the details of the WRWA Waste and Recycling Strategy which has recently been produced following public consultation by the Authority.	Cabinet Member for Public Realm, Cabinet Member for Climate Change and Ecology	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
<b>CABINET - 3 March</b>				
Cabinet	3 Mar 2025	<b>Public Realm Works Procurement</b>  Highways works framework is ending in April 2026 this is a strategy to enhance the procurement to be a one council contract for all public realm type works across multiple departments	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date
	Reason: Affects 2 or more wards		Ward(s): All Wards	



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			Tel: 020 8753 3058 ian.hawthorn@lbhf.gov.uk	of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.

**CABINET - 1 April**

Cabinet	1 Apr 2025	<b>2024/25 Corporate Revenue Monitor - Month 9 (December 2024)</b>  To note the Council's forecast position.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
	Contact officer: Sukvinder Kalsi  Sukvinder.Kalsi@lbhf.gov.uk			